



ADDENDUM

2016-17

Catalog

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**CUESTA
COLLEGE**

San Luis Obispo County
Community College District

CUESTA COLLEGE 2016-2017 CATALOG ADDENDUM

The Cuesta College Catalog Addendum represents course and program revisions made since the last publication of the catalog, updates important for students planning on transferring to a UC campus, and corrections to the 2016-2017 Catalog.

This content of this catalog addendum, along with the remainder of the existing 2016-2017 catalog, should now be used by students, faculty, and staff. The addendum notes whether programs are new or modified, if they replace an existing program, and the page number in the 2016-2017 Catalog a change would refer to.

Students are strongly encouraged to seek advice from the Counseling Department and department chairs regarding program requirements in the development of their academic plan. While every effort has been made to ensure the accuracy of the information provided in the catalog and the addendum, Cuesta College reserves the right to make changes as necessary, and to change, without notice, any of the information, requirements, and regulations as required for compliance with State regulations.

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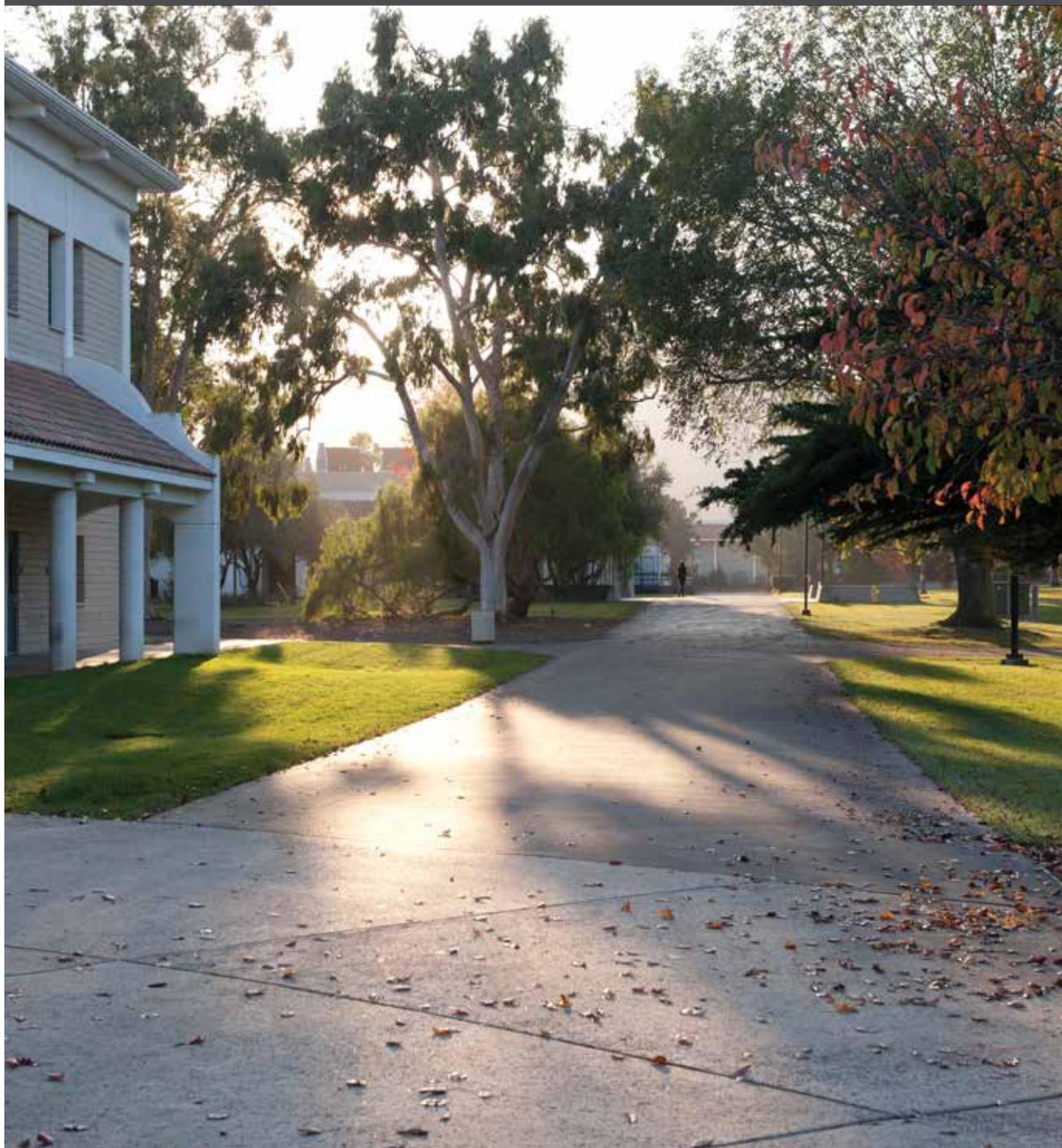
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2016-2017 CATALOG CORRECTIONS & ADDITIONS



CORRECTION TO COLLEGE MISSION

College Mission

~~Cuesta College is an inclusive institution that inspires a diverse student population to achieve their educational goals.~~

~~We effectively support students in their efforts to improve foundational skills, transfer to four-year institutions, earn certificates or associate degrees, and advance in the workforce.~~

~~Through dynamic and challenging learning opportunities, Cuesta College improves lives by promoting cultural, intellectual, and professional growth. We prepare students to become engaged citizens in our increasingly complex communities and world.~~

Cuesta College is an inclusive institution that inspires a diverse student population to achieve their educational goals.

We effectively support students in their efforts to improve foundational skills, earn certificates or associate degrees, transfer to four-year institutions, and advance in the workforce.

Through innovative and challenging learning opportunities, Cuesta College enhances lives by promoting cultural, intellectual, personal, and professional growth. We prepare students to become engaged citizens in our increasingly complex communities and world.

CORRECTION TO STEP 2 FINANCIAL AID

STEP 2 FINANCIAL AID

Fill out the FAFSA online (<http://fafsa.ed.gov>)

- Make sure you have tax information for the preceding year ready. If possible, use the IRS Data Retrieval Tool to transfer data from the IRS directly into your application.
- If you are a dependent student, one of your parents must sign the FAFSA.
- Be sure to enter Cuesta's Federal School Code (001192) in the school data section.
- Allow for one week for your application information to arrive at the schools you listed on the FAFSA.
- Apply before March 2 if you want to apply for a Cal Grant or Cuesta Scholarship.
- If you or your family need help filing the FAFSA, contact the Financial Aid Office for assistance.

Submit a GPA Verification form to the California Student Aid Commission (if necessary)

- New applicants for Cal Grants-including entering freshman-must submit some form of GPA verification to CSAC and complete a FAFSA by March 2.
- If you have completed 24 degree applicable units at Cuesta, our Admissions and Records office will submit your GPA verification electronically by the March 2 and September 2 deadlines every year.

Transfer students with units at other California community colleges need to:

1. Provide official academic transcripts to Cuesta College's Admissions and Records office at least two weeks prior to the GPA submission deadline; AND
2. Turn in a GPA verification form to the Admissions and Records office so that we can electronically submit your GPA data to CSAC (see link below)

- If none of the situations above apply to you, you can have your GPA verified by a college where you have completed 24 degree applicable units or by your high school (if you have not completed 24 degree applicable units at a college).
- Here are links to the GPA verification forms:
GPA verification Form: http://www.csac.ca.gov/pubs/forms/grnt_frm/gpaform.pdf
- Non-SSN GPA Verification Form: http://www.csac.ca.gov/pubs/forms/grnt_frm/non_ssn_gpaform.pdf

Apply for the Cuesta Scholarship Program and any outside scholarships (<https://cuesta.academicworks.com>)

- Cuesta Scholarship applications are due March 2 of every year
- Outside scholarships have varying due dates and eligibility criteria, so do your research into scholarships early!

Complete any paperwork required by the Cuesta College Financial Aid office

- Make sure you read and accept the terms and conditions in your myCuesta portal.
- Check your financial aid status on the myCuesta portal to see if our office is requesting any additional documentation. The "student requirements" page will contain links to the forms that we require from you.
- If you want to apply for a student loan and you are a first time borrower, you must complete an online student loan workshop.
- Turn any requested documents into the Financial Aid office as soon as possible. Do not wait until the semester has started or your aid will be significantly delayed!
- Once you have submitted all of the requested forms, your file will be reviewed within 4-8 weeks.
- If you need any assistance with completing your application, please contact the Financial Aid office at (805) 546-3143 or e-mail us at finaid@cuesta.edu

Choose a **distribursement disbursement** option through the my Cuesta Card website (<https://mycuestacard-higheroneaccount.com/>) (<https://mycuestacard.vibeaccount.com>)

- An access card is sent to all students in a green envelope-don't throw it away!
- Activate your card by entering the numbers on the website, then choose one of the following disbursement options:
 - Have your funds transferred to your personal checking/savings account;
 - Have a paper check sent to your address on file with Cuesta College; or
 - Open an account with **Higher One BankMobile** and have funds transferred in automatically.
- If you do not activate the card and choose an option, your funds will be delayed by at least three weeks.
- Replacement cards can be ordered from the Cashier's Office.

ADDITION TO FINANCIAL AID - DETERMINING SAP STATUS

DETERMINING SAP STATUS

The Financial Aid office evaluates SAP at the end of each term to determine students’ eligibility for financial aid. Based on their academic performance, a student is placed in one of the following statuses:

	Eligible for federal student aid?	Eligible for BOG fee waiver?	Description / Notes
Satisfactory (SAT)	Yes	Yes	Student is meeting all SAP standards.
Warning	Yes	Yes	Student failed to meet one or more of the SAP standards.
Suspension (UNSAT)	No	Yes	Student has failed to meet SAP standards for two consecutive terms. Students on financial aid suspension may regain eligibility for financial aid by: 1. Filing a successful SAP appeal if there are extenuating circumstances; OR 2. Attending classes without financial aid until they meet all SAP standards. This method is known as “reinstatement.”
Probation (PLAN)	Yes	Yes	Student has submitted a SAP appeal which was subsequently approved. Student must adhere strictly to the following rules or they will be disqualified: 1. Pass all attempted classes. No W, F, NC, FW or incomplete grades are allowed. 2. Earn a GPA better than 2.0 for the term. 3. Only take courses that count towards the student’s declared goal (as indicated in the myCuesta Pathway application, excluding unnecessary electives if student has attempted excessive units). Students on probation status who follow the above rules will have their eligibility extended at subsequent reviews in the same academic year. <i>Students on probation status who do NOT follow the above rules will be disqualified from receiving federal financial aid at Cuesta and will not have any subsequent appeals approved unless catastrophic circumstances can be documented.</i> Students must file a new appeal every academic year regardless of any prior appeal approvals.

CORRECTION TO FINANCIAL AID HEADING FORMAT

Federal Return of Title IV Funds Policy

FEDERAL RETURN OF TITLE IV FUNDS POLICY

Title IV (federal student aid) recipients who withdraw completely before completing 60% of the term for which the student has been charged will be required to return a portion of the Title IV funds they received. The return amount will be calculated using the number of days the student attended in the given term and the total number of days in the given term.

Return of Overpayment

RETURN OF OVERPAYMENT

Title IV financial aid recipients who withdraw from all classes—or are administratively withdrawn from all classes—may be required to return a portion of the financial aid they received. The Financial Aid office will calculate the percent of financial aid earned and unearned for the given term. Title IV financial aid recipients who receive an overpayment resulting from changes in enrollment, cost of attendance, general eligibility, and additional financial aid award(s) will be required to return funds in the amount necessary to eliminate the overpayment. The student will be notified if they are required to return any Title IV funds. Students that fail to return Title IV funds are ineligible for federal student aid.

Order of Return of Title IV funds

ORDER OF RETURN OF TITLE IV FUNDS

All returns will be distributed to the student financial assistance programs in the order below with the following exceptions: Title IV funds required to be returned by the student will not be distributed to a

Federal Direct Loan Program and no returns shall be distributed to the Federal Work Study Program.

1. Direct Unsubsidized Loan
2. Direct Subsidized Loan
3. Direct PLUS Loan
4. Federal Pell Grants
5. Federal SEOG Program
6. Other Title IV Programs
7. Other Federal and State Programs
8. Institutional or Agency Programs

The Dean of Student Services will make available the institutional accreditation documents and the Title IV participation agreement upon student request. The Title IV school code for Cuesta College is 001192.

CORRECTION TO CALWORKS LOCATION

CALWORKS

Location: SLO campus, **EOPS/CARE/CalWORKs Office The CaFE Center, Library Building, Room 3134 3142, (805) 546-3204; North County campus, EOPS/CARE/CalWORKs Office The CaFE Center, Room N3024, (805) 591-6214.**

The Cuesta College CalWORKs program provides support, services, and resources to CalWORKs recipients to gain self-sufficiency through education and work experience. To qualify, students must be receiving cash aid for themselves, not just their children. Students will receive priority registration, job placement, and academic, personal and career counseling.

Students must meet the following criteria in order to be eligible for CalWORKs services:

- The participant/student and at least one dependent must be currently receiving cash aid (CalWORKs/TANF) from the Department of Social Services (DSS). Student may be receiving cash aid and expecting a child or receiving cash aid with a child receiving SSI.
- Enrolled or planning to enroll in Cuesta College classes for the current or following semester.
- School as a component of the student's Welfare-to-Work (WTW) Plan, Self-Initiated Participant (SIP) Plan, or WTW Compliance Plan.
- Cal-Learn participant attending college as part of Cal-Learn activities.

CalWORKs offers a variety of services to assist students in achieving their educational and employment goals with a focus on transitioning off cash aid to long-term financial self-sufficiency.

- Assistance meeting Welfare-to-Work (WTW) or Self-Initiated (SIP) plan requirements
- Coordination with Social Services for educational supplies and supportive services
- Case management
- Guidance applying to Cuesta College, completing financial aid paperwork, and registering for classes
- Access to Priority Registration
- Academic and career counseling
- Employment to meet required work activities through work study or job placement
- Open computer lab with printing and copying

- Development of a resume and a job search portfolio
- Referrals to additional supportive services, on or off campus
- Advocacy and education about Rights and Responsibilities
- Academic success coaching and in house tutoring

Resources available online, for the convenience of our students including those attending via distance education:

- CalWORKs Confidentiality Waiver: http://www.cuesta.edu/student/documents/calworks-docs/CalWORKs-Confidentiality-Waiver-Rev_12-10-12.pdf
- CalWORKs Intake Form: http://www.cuesta.edu/student/documents/calworks-docs/CalWORKs_Intake_Rev_11-26-12.pdf

CORRECTION TO COOPERATIVE AGENCIES AND RESOURCES FOR EDUCATION (CARE) LOCATION

COOPERATIVE AGENCIES AND RESOURCES FOR EDUCATION (CARE)

Location: SLO campus, **Library Building The CaFE Center, Room 3134 3132**, (805) 546-3144; **North County Campus, Building N3024**, (805) 591-6214.

Cooperative Agencies Resources for Education (CARE) is a state-funded program to assist students 18 years or older who are single head of households with child care expenses. You must be accepted into the EOPS program, receive cash aid from the Department of Social Services, and have a child under the age of 14. Once accepted into the program you will be eligible for grant monies to help cover child care and transportation costs.

CARE Eligibility:

- Apply for financial aid and be accepted in the EOPS program
- Must be currently receiving TANF (Temporary Aid to Needy Families)
- Must be at least 18 years old and a single head of household
- Must have at least one child under 14 years old

CARE Services:

- Academic and personal counseling to develop coping strategies to meet the added demands of school and home
- Invitations to workshops which address the specific concern and issues that affect single parents
- Grant aid monies to help cover childcare and transportation costs

Cooperative Agencies and Resources for Education (CARE), administered by EOPS, helps single CalWORKs/Temporary Assistance for Needy Families (TANF) parents by providing support activities related to parenting and student success. Services include referrals to support services, a child care/transportation grant, and workshops for single parents.

CORRECTION TO EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) LOCATION

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Location: SLO campus, **Library-Building The CaFE Center, Room 3134 3132**, (805) 546-3144; North County Campus, Building N3024, (805) 591-6214.

Resources available online, for the convenience of our students including those attending via distance education:

- EOPS Application Process: http://www.cuesta.edu/student/servs_classes/eops/eops_application.html
- EOPS Checklist: http://www.cuesta.edu/student/documents/eops_docs/EOPS_checklist_final.pdf

Extended Opportunity Program and Services (EOPS) is a California state-funded program that provides an accessible and rewarding college experience to low-income students facing social, economic, and educational disadvantages. The program was established in 1969 by the California Legislature with the goal to provide access and educational equity for community college students.

To qualify, a student must:

- Be a California resident or Dream Act Student;
- Qualify for the Board of Governors' Fee Waiver (BOGW) A or B;
- Be enrolled as full-time student at Cuesta;
- Have completed less than 70 units of college work;
- Be educationally disadvantaged, as determined by the EOPS criteria.

Services available for eligible students:

- Career, academic and personal counseling
- A book voucher to help with the cost of textbooks
- EOPS/CARE lending library
- Priority registration
- Registration assistance
- Assistance with completing financial aid applications
- Workshops
- Referrals to tutorial services and community resources
- Network with four-year institutions
- Annual social activities

CORRECTION TO SPEECH, TIME, PLACE, AND MANNER

SPEECH, TIME, PLACE, AND MANNER

~~Board Policy 6200, *Speech, Time, Place, and Manner*, is under review and pending approval.~~

Speech and Advocacy

- ~~• General Principle: Students and the general public have the right of free expression, advocacy, and action except to the extent that it interferes with, obstructs, interrupts, or detracts from the operation of the college or the promotion of its educational or community objectives.~~
- ~~• Time, Place, and Manner Regulations: The time, place, and manner of exercising speech and advocacy within the limits described in the General Statement shall be subject to prior approval by the Vice President of Student Services and College Centers or designee. To be approved, an activity will require orderly conduct, non-interference with college functions or activities, and identification of sponsoring groups or individuals, and shall provide for one or more open discussion areas. The Vice President of Student Services and College Centers or designee shall provide reasonable protection to persons on campus against practices that would make them involuntary audiences.~~
- ~~• Non-college Speakers: Registered student organizations may invite non-college speakers to address meetings on campus only upon prior notification and approval of the Superintendent/President or designee, who may deny the use of available college facilities if the meeting is deemed to be incompatible with the educational objectives and established policies of the college. Individual students or student groups which have not qualified as registered student organizations may not invite non-college speakers to address meetings on campus.~~
- ~~• Whenever the Vice President of Student Services and College Centers or designee considers it appropriate in furtherance of educational objectives and established policies, the following may be required:
 - ~~a. That the meeting be chaired by a person approved by the Vice President of Student Services and College Centers or designee; and/or~~
 - ~~b. That the speaker be subject to questions from the audience.~~~~

~~It shall be the intent of the Vice President of Student Services and College Centers or designee to assure opportunity for the expression of a variety of viewpoints, except those specified prohibited in Board Policy 7850, Use of College Facilities.~~

SPEECH, TIME, PLACE, AND MANNER

Board Policy 3900 (References: Education Code Sections 66301 and 76120).

The District is committed to providing a healthy, safe, and productive environment in which academic success and the pursuit of knowledge are priorities. The District recognizes that freedom of expression and public assembly are fundamental rights of all persons as stated in the Constitutions of the United States and the State of California and are essential components of this educational process.

Students, employees, and members of the public shall be free to exercise their rights of free expression, subject to the requirements of this policy, Administrative Procedures, Education Code Sections 66301 and 76120, and governing law.

The District shall not restrict free expression in "areas generally available to students and the community, defined as grassy areas, walkways or other similar common areas". This definition governs the phrase "areas generally available to students and the community" as it is used in Board Policy/Administrative Procedure 3900.

The District reserves the right to designate areas as non-public forums as necessary to prevent the substantial disruption of the orderly operation of the college. Areas of the district that are non-public forums specifically include campus offices, classrooms, labs, gym, theatres, auditoriums, warehouses, maintenance yards, and any other area not specified above. Areas not generally available to the public may be designated as a temporary public forum at the discretion of the President/Superintendent.

Speech that is obscene, libelous or slanderous according to current legal standards, or which so incites others as to create a clear and present danger of the commission of unlawful acts on District property or the violation of District policies or procedures, or the substantial disruption of the orderly operation of the District shall be prohibited.

Nothing in this policy shall prohibit the regulation of hate violence directed at members of the District community in a manner that denies their full participation in the educational process (Education Code Section 66301(e)), so long as the regulation conforms to the requirements of the First Amendment to the United States Constitution, and of Section 2 of Article 1 of the California Constitution.

CORRECTION TO STUDENT DISCIPLINE

STUDENT DISCIPLINE

A. Types of Discipline

1. Warning: Notice to the student(s) that continuation or repetition of specified conduct may be cause for further disciplinary action.
2. Censure: Written reprimand for violation of specified regulation.
3. Disciplinary Probation: Exclusion from participation in privileges or extracurricular college activities as set forth in the notice of disciplinary probation for a specified period of time.
4. Restitution: Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair, replace, or otherwise compensate for damages.
5. Interim Suspension: Exclusion from classes and other privileges or activities as set forth in the notice of interim suspension, pending final determination of an alleged violation.
6. Suspension: Exclusion from classes and other privileges or activities as set forth in the notice of suspension for a definite period of time.
7. Dismissal: Termination of student status for an indefinite period. The student(s) may be readmitted to Cuesta College with the specific approval of the Superintendent/President's or designee.
8. Expulsion: Permanent termination of student status without possibility of readmission.

B. Administration of Discipline:

1. A student(s) may be disciplined for improper conduct when such conduct is a part of any college activity.
2. The Vice President of Student Services and College Centers or designee may appoint faculty, student, individual, or committee advisors, to consider potential disciplinary action, but the Vice President of Student Services and College Centers has the final authority for administration of student discipline except that expulsion requires approval by the Superintendent/President of the college.
3. The Vice President of Student Services and College Centers or designee may impose any discipline provided herein when there is reason to believe that substantial grounds exist for such discipline.
4. During the term of any discipline which does not terminate student status, students continue to be subject to District policies, regulations, and procedures.

5. Pre-discipline conference/notice: Students charged with misconduct shall be provided with written notice to meet with the Vice President of Student Services and College Centers or designee regarding the basis for possible disciplinary action. The notice must be given at least twenty-four (24) hours prior to the scheduled appointment.

6. The meeting with the Vice President of Student Services and College Centers or designee should include:

- A written statement of charges to the student(s);
- A reasonable opportunity at the meeting for the student(s) to personally answer the charges;

Following the meeting, the student(s) shall either accept the disciplinary action, if any, or within forty-eight (48) hours (two school days) following receipt of the written notice of proposed disciplinary action, file at the office of the Vice President of Student Services and College Centers or designee a written notice of intent to appeal to the Student Conduct Appeals Committee.

C. Appeal

Level I

- The student(s) shall file with the Appeals Committee, within twenty-four (24) hours (one school day) following filing of a notice of intention to appeal, a specific written response to each of the charges. Any charge to which the student(s) does not respond shall be deemed to be true.
- The Appeals Committee shall include a hearing officer appointed by the Superintendent/President, administrator (Vice President of Student Services and College Centers may not serve), faculty member appointed by the Academic Senate, and a student representative appointed by the Associated Students of Cuesta College.
- A meeting of the Appeals Committee shall be convened not earlier than twenty-four (24) hours after submission of the student's response to the charges, to hear the appeal and to make a decision in the case.
- The hearing before the Appeals Committee is not a judicial proceeding. The Appeals Committee recognizes the student's right to a fair opportunity to hear the charges and evidence in support thereof, the right to present oral and documentary evidence on his/ her behalf, the right to present a written argument on conclusion of the hearing, and the right to have an accurate copy of the minutes of the hearing furnished to the student.
- The Appeals Committee shall submit its decision to the student within ten (10) working days of the hearing.

Level II

CORRECTION TO STUDENT DISCIPLINE

- Within twenty-four (24) hours (one school day) after receiving the decision of the Appeals Committee, the student(s) may appeal the decision in writing to the Superintendent/President. Such appeal may be based only on the grounds that:
- Required procedures have not been followed and the student(s) has/have been demonstrably damaged;
- There is insufficient evidence to support the decision of the Appeals Committee;
- One or more members of the Appeals Committee have, prior to the hearing, formed an opinion as to whether the student(s) has/ have or has/have not committed the acts with which charged; and must include all supportive evidence;
- The Superintendent/President will evaluate the evidence and submit findings in writing to the student within fifteen (15) working days after receiving the appeal.

Level III

- Every student has the final right of appeal to the Board of Trustees when dismissal or expulsion has been imposed.
- A final written appeal may be made to the Board of Trustees within thirty (30) working days of the written response of the Superintendent/President. The Board will evaluate the evidence and render its decision within thirty (30) days of the initial meeting of the Board at which the matter is discussed.

Students have the right to pursue their complaint after completing the above complaint process with the California Community Colleges Chancellor's Office (CCCCO). CCCCCO provides students and others with a method and process outside of the institution that takes, investigates and responds to complaints regarding the institution. The link to the CCCCCO process and form is <http://californiacommunitycolleges.cccco.edu/ComplaintsForm.aspx>. CCCCCO has provided this disclosure in compliance with the requirements of the Higher Education Act of 1965, as amended, as regulated in CFR 34, Sections 600.9 (b) (3) and 668.43(b).

STUDENT DISCIPLINE

Administrative Procedure 5520

The purpose of this procedure is to provide a prompt and equitable means to address violations of the Standards of Student Conduct, which guarantees to the student or students involved the due process rights required by state law. This procedure will be used in a fair and equitable manner, and not for purposes of retaliation. It is not intended to substitute for criminal or civil proceedings that may be initiated by the District or other agencies.

These Administrative Procedures are specifically not intended to infringe in any way on the rights of students to engage in free expression as protected by the state and federal constitutions, and by Education Code Section 76120, and will not be used to punish expression that is protected.

Definitions:

District – The San Luis Obispo County Community College District.

Student – Any person actively enrolled as a student at any site or in any program offered by the District.

Instructor – Any academic employee of the District in whose class a student subject to discipline is enrolled, or counselor who is providing or has provided services to the student, or other academic employee who has responsibility for the student's educational program or has provided services to the student.

Short-term Suspension – Exclusion of the student by the Superintendent/President or designee for good cause from one or more classes for a period of up to ten consecutive days of instruction.

Long-term Suspension – Exclusion of the student by the Superintendent/President or designee for good cause from one or more classes for the remainder of the school term, or from all classes and activities of the college for one or more terms which duration shall be specified in the suspension order.

Expulsion – Permanent exclusion of the student from the District for good cause when other means of correction fail to bring about proper conduct, or when the presence of the student causes a continuing danger to the physical safety of the student or others. An order of expulsion may also provide a date for when the student may apply for reenrollment. The Board of Trustees may also impose a suspended expulsion, on such terms as the Board of Trustees may determine appropriate.

Removal from class – Exclusion of the student by an instructor from his or her class for the day of the removal and the next class meeting.

CORRECTION TO STUDENT DISCIPLINE

Written or verbal reprimand – An admonition to the student to cease and desist from conduct determined to violate the Standards of Student Conduct. Written reprimands shall become part of a student's record at the District for disciplinary reporting purposes and may be removed one year from the date of the incident, if there are no further reported incidents during that one year time period. A verbal reprimand will not become a part of a student's record; however it may be retained by the Assistant Superintendent/Vice President Student Services and College Centers or designee's office for purposes of disciplinary tracking.

Withdrawal of Consent to Remain on Campus – Withdrawal of consent by the Director of Police and College Safety Services, also serving as the Chief of Police for the District, or designee, for any person to remain on campus in accordance with California Penal Code Section 626.4 where the Director of Police and College Safety Services or designee, has reasonable cause to believe that such person has willfully disrupted the orderly operation of the campus.

Day – Days during which the District is in session and regular classes are held, excluding Saturdays and Sundays.

Process:

Short-term Suspensions, Long-term Suspensions, and Expulsions:

Before any disciplinary action to suspend or expel is taken against a student, the following procedures will apply:

- **Notice** – The Assistant Superintendent/Vice President Student Services and College Centers or designee will provide the student with written notice of the conduct warranting the discipline. The written notice will include the following:
 - the specific section of the Standards of Student Conduct that the student is accused of violating
 - a statement of the facts supporting the accusation
 - the right of the student to meet with the Assistant Superintendent/Vice President Student Services and College Centers or designee to discuss the accusation, to provide additional information not previously considered, and to state why the proposed disciplinary action should not be imposed. The student may respond in writing
 - the disciplinary action that is being considered.
- **Time limits** – The notice must be provided to the student within 20 days of the date on which the conduct took place; in the case of continuous, repeated or ongoing conduct, or where an investigation of allegations is to be conducted, the notice must be provided within 15 days of the date on which either the conduct occurred which led to the decision to take disciplinary action, or within

10 days of completion of an administrative determination based on an investigation.

- **Meeting** – If the student chooses to meet with the Assistant Superintendent/Vice President Student Services and College Centers or designee, the meeting may occur no sooner than one day after the notice is provided, but no later than 15 days after the notice is provided. At the meeting, the student must again be given, orally or in writing, the facts on which the in the notice are based. The student must be given an opportunity to respond verbally or in writing to the accusation, and to state why the proposed disciplinary action should not be imposed. The Assistant Superintendent/Vice President Student Services and College Centers or designee will discuss the disciplinary action being considered. If the proposed disciplinary action is long-term suspension or expulsion, the Vice President of Student Services and College Centers or designee may deem it appropriate or necessary to impose a short-term suspension prior to the disciplinary hearing. The Vice President Student Services and College Centers or designee may impose reasonable conditions for student's continued enrollment and/or re-enrollment. Conditions may include required participation in District student support services such as academic counseling or mental health counseling, or private off-campus services such as drug treatment programs.

If the student declines to meet with the Assistant Superintendent/Vice President Student Services and College Centers or designee, the proposed disciplinary action will be imposed. The Assistant Superintendent/Vice President Student Services and College Centers or designee's disciplinary action decision will be final. Written notice of the decision shall be provided to the student. The notice shall include the reported facts of the allegations that support the disciplinary action, and the fact that the allegations were uncontradicted by the student by declining a meeting, or failing to respond to the Assistant Superintendent/Vice President Student Services and College Centers or designee, within the 15 days after initial notice was provided.

Short-term Suspension – Within 10 days after the meeting described above, the Superintendent/President, or designee, shall, pursuant to a recommendation from the Assistant Superintendent/Vice President Student Services and College Centers, or designee, decide whether to impose a short-term suspension, whether to impose some lesser disciplinary action, whether to impose conditions for continued enrollment, or whether to dismiss the matter. Written notice of the Superintendent/President, or designee's, decision shall be provided to the student. Where the Superintendent/President, or designee, determines that immediate notification if his or her decision is appropriate, the notice may be hand delivered by the Cuesta College Campus Police and/

CORRECTION TO STUDENT DISCIPLINE

or sent as a confidential email attachment. In all cases, the District will send notice to the student by certified mail to last address the student has on file with the District. The notice shall include the reported facts of the allegations that support the disciplinary action, the length of time of the suspension, or the nature of the lesser disciplinary action. The Superintendent/President, or designee's, decision on a short-term suspension shall be final.

Long-term Suspension – Within 10 days after the meeting described above, the Superintendent/President or designee, shall, pursuant to a recommendation from the Assistant Superintendent/Vice President Student Services and College Centers or designee, decide whether to impose a long-term suspension. Written notice of the Superintendent/President or designee's decision shall be provided to the student. The notice shall include the reported facts of the allegations that support the disciplinary action, the length of time of the suspension. Where the Superintendent/President or designee determines that immediate notification of his or her decision is appropriate, the notice may be hand delivered by the Cuesta College Campus Police and/or sent as a confidential email attachment. In all cases, the District will send notice to the student by certified mail to last address the student has on file with the District. The notice shall include the right of the student to request a formal hearing before a long-term suspension is imposed, and a copy of the policy describing the procedures for a hearing.

If the student fails to respond within 5 days after receipt of the Superintendent/President or designee's decision or declines a formal hearing, the Superintendent/President or designee's decision on a long-term suspension shall be final.

Expulsion – Within 10 days after the meeting described above, the Superintendent/President or designee, shall, pursuant to a recommendation from the Assistant Superintendent/Vice President Student Services and College Centers or designee, decide whether to recommend expulsion to the Board of Trustees. Written notice of the Superintendent/President or designee's decision shall be provided to the student. The notice shall include the reported facts of the allegations that support the disciplinary action and the length of time of the expulsion. Where the Superintendent/President or designee determines that immediate notification of his or her decision is appropriate, the notice may be hand delivered by the campus police and/or sent as a confidential email attachment. In all cases, the District will send notice to the student by certified mail to last address the student has on file with the District. The notice shall include the right of the student to request a formal hearing before expulsion is imposed, and a copy of the policy describing the procedures for a hearing.

If the student fails to respond within 5 days after receipt of the Superintendent/President or designee's decision or declines a formal hearing, the Superintendent/President or designee's decision on expulsion shall be final.

Hearing Procedures – Request for Hearing: Within 5 days after receipt of the Superintendent/President or designee's decision regarding a long-term suspension, or expulsion, the student may request a formal hearing. The request must be made to the Superintendent/President or designee and must be submitted in writing.

This procedure will be used in a fair and equitable manner, and not for purposes of retaliation. It is not intended to substitute for criminal or civil proceedings that may be initiated by the District or other agencies.

Schedule of Hearing – The formal hearing shall be held within 20 days after a formal request for hearing is received.

The District reserves the right for the Board of Trustees to hear the matters itself or to use the services of a Hearing Officer in lieu of a Hearing Panel.

Hearing Panel – The hearing panel for any disciplinary action shall be composed of one administrator, one faculty member and one student.

The Superintendent/President or designee, the president of the Academic Senate, and the president of the Associated Student Organization shall each, at the beginning of the academic year, establish a list of at least five persons from each group who will serve on student disciplinary hearing panels. The Superintendent/President or designee shall appoint the hearing panel from the names on these lists. However, no administrator, faculty member or student who has any personal involvement in the matter to be decided, who is a necessary witness, or who could not otherwise act in a neutral manner shall serve on a hearing panel.

Hearing Panel Chair – The Superintendent/President or designee shall appoint one member of the panel to serve as the chair. The decision of the hearing panel chair shall be final on all matters relating to the conduct of the hearing unless there is a vote by both other members of the panel to the contrary.

Conduct of the Hearing:

The members of the hearing panel shall be provided with a copy of the accusation against the student and any written response provided by the student before the hearing begins, as well as any other supporting documentation previously provided to the student.

The facts supporting the accusation shall be presented by a college representative who shall be the Assistant

CORRECTION TO STUDENT DISCIPLINE

Superintendent/Vice President Student Services and College Centers or designee.

The college representative and the student may call witnesses and introduce oral and written testimony relevant to the issues of the matter. Written statements of witnesses under penalty of perjury shall not be used unless the witness is unable to be physically present, thus unavailable to testify. Formal rules of evidence shall not apply. Any relevant evidence shall be admitted. Hearsay evidence may be considered by the panel, and given the weight to which it is entitled. The college representative and the student shall each be permitted to make an opening statement. Thereafter, the college representative shall make the first presentation, followed by the student. The college representative may present rebuttal evidence after the student completes his or her evidence. The burden shall be on the college representative to prove by the preponderance of the evidence that the facts alleged are true.

The student may represent himself/herself, and may also have the right to be represented by a person of his/her choice. If the student wishes to be represented by an attorney, a request must be presented not less than five days prior to the date of the hearing. If the student is represented by an attorney; the college representative may be assisted by an attorney. The hearing panel may also request legal assistance; any legal advisor provided to the panel may sit with it in an advisory capacity to provide legal counsel but shall not be a member of the panel nor vote with it.

Hearings shall be closed and confidential.

In a closed hearing, witnesses, with the exception of the accused student and the college representative, shall not be present at the hearing when not testifying, unless all parties and the panel agree to the contrary.

All testimony shall be taken under oath; the oath shall be administered by the hearing panel chair. The hearing shall be recorded by the District. The official recording shall be the only recording made. No witness who refuses to be recorded may be permitted to give oral or written testimony. A witness who refuses to be recorded is not considered to be unavailable, and may not be permitted to give written testimony. In the event the recording is by audio recording, the hearing panel chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name. The recording shall remain in the custody of the District at all times, unless released to a professional transcribing service. If the District requests that the audio recording is to be transcribed, the student shall be provided with a copy of the transcription.

Within 15 days following the close of the hearing, the hear-

ing panel shall prepare and send to the Superintendent/President, or designee, a written decision. The decision shall include specific factual findings regarding the accusation, and shall include specific conclusions regarding whether any specific section of the Standards of Student Conduct were violated. The decision shall also include a specific recommendation regarding the disciplinary action to be imposed, if any. The decision shall be based only on the record of the hearing, and not on matter outside of that record. The record consists of the original accusation, the written response, if any, of the student, and the oral and written evidence produced at the hearing.

Superintendent/President's Decision:

Long-term suspension – Within 10 days following receipt of the hearing panel's recommended decision, the Superintendent/President or designee shall render a final written decision. The Superintendent/President or designee may accept, modify or reject the findings, decisions and recommendations of the hearing panel. If the Superintendent/President or designee modifies or rejects the hearing panel's decision, the Superintendent/President shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the Superintendent/President or designee shall be final.

Expulsion – Within 10 days following receipt of the hearing panel's recommended decision, the Superintendent/President or designee shall render written recommended decision to the Board of Trustees. The Superintendent/President or designee may accept, modify or reject the findings, decisions and recommendations of the hearing panel. If the Superintendent/President or designee modifies or rejects the hearing panel's decision; he or she shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The Superintendent/President or designee's decision shall be forwarded to the Board of Trustees.

Board of Trustees Decision: The Board of Trustees shall consider any recommendation from the Superintendent/President or designee for expulsion at the next regularly scheduled meeting of the Board after receipt of the recommended decision.

The Board shall consider an expulsion recommendation in closed session, unless the student has requested that the matter be considered in a public meeting in accordance with these procedures (Education Code Section 72122).

The student shall be notified in writing, by registered or certified mail or by personal service, at least three days prior to the meeting, of the date, time, and place of the Board's meeting. The student may, within forty-eight hours

CORRECTION TO STUDENT DISCIPLINE

after receipt of the notice, request a copy of the disciplinary hearing recording. If the recording was an audio recording, the District will request that the recording be professionally transcribed and the student shall be provided with a copy of the transcription.

The student may, within forty-eight hours after receipt of the notice, request that the hearing be held as a public meeting.

Even if a student has requested that the Board consider an expulsion recommendation in a public meeting, the Board will hold any discussion that might be in conflict with the right to privacy of any student other than the student requesting the public meeting in closed session.

The Board may accept, modify or reject the findings, decisions and recommendations of the Superintendent/President or designee or the hearing panel. If the Board modifies or rejects the decision, the Board shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the Board shall be final.

The final action of the Board on the expulsion shall be taken at a public meeting, and the result of the action shall be a public record of the District.

Authority for Immediate Removal:

Immediate Interim Suspension (Education Code Section 66017): The Superintendent/President or designee may order immediate suspension of a student where he/she concludes that immediate suspension is required to protect lives or property or to ensure the maintenance of order. The Assistant Superintendent/Vice President Student Services and College Centers or designee will provide the student with written notice of the conduct warranting the immediate interim suspension. The written notice will include the following:

- the day and time of the reported incident
- the specific section of the Standards of Student Conduct that the student is accused of violating
- a statement of the facts supporting the accusation
- the definition of immediate interim suspension
- the disciplinary action that is being considered beyond the immediate interim suspension
- the right of the student to meet with the Assistant Superintendent/Vice President Student Services and College Centers or designee to discuss the accusation and to provide additional information not previously considered, or to respond in writing.

Where the Superintendent/President or designee determines that immediate notification of his or her decision is appropriate, the notice may be hand delivered by the Cuesta College Campus Police and/or sent as an email attachment. In all cases, the District will send notice to the student by certified mail to his or her last address on file with the District. If the student chooses to meet with the Assistant Superintendent/Vice President Student Services and College Centers or designee, the meeting must occur no sooner than one day after the notice is provided, but no later than 15 days after the notice is provided. At the meeting, the student must again be given, orally or in writing, the facts on which the accusations in the notice are based. The student must be given an opportunity to respond verbally or in writing to the accusations.

If the recommended action is long-term suspension, the student is afforded all rights, as delineated under the long-term suspension section of these procedures. The interim suspension status remains in effect until the outcome of the recommended action is determined.

If the student declines to meet with the Assistant Superintendent/Vice President Student Services and College Centers or designee, the Superintendent/President or designee, shall, pursuant to a recommendation from the Assistant Superintendent/Vice President Student Services and College Centers or designee, impose a long-term suspension. The decision of the Superintendent/President or designee shall be final.

Written notice of the Superintendent/President's decision shall be provided to the student. The District will send notice to the student by certified mail to last address the student has on file with the District.

Removal from Class (Education Code Section 76032): Any instructor may order a student removed from his/her class for the day of the removal and the next class meeting. The instructor shall promptly report the removal to the Superintendent/President and the Assistant Superintendent/Vice President Student Services and College Centers or designee. The Assistant Superintendent/Vice President Student Services and College Centers or designee shall meet with the student and at the request of the student, will arrange for a conference between the student and the instructor regarding the removal. If the instructor or the student requests, the Assistant Superintendent/Vice President Student Services and College Centers or designee, shall attend the conference. The student shall not be returned to the class during the period of the removal without the concurrence of the instructor. Nothing herein will prevent the Assistant Superintendent/Vice President Student Services and College Centers or designee from recommending disciplinary action in accordance with these procedures based on the

CORRECTION TO STUDENT DISCIPLINE

facts which led to the removal.

Withdrawal of Consent to Remain on Campus: The Director of Police and College Safety Services, also serving as the Chief of Police for the District may notify any person for whom there is a reasonable belief that the person has willfully disrupted the orderly operation of the campus that consent to remain on campus has been withdrawn. If the person is on campus at the time, he/she must promptly leave or be escorted off campus. If consent is withdrawn by the Director of Police and College Safety Services a written report must be promptly made to the Superintendent/President.

If the person from whom consent has been withdrawn is a student, they may submit a written request for a hearing on the withdrawal within the period of the withdrawal. The request shall be granted not later than seven days from the date of receipt of the request. The hearing will be conducted in accordance with the provisions of this procedure relating to immediate interim suspensions.

If the person from whom consent has been withdrawn is not a student, then he/she may submit a written request for a meeting with the Superintendent/President within the period of the withdrawal. The request shall be granted not later than seven days from the date of receipt of the request.

In no case shall consent be withdrawn for longer than 14 days from the date upon which consent was initially withdrawn.

Any person as to whom consent to remain on campus has been withdrawn who knowingly reenters the campus during the period in which consent has been withdrawn, except to come for a meeting or hearing, is subject to arrest (Penal Code Section 626.4).

Time Limits: Any times specified in these procedures may be shortened or lengthened if there is mutual concurrence by all parties, and confirmed in writing.

In cases where an interim suspension has been ordered, the time limits contained in these procedures shall not apply, and all hearing rights, including the right to a formal hearing where a long-term suspension or expulsion is recommended, will be afforded to the student within ten (10) days.

Students have the right to pursue their complaint after completing the above complaint process with the California Community Colleges Chancellor's Office (CCCCO). CCCCCO provides students and others with a method and process outside of the institution that takes, investigates, and responds to complaints regarding the institution. The link to the CCCCCO process and form is <http://californiacommunity-colleges.cccco.edu/ComplaintsForm.aspx>. CCCCCO has provided

this disclosure in compliance with the requirements of the Higher Education Act of 1965, as amended, as regulated in CFR 34, Sections 600.9 (b) (3) and 668.43(b).

Course corrections: see Courses of Instruction (pgs. 228-327) in the 2016-2017 Cuesta Catalog

COURSES NEWLY APPROVED AS UC TRANSFERABLE EFFECTIVE FALL 2016

COURSE ID	COURSE TITLE	PAGE NUMBER	FALL 2016 TRANSFER DATA	FALL 2016 CORRECTION TRANSFER DATA
ART 209	Art of Africa, Oceania, and Indigenous North America	233	CSU	CSU; UC
ART 210	Survey of Asian Art History	233	CSU	CSU; UC
FTVE 221	Introduction to Electronic Media	280	CSU	CSU; UC

C-ID APPROVED COURSES

CUESTA COURSE(S)	C-ID DESCRIPTOR	CUESTA COURSE(S)	C-ID DESCRIPTOR
ANTH 201	ANTH 110	CHEM 211	CHEM 102
ANTH 201L	ANTH 115L	CHEM 212A	CHEM 150
ANTH 202	ANTH 150	CHEM 212A + CHEM 212B	CHEM 160S
ANTH 203	ANTH 120	CIS 201	COMP 112
ART 200	ARTH 100	CIS 210	BUS 140
ART 203	ARTH 110	CIS 210AG	AG - AB 108
ART 204	ARTH 120	CIS 231	COMP 122
ART 205	ARTH 150	CIS 232 + CIS 233	COMP 132
ART 207	ARTH 145	CIS 240	COMP 142
ART 209	ARTH 140	CJ 202	AJ 110
ART 210	ARTH 130	CJ 204	AJ 122
ART 220	ARTS 100	CJ 206	AJ 120
ART 221	ARTS 110	CJ 208	AJ 124
ART 222	ARTS 205	CJ 210	AJ 140
ART 223	ARTS 200	CJ 224	AJ 160
ART 229	ARTS 270	CJ 228	AJ 200
ART 230	ARTS 210	COMM 201	COMM 110
ART 253	ARTS 250	COMM 210	COMM 140
ART 270	ARTS 101	COMM 212	COMM 150
BIO 201A	BIOL 190	COMM 215	COMM 120
BIO 201A + BIO 201B	BIOL 130S	COMM 230	COMM 130
BIO 201A + BIO 201B	BIOL 135S	COMM 280	COMM 180
BIO 201B	BIOL 140	DRA 200	THTR 151
BIO 205	BIOL 110B	DRA 201	THTR 152
BIO 206	BIOL 120B	DRA 207	THTR 111
BUS 201A	ACCT 110	DRA 209	THTR 172
BUS 201B	ACCT 120	DRA 211	THTR 171
BUS 218	BUS 120	DRA 214	THTR 114
BUS 218	BUS 125	DRA 236	THTR 174
BUS 227	BUS 115	DRA 240	THTR 192
BUS 245	BUS 110	DRA 248	THTR 191
BUS 251	AG - AB 128	ECE 201	CDEV 100
CHEM 201A	CHEM 110	ECE 202	CDEV 110
CHEM 201A + CHEM 201B	CHEM 120S	ECE 203	ECE 130
CHEM 210FL	CHEM 101	ECE 204	ECE 220

Continued from page 19 of 2016-2017 Catalog Addendum

Course corrections: see Courses of Instruction (pgs. 228-327) in the 2016-2017 Cuesta Catalog

C-ID APPROVED COURSES

CUESTA COURSE(S)	C-ID DESCRIPTOR	CUESTA COURSE(S)	C-ID DESCRIPTOR
ECE 205	ECE 120	JOUR 201A	JOUR 110
ECE 206	ECE 200	JOUR 201B	JOUR 100
ECE 210	ECE 210	JOUR 202A	JOUR 130
ECE 215	ECE 230	JOUR 202B	JOUR 131
ECE 234	ENGL 180	JOUR 205	JOUR 120
ECON 201A	ECON 202	KINE 201	KIN 100
ECON 201AG	AG - AB 124	MATH 229	MATH 851
ECON 201B	ECON 201	MATH 229 + MATH 242	MATH 955
ENGL 201A	ENGL 100	MATH 231	MATH 851
ENGL 201B	ENGL 110	MATH 231 + MATH 242	MATH 955
ENGL 201C	ENGL 105	MATH 232	MATH 150
ENGL 212A	ENGL 130	MATH 236	MATH 110
ENGL 212B	ENGL 135	MATH 242	MATH 151
ENGL 231	ENGL 200	MATH 247	MATH 110
ENGL 245A	ENGL 140	MATH 255	MATH 140
ENGL 245B	ENGL 145	MATH 265A	MATH 210
ENGL 246A	ENGL 160	MATH 265A + MATH 265B	MATH 900S
ENGL 246B	ENGL 165	MATH 265B	MATH 220
FMST 212	PSY 180	MATH 283	MATH 230
FMST 214	SOCI 130	MATH 287	MATH 910S
FMST 218	PSY 130	MUS 201	MUS 110
FTVE 225B	FTVE 130	MUS 204A	MUS 130
GEOG 202	GEOG 120	MUS 204B	MUS 140
GEOL 210	GEOL 101	MUS 204C	MUS 150
GEOL 211	GEOL 111	MUS 205A	MUS 135
GEOL 220	GEOL 200	MUS 205B	MUS 145
GEOL 225	GEOG 155	MUS 205C	MUS 155
HEED 204	KIN 101	MUS 212	MUS 160
HIST 203A	HIST 150	MUS 223	MUS 180
HIST 203B	HIST 160	MUS 225	MUS 180
HIST 204A	HIST 170	MUS 227	MUS 180
HIST 204B	HIST 180	MUS 228	MUS 180
HIST 207A	HIST 130	MUS 229	MUS 180
HIST 207B	HIST 140	MUS 231	MUS 180

C-ID APPROVED COURSES

CUESTA COURSE(S)	C-ID DESCRIPTOR
MUS 235	MUS 100
MUS 240	CMUS 130X
MUS 245	MUS 180
NUTR 210	NUTR 110
NUTR 232	NUTR 120
PHIL 206	PHIL 100
PHIL 208	PHIL 110
PHIL 213	PHIL 120
PHYS 205A	PHYS 105
PHYS 205A + PHYS 205B	PHYS 100S
PHYS 205B	PHYS 110
PHYS 208A	PHYS 205
PHYS 208B	PHYS 210
PHYS 208C	PHYS 215
PHYS 208A + PHYS 208B + PHYS 208C	PHYS 200S
POLS 201	POLS 150
POLS 202	POLS 110
POLS 204	POLS 140
POLS 206	POLS 130
POLS 209	POLS 120
PSYC 200	PSY 200
PSYC 201	PSY 110
PSYC 202	PSY 150
PSYC 206	PSY 170
PSYC 233	PSY 115
SOC 201A	SOCI 110
SOC 202	SOCI 115
SOC 204	SOCI 160
SOC 206	SOCI 150
SOC 208	SOCI 140
SPAN 201	SPAN 100
SPAN 202	SPAN 110
SPAN 203	SPAN 200
SPAN 204	SPAN 210

2016-2017 CATALOG REVISIONS



FALL 2016 GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATES DEGREE

5/5/2016



FALL 2016 General Education Requirements for the Associates Degree

Name _____ Student ID _____

Program/Degree _____ Date: _____

Complete at least one course from Areas A – E.	Course	College	Term	Credit
A. PHYSICAL AND LIFE SCIENCES: Complete one course				
ANTH 201; ASTR *210; BIO *201A, *204, 205, 211, 212, 213, 216, 220, 221, 222, 224; CHEM *201A, *210FL, *211; EET *213; GEOL *210, *211, 212, 220; METE *212; NUTR 210, 211; OCEN *210, PHYS *205A, *208A; PSYC *202	A			
B. SOCIAL AND BEHAVIORAL STUDIES: Complete one course				
ANTH 202, <203, 225; FTVE (form. BCST) 221, COMM 230, 280; CJ 202; ECE *201; ECON *201A, *201AG, *201B; FMST 212, <213, 214, <215, <218, 270; GEOG 201, 202; HIST 203A, 203B, 204A, 204B, 207A, 207B, 210, <212, <233, <237, <239, 260; LGL <217; POLS 201, 202, 204, 205, 206, 209; PSYC *200, 201, <206, *233; SOC 201A, 201B, <206, <208	B			
C. ARTS AND HUMANITIES: Complete one course				
ASL 201, *202; ART 200, 203, 204, 205, 207, 208, 209, 210, 220, 221, 240, 244, *270, 271, 280; DRA 200 (form. 201A), 207, 214; ENGL *201B, *205, *206, *212A, *212B, <*213, *215, *216, <*217, *231, 237, *245A, *245B, *246A, *246B; FR 201, *202, *203; GER 201, *202, *203; MUS 201 (form. 239), 235, 236, 237, 238; PHIL 205, 206, 209, 212, 213; SPAN 201, *202, *203	C			
D. COMMUNICATION AND ANALYTICAL THINKING: Complete one course from D1 and one course from D2 Students who have been in attendance at Cuesta or any regionally accredited institution prior to Fall 2009 should see a Cuesta counselor to establish catalog rights regarding competency requirements. Competency in reading, written expression, and mathematics must be demonstrated. The reading and written expression competency requirement is satisfied by completing ENGL 201A, or an equivalent college level writing course with a grade of "C" or better. The mathematics competency requirement is satisfied in one of two ways: 1) Completing MATH 126B, 127, 128, or a higher college level mathematics course, with a grade of "C" or better, or 2) Demonstrating proficiency in intermediate algebra by scoring at the appropriate level on the Cuesta Mathematics Assessment Test				
D1: Communications in English. Complete ENGL *201A	D1			
D2: Analytical Thinking. Complete one course from: MATH *126B, *127, *128, *229, *230, *231, *232, *236, *242, *247, *255, *265A, *265B, *283, *287; CIS 201, 217, 231; EET *216; PHIL 208 Note: Students who satisfy Area D2 with a course from outside of the Math department must also satisfy the Math competency requirement –see above.	D2			
E. AMERICAN INSTITUTIONS: Complete one course				
HIST 207A, 207B; POLS 202 (cannot be double counted for Area B)	E			
Legend *Prerequisite required. < Course also meets the Diversity requirement (see back). Underlined courses include a lab.				
Previous Colleges	1	2	3	
Counselor				

Additional Requirements on Back Page

Graduation Requirements:

Health Education Requirement:

After successfully completing this requirement, students will be able to apply a breadth and depth of knowledge that is inclusive of all the dimensions of health, e.g., spiritual, environmental, social, mental and emotional, and physical. The scope and content of the health education course work this requirement provides the student with the knowledge and problem solving skills essential to evaluate health literature, analyze personal health risks and promote lifestyle choices. This preparation empowers the student to make relevant choices applicable to their genetic, environmental, and health risk factors that ultimately optimize mind/body/spirit health over a lifetime.

- Descriptive and discussion content of the major chronic diseases in the United States.
- Evaluation of individual risk factors for chronic diseases from a genetic, environmental, and lifestyle perspective.
- Descriptive and discussion content about communicable diseases/infections (e.g., STI's, Hepatitis C) including symptoms and prevention.
- Analyzing the influence of environmental and nutritional concepts on food choices.
- Relating diet, exercise, and stress management to prevention of diseases and psychological well-being.
- Developing an appropriate physical fitness program that includes cardiovascular conditioning, muscle strength and endurance training, and flexibility.
- Examining the relationship between values and beliefs and mental health. Utilize this relationship to create effective interpersonal communication in relationships, coping, prevention of addictive behaviors and personal safety.
- Analyze and apply spiritual concepts to improve health and wellness.

Complete one course: HEED 202 or 203 or 208 or 210

Note: HEED 203 or 208 will satisfy both the Health Education and the Diversity Requirement.

The following degree or certificate will also satisfy the Health Education Requirement:

A.S., Nursing, Registered; C.A., Nursing, Registered; C.A., Nursing, Registered (30 Credit Option)

COURSE COMPLETED AT: _____ **COURSE** _____ **TERM** _____ **CREDITS** _____

Diversity Requirement:

After successfully completing the requirement, students will be able to identify, assess, and challenge biased assumptions and behaviors of individuals and societal institutions; analyze inter-group relations within categories of identity, such as race, ethnicity, gender, religion, sexual orientation, class, ability, nationality, or age; and examine struggles of non-dominant groups for power, justice, and access to resources. **Complete one course:**

ANTH <203, 220; **BUS** 260; **COMM** 212; **CJ** 224, **ECE** 215; **ENGL** <*213, <*217, **FMST** <213, <215, 218; **HEED** 203, 208; **HIST** <212, <233, <237; **LGL** <217; **NUTR** 222; **PSYC** <206; **SOC** 202, <206, <208.

Note: HEED 203 or 208 will satisfy both the Diversity and the Health Education requirement. The symbol "<" denotes that the course will also satisfy a general education requirement (See page 1).

The following degree or certificate will also satisfy the Diversity Requirement:

A.S., Nursing, Registered; CA. Nursing, Registered; C.A., Nursing, Registered (30 Credit Option)

COURSE COMPLETED AT: _____ **COURSE** _____ **TERM** _____ **CREDITS** _____

Are You Ready To Apply for Your Associates Degree?

	YES	NO
1. 60 Associate Degree applicable semester credits		
2. 18 credits of General Education, (see page 1), with an overall GPA of 2.0 in GE coursework		
3. A minimum of 12 credits completed in residence at Cuesta College		
4. A minimum cumulative grade point average of 2.0 in all degree applicable course work		
5. Math Competency (Area D2, page 1)		
6. English Competency (Area D1, page 1)		
7. Health Education Requirement (page 2)		
8. Diversity Requirement (page 2)		
9. Completion of a Designated Degree (A.A. or A.S.) pattern, with a "C" grade or better in each course required for the major.		
10. Official transcripts from all postsecondary institutions on file with the Evaluations Office		

FALL 2016 CSU GENERAL EDUCATION TRANSFER CURRICULUM

5/04/2016



FALL 2016 CSU GENERAL EDUCATION REQUIREMENTS

NAME _____ STUDENT ID. # _____

CSU CAMPUS _____ MAJOR _____

Courses in multiple areas may be used in one GE AREA only.		Course/AP Score	College	Term	Credit
Area A - ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING Complete 9 sem/12 qtr units total with a minimum of 3 sem/4qtr units in A1, A2 & A3. All Area A courses must be "C" or better grades.					
A1-Oral Communication: COMM 201 (formerly 201A), 210, 215		A1			
A2-Written Communication: ENGL 201A		A2			
A3-Critical Thinking: ENGL 201B, ENGL 201C, PHIL 208, COMM 215		A3			
Area B - SCIENTIFIC INQUIRY & QUANTITATIVE REASONING Complete 9 sem/12 qtr units total with a minimum of 3 sem/4qtr units in B1, B2, & B4. One of the science courses must include a laboratory component. Lecture courses that include a lab are <u>underlined</u> .					
B1-Physical Science: ASTR 210; <u>CHEM 201A/B, 210FL, 211, 212A/B</u> ; <u>GEOL 210, 211, 212, 220</u> ; <u>METE 212</u> ; <u>OCEN 210</u> ; <u>PHYS 205A/B, 208A/B</u>		B1			
B2-Life Science: ANTH 201 (F08); <u>BIOL 201A/B, 202, 204, 205, 206, 211, 212, 213, 216, 220, 221, 222, 224</u> ; <u>PSYC 202(F07)</u>		B2			
B3-Laboratory Activity: (must be taken with or after lecture course in B1/B2) ANTH 201L(F08); ASTR 210L; <u>BIO 212L, 220L, 222L</u> ; <u>OCEN 210L</u>		B3			
B4-Mathematics/Quantitative Reasoning: (must be "C" or better grade) CIS 241 (F08); MATH 229, 230, 231, 232, 236, 242, 247, 255, 265A/B, 283, 287		B4			
Area C - ARTS & HUMANITIES Complete 9 sem/12 qtr units total with a minimum of 3 sem/4qtr units in each course. One course in C1 & C2, and a third course selected from either C1 or C2.					
C1-Arts: ART 200, 203, 204, 205, 207, 208, 209, 210, 220, 221, 244, 245, 270, 271, 280, 281A; <u>DRA 200, 207, 248</u> ; <u>ENGL 237</u> ; <u>MUS 201, 235, 236, 237, 238</u> . (The following courses, if completed prior to Fall 2015 , will fulfill Area C1: ART 222, 223, 230, 231,234, 241A, 266, 267, 274A, 282, 293, 295; DRA 211; MUS 220, 258.)		C1			
C2-Humanities: ASL 201, 202; ECE 234; ENGL 201B, 205, 206, 212A, 212B, 213, 215, 216, 217, 231, 245A, 245B, 246A, 246B; FR 201, 202, 203; GER 201, 202, 203, 204; HIST 203A, 203B, 204A, 204B, 207A, 207B, 210, 212, 233, 237(F07), 260; LGL 217; POLS 201, 202, 204, 205, 206, 209; PSYC 200, 201(S07), 233; SOC 201A, 201B, 202, 204 (F09), 206, 208		C2			
Required third course can be selected from C1 or C2.		C1/C2			
Area D - SOCIAL SCIENCES Complete 9 sem/12 qtr units total with a minimum of 3 sem/4qtr units in each course, from at least 2 disciplines listed below.					
ANTH 201 (F95-F09 only), 202, 203, 220, 221, 225; COMM 212; 230; 280 CJ 202 (F09), 224 (F14); 228 (F11); ECON 201A, 201AG, 201B; ECE 201, 202; FMST 202, 212, 213, 214, 215 (F08); FTVE 221 (F15); GEOG 201, 202; HIST 203A, 203B, 204A, 204B, 207A, 207B, 210, 212, 233, 237(F07), 260; LGL 217; POLS 201, 202, 204, 205, 206, 209; PSYC 200, 201(S07), 233; SOC 201A, 201B, 202, 204 (F09), 206, 208		D			
		D			
		D			
Area E - LIFELONG LEARNING & SELF-DEVELOPMENT Complete 1 course, 3 sem/4 qtr units minimum.					
CSS 225; ECE 201(S06); FMST 212, 215, 216, 218; HEED 202, 203, 206, 208, 210; NUTR 210; PSYC 201, 206; SOC 206 (F08-SU13 only)		E			
U.S. HISTORY, CONSTITUTION & AMERICAN IDEALS This CSU graduation requirement may be met by completing 2 courses as part of coursework from Area C or D above.		<input type="checkbox"/> HIST 207A OR 207B <input type="checkbox"/> POLS 202			
Previous Colleges	1.	2.	3.		
Counselor				Date	

23 CSU CAMPUSES

Bakersfield	California Maritime Academy	Cal Poly SLO	Cal Poly Pomona
Channel Islands	Chico	Dominguez Hills	East Bay
Fresno	Fullerton	Humboldt	Long Beach
Los Angeles	Monterey Bay	Northridge	Sacramento
San Bernardino	San Diego	San Francisco	San Jose
San Marcos	Sonoma	Stanislaus	

CSU TRANSFER CREDITS REQUIRED

39 lower division **General Education**
+ **21 program preparation** (required
by many campuses), or CSU
transferable **electives**
=60 transferable credits (minimum)

Please Note:

- You may transfer up to a total of 70 credits from a Community College.
- 9 credits of upper division General Education will be required at the CSU.
- Areas A1, A2, A3, and B4 are considered the “Golden Four” and must be completed with grades of “C” or higher. Note: High credit programs (e.g. Engineering) may not need Area A3 “Critical Thinking” prior to transfer.

Specific Campus Requirements

- Foreign Language:** Some campuses require foreign language for graduation. Certain programs may have a foreign language requirement. For specific requirements, consult university catalogs or a counselor.
- Multicultural/Ethnic Studies:** Many CSU campuses require this for graduation. Some campuses require that the course be upper division.
- Additional campus specific requirements:** See counselor.

GENERAL EDUCATION CERTIFICATION

Certification refers to official notification from a community college that a transfer student has completed courses fulfilling CSU lower-division general education requirements. Certification will ensure that a CSU campus accepts all your courses in the areas in which the coursework is certified.

Full Certification is given to students who have completed all sections of the CSU General Education Pattern. Students must satisfactorily complete at least 39 lower-division credits, distributed as follows:

AREA A: 9 CREDITS: One course from each group: A1, A2, A3

AREA B: 9 CREDITS: One course from B1, B2 and B4. One lab course required: B3 lab must be taken with or subsequent to corresponding course from B1 or B2

AREA C: 9 CREDITS: Three courses to include at least one course from Arts (C1) and one course from Humanities (C2)

AREA D: 9 CREDITS: Three courses must be selected from at least two different disciplines

AREA E: 3 CREDITS: One course **Subject Area (partial) Certification** can be granted for one or more completed area (A-E), as outlined above, if all sections of the CSU General Education Pattern have not been completed.

US History, Constitution and American Ideals Certification- All campuses require students to complete college-level coursework in US History, American and California Government. This requirement is met by completing History 207A or 207B and Political Science 202.

You will need to request CSU GE Certification during your last term at Cuesta.

5/4/2016

Fall 2016 Intersegmental General Education Transfer Curriculum: see also (pgs. 89-90) in the 2016-2017 Cuesta Catalog

FALL 2016 INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

5/0416



Fall 2016 Intersegmental General Education Transfer Curriculum (IGETC)

NAME _____ STUDENT ID. # _____

UC/CSU CAMPUS _____ MAJOR _____

Courses listed in more than one area may be counted in one area only.	COURSE	COLLEGE	TERM	CREDITS
AREA 1 – ENGLISH COMMUNICATION For CSU - 3 courses required; one each from Group A, B and C. For UC - 2 courses required; one from Group A and one from Group B. Each course must be 3 sem/4quarter units minimum				
1A: English Composition, ENGL 201A	1A			
1B: Critical Thinking - English Composition, ENGL 201B (F10) or 201C	1B			
1C: Oral Communication, (CSU requirement only) - COMM 201 or 210 (F14)	1C			
AREA 2 – MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING: 1 course, 3 sem/4 qtr credits minimum. Note: UC allows credit for Math 232 or Math 242, not both.				
CIS 241 (F08); MATH 230, ^232, ^236, ^242, ^247, ^255, 265A, 265B, 283, 287	2			
AREA 3 – ARTS AND HUMANITIES: Complete at least 3 courses, 9 sem/12 qtr credits minimum. Each course must be 3 sem/4 qtr. units. Choose one course from Arts, one course from the Humanities and the third course from either area.				
3A: Arts: ART 200, 203, 204, 205, 207, 208; DRA 207; ENGL 237; MUS 235, 236, 237, 238	3A			
3B Humanities: ENGL 201B, 205, 206, 212A, 212B, 213, 215, 216, 217, 245A, 245B, 246A, 246B; FR 203; GER 203, 204; HIST 203A, 203B, 204A, 204B, 207A, 207B, 210, 212, 233, 235; PHIL 205, 206, 209, 212, 213; SPAN 203, 204	3B			
One additional course from the 3A Arts or 3B Humanities:	3A/3B			
AREA 4 – SOCIAL AND BEHAVIORAL SCIENCES: Complete at least 3 courses from at least 2 different disciplines. 9 sem/12 qtr credits minimum, each course a minimum of 3 sem/4 qtr units.				
ANTH 201 (S07-F09), 202, 203, 220, 221, 225; COMM 212 (F14); 230, 280; CJ 202 (F09), 224 (F14); ECE 201, ECE/FMST 202; ECON 201A, ^201AG, ^201B; FMST 212, 213; GEOG 201, 202; HIST 203A, 203B, 204A, 204B, 207A, 207B, 210, 212, 233, 237, 260; LGL 217; POLS 201, 202, 204, 205, 206, 209; PSYC 201, 200, 206, 233; SOC 201A, 201B, 202, 204, 206, 208	4			
	4			
	4			
AREA 5 – PHYSICAL AND BIOLOGICAL SCIENCES: Complete at least 2 courses, (a) one physical and (b) one biological science course of at least 3 sem/4 qtr units each. At least one course must include a laboratory. Lecture courses that include a lab are underlined. 7 sem/9 qtr credits minimum. (Your combined courses must total at least 7 semester credits.)				
5A Physical Sciences: ASTR 210; CHEM <u>201A</u> , <u>201B</u> , ^210FL, ^211, ^212A, <u>212B</u> ; <u>GEOL 210</u> , <u>211</u> , 212, 220; OCEN 210, <u>METE 212</u> ; <u>PHYS ^205A</u> , ^205B, ^208A, ^208B	5A			
5B Biological Sciences: ANTH 201 (F08); <u>BIO 201A</u> , <u>201B</u> , <u>202</u> , <u>204</u> , <u>205</u> , <u>206</u> , ^211, 212, 213, <u>216</u> , 220, <u>221</u> , 222, <u>224</u> ; PSYC 202 (F07)	5B			
5C Science Laboratory: ANTH 201L; ASTR 210L; <u>BIO 212L</u> , 220L, 222L; OCEN 210L	5C			
AREA 6A LANGUAGES OTHER THAN ENGLISH (UC requirement only) Proficiency equivalent to two years of high school study in one language. There are various ways to satisfy this area, including completing two years of high school study in one language with "C-" grades or higher, or, completing one of the courses listed below. It is your responsibility to provide high school transcripts if you are validating this area through high school course work. See a counselor for additional details.				
FR 202, GER 202, SPAN 202, ASL 202	6A			
CSU GRADUATION REQUIREMENT IN "U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS". This CSU graduation requirement may be met by completing the following two courses as part of your course work from Area 3 and/or 4 above:	_____ Hist 207A or 207B and _____ POLS 202			
Legend: Laboratory courses are underlined. ^Indicates that UC transfer credit limits apply. Consult a counselor for details.				
Previous Colleges	1.	2.	3.	
Counselor				Date

General Education Requirements And IGETC (Intersegmental General Education Transfer Curriculum)

General Education courses are part of the requirements for a university degree. These are courses which are designed to give you an exposure to all major academic disciplines—natural sciences, physical sciences, social sciences, humanities, and the fine arts. Together, general education coursework and major course work make up a baccalaureate degree. Each campus within the California State University (CSU) and the University of California (UC) has its own unique general education pattern. However, students preparing to transfer to a CSU or UC often do not know which system they will attend. In order to facilitate the transfer of students from the California Community Colleges to the CSU and UC system, the IGETC was developed in 1991.

By completing the IGETC at a California Community College, you can transfer to a CSU or UC campus without the need, after transfer, to take additional lower-division, general education courses. The IGETC is most useful for students who know that they want to transfer to a CSU or UC, but who have not yet decided upon a particular system, campus, or major. It is also generally the most appropriate pattern for students who are choosing majors in the humanities, arts, or social sciences, as these majors generally have fewer lower division major requirements than majors in the sciences and engineering.

Is the IGETC required to gain admission to a CSU or a UC?

No, the IGETC is not an admissions requirement to either system. The IGETC is a way for you to complete a general education pattern that is accepted by the CSU and UC, prior to transfer. Completing the IGETC does not guarantee admission to a particular campus or major. However, for certain colleges and majors, completion of IGETC can improve your chances of admission as a transfer student. Your counselor can help you determine if completing the IGETC is a good idea for you.

The Importance of Major Preparation

Major preparation requirements specify the courses you must take to prepare for advanced (upper division) study in your particular major. Completion of major preparation should generally take precedence over completion of general education. Because transfer applicants are evaluated for admission, in part, on the basis of their performance in major preparation coursework, it is important that you investigate the requirements for your intended major as soon as possible. If your major requires mathematics and science, it is especially important that you complete those prerequisites before you transfer.

Your counselor can advise you about the specific major preparation requirements for the program you select, or you may research them in the General Catalog of the campus you plan to attend. You can visit the public articulation website at www.assist.org for information about major preparation.

You should begin coursework in your major as soon as you have selected one. Lack of pre-major work may affect your eligibility for your major, particularly, if there are many applicants and a limited number of spaces.

When is IGETC not a good choice?

Students who intend to transfer into a major that requires extensive lower division preparation, such as majors in the sciences or engineering may not be well served by completing IGETC.

Do all CSU and UC campuses accept the IGETC?

While all CSU's and most UC's do accept IGETC, there are some majors on certain UC campuses which do not accept IGETC. A list of those Colleges can be found at:

<http://admission.universityofcalifornia.edu/counselors/files/transfer-admission-matrix.pdf>

Is there a GPA requirement for IGETC coursework?

All courses applied to IGETC must be completed with a grade of "C" or higher. A grade of "Credit" or "Pass" may also be used if the community college's policy states that it is equivalent to a grade of C or better.

Can Advanced Placement Test Scores be applied to the IGETC?

Yes, an acceptable score ("3" or higher) on the Advanced Placement (AP) test can be applied to the IGETC. See a counselor for details.

Must all IGETC coursework be completed at the same college?

No, courses taken at more than one community college, or from an accredited college outside of the California Community College system, may be used on IGETC, as determined by a counselor.

Can a course be used to satisfy more than one IGETC subject area?

No, courses may only be used once even if they are listed in more than one subject area.

Can a course be used both for IGETC and to satisfy a major prerequisite?

Yes. The University will allow courses to count toward both the IGETC and to also satisfy a lower division major requirement.

Does the IGETC have to be fully completed prior to transfer?

It is strongly recommended that you complete IGETC in its entirety prior to transfer. Completion of IGETC (or a campus-specific general education pattern) may be a part of the transfer admission process for certain campuses and majors. However, a Partial Certification of the IGETC is allowed. Partial certification is defined as completing all but two (2) courses on the IGETC pattern. (Keep in mind that in general, the English and Math portions of IGETC must be completed to meet minimum admission requirements to the university so a student who is missing these courses may not be eligible to a CSU or UC). It is your responsibility to request a partial certification from your community college. Your community college will send the Partial IGETC Certification to the UC or CSU that you have decided to attend. The CSU or UC will then instruct you as to how you can complete the remaining courses on your IGETC.

Who certifies that a student has completed the IGETC?

It is your responsibility to request an IGETC certification from your community college. Students who have completed coursework at more than one California Community College should have their coursework certified by the last college attended for a regular term (fall or spring) prior to transfer. You can request certification from a community college that is not your last school of attendance, but it is up to the discretion of that community college to certify.

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

ART

ASSOCIATE DEGREE PROGRAM [Click for Program Student Learning Outcomes](#)

ART HISTORY AND PROFESSIONAL PRACTICES — Associate in Arts

A total of 24 credits are required for the degree. A minimum of 9 credits in Art must be earned at Cuesta College.

Required Courses (18 credits):

ART 202	INTRODUCTION TO MUSEUM PRACTICES	3
ART 203	SURVEY OF WESTERN ART HISTORY: PREHISTORY THROUGH THE MIDDLE AGES	3
ART 204	SURVEY OF WESTERN ART HISTORY: RENAISSANCE TO CONTEMPORARY	3
ART 205	SURVEY OF ART HISTORY: MODERNISM THROUGH CONTEMPORARY	3
ART 206	SURVEY OF ART HISTORY: NON-WESTERN ART	3
ART 207	SURVEY OF MEXICAN ART HISTORY I: PRE-COLUMBIAN	3
or ART 208	SURVEY OF MEXICAN ART HISTORY II: COLONIAL TO CONTEMPORARY	(3)
or ART 209	ART OF AFRICA, OCEANIA, AND INDIGENOUS NORTH AMERICA	(3)
or ART 210	SURVEY OF ASIAN ART HISTORY	(3)
ART 295	ART GALLERY	3

Plus 6 credits from the following:

ART 220	FUNDAMENTALS OF 2-D DESIGN	3
ART 221	DRAWING I	3
ART 249	DIGITAL PHOTOGRAPHY	3
ART 256	FOUNDATION OF DIGITAL IMAGING ART	3
ART 259	FOUNDATION OF WEB AND UX DESIGN	3
ART 268	DIGITAL TYPOGRAPHY ART	3
ART 270	FUNDAMENTALS OF 3-D DESIGN	3

Total Credits **24**

CERTIFICATE PROGRAM [Click for Program Student Learning Outcomes](#)

GRAPHICS — Certificate of Specialization Achievement

Required Courses (18 24 credits)

ART 220	FUNDAMENTALS OF 2-D DESIGN	3
ART 221	DRAWING I	3
ART 255	FOUNDATION OF DIGITAL GRAPHIC ART	3
ART 256	FOUNDATION OF DIGITAL IMAGING ART	3
ART 258	FOUNDATION OF DIGITAL LAYOUT DESIGN	3
or ART 259	FOUNDATION OF WEB AND UX DESIGN	(3)
ART 266	GRAPHIC DESIGN I	3
ART 267	GRAPHIC DESIGN II	3
ART 268	DIGITAL TYPOGRAPHY ART	3

Total Credits **18 24**

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

AUTOMOTIVE TECHNOLOGY

ASSOCIATE DEGREE PROGRAM

[Click for Program Student Learning Outcomes](#)

ADVANCED ENGINE PERFORMANCE TECHNICIAN — Associate in Science

Required Courses (33.5 32.5 credits)

ATCH 109	INTRODUCTION TO AUTOMOTIVE COMPUTERS	2.5
ATCH 120	AUTOMOTIVE IGNITION SYSTEMS	2
ATCH 125	ENGINE PERFORMANCE	4
ATCH 127	ENHANCED CLEAN AIR CAR COURSE	1
ATCH 152	INTERNAL COMBUSTION ENGINES	3
ATCH 158	AUTOMOTIVE ELECTRICITY AND ELECTRONICS	4
ATCH 160	AUTOMOTIVE ELECTRICAL ACCESSORIES	4
ATCH 164	BASIC AREA CLEAN AIR CAR COURSE	4
ATCH 168	AUTOMOTIVE REPAIR BUSINESS	3
ATCH 187	AUTOMOTIVE FUEL INJECTION AND TURBOCHARGERS	3
ATCH 188	AUTOMOTIVE HEATING AND AIR CONDITIONING	3

Total Credits **33.5 32.5**

Plus, pass a minimum of two certification tests for the National Institute of Automotive Service Excellence (ASE)

NEW PROGRAM APPROVED EFFECTIVE FALL 2016

BIOLOGY

ASSOCIATE DEGREE FOR TRANSFER PROGRAM [Click for Program Student Learning Outcomes](#)

BIOLOGY — Associate in Science for Transfer

Required Core: 2 courses (10 credits)

BIO 201A	BIOLOGY	5
BIO 201B	BIOLOGY	5

List A: 5 courses (23-25 credits)

CHEM 201A	GENERAL COLLEGE CHEMISTRY I	5
CHEM 201B	GENERAL COLLEGE CHEMISTRY II	5
MATH 265A	CALCULUS I	5
PHYS 205A	GENERAL PHYSICS	4
and PHYS 205B	GENERAL PHYSICS	4
or PHYS 208A	PRINCIPLES OF PHYSICS 1	(5)
and PHYS 208B	PRINCIPLES OF PHYSICS 2	(5)

List B: 1 course (3-4 credits)

MATH 236	INTRODUCTION TO APPLIED STATISTICS	3
or MATH 247	INTRODUCTION TO STATISTICS	(4)

Total Credits **36-39**

"P" (Pass) grade is acceptable for major coursework in the Associate Degrees for Transfer.
In addition to major preparation course work listed above, completion of the CSU GE or IGETC pattern is mandatory.
Courses completed for the major can also be double counted towards GE, where appropriate. See a counselor for details.

NEW PROGRAM APPROVED EFFECTIVE FALL 2016

BUSINESS

ASSOCIATE DEGREE PROGRAM

[Click for Program Student Learning Outcomes](#)

BUSINESS ADMINISTRATION - CAREER TRACK — Associate in Arts

Required Courses (18 credits)

BUS 245	INTRODUCTION TO BUSINESS	3
BUS 251	ELEMENTS OF ACCOUNTING FOR BUSINESS INCLUDING AGRICULTURAL BUSINESS	4
BUS 218	BUSINESS LAW	4
ECON 201A	PRINCIPLES OF MACROECONOMICS	3
BUS 227	BUSINESS COMMUNICATIONS	4

Completion of the Core Courses above, will earn a Certificate of Achievement in Business Administration - Career Track.

Business Specialization Options: Students are to select from one of the following areas of Business specialization. This specialization, along with the above required core classes and General Education classes are required for students to complete the Business Administration - Career Track Associate of Arts degree.

Completion of any individual area of Business specialization listed below, will earn a Certificate of Specialization in that area.

Accounting Specialization (11 credits)

BUS 201A	FINANCIAL ACCOUNTING	4
BUS 201B	MANAGERIAL ACCOUNTING	4
BUS 252	COMPUTERIZED ACCOUNTING USING QUICKBOOKS PRO	3

Or

Management Specialization (9 credits)

BUS 260	INTERNATIONAL BUSINESS	3
BUS 283	MANAGEMENT AND SUPERVISION	3
BUS 286	HUMAN RELATIONS	3

Or

Marketing Specialization (12 credits)

BUS 240	ADVERTISING	3
BUS 241	SALES	3
BUS 243	MARKETING	3
BUS 131	E-COMMERCE: SOCIAL MEDIA MARKETING	3

Or

Small Business Management Specialization (10 credits)

BUS 248	SMALL BUSINESS MANAGEMENT	3
BUS 249	ENTREPRENEURSHIP	4
BUS 130	INTRODUCTION TO E-COMMERCE	3

Or

Continued on page 33

NEW PROGRAM APPROVED EFFECTIVE FALL 2016

BUSINESS

E-Commerce Specialization (13 units)

BUS 130	INTRODUCTION TO E-COMMERCE	3
BUS 131	E-COMMERCE: SOCIAL MEDIA MARKETING	3
BUS 134	E-COMMERCE: ENTREPRENEURSHIP	4
and BUS 132	E-COMMERCE: INFORMATION PRODUCTS	3
or BUS 133	E-COMMERCE: PHYSICAL PRODUCTS	(3)

Or

General Business Specialization (9 or more credits)

Students may complete 9 or more units from any Business class containing a BUS prefix (not previously taken and applied to another certificate) to earn a Certificate of Specialization in General Business. This certificate can be in addition to another degree or certificate but course units can not be double counted toward multiple certificates.

Or

Military Business Studies Specialization (9 to 12 credits)

Veterans/Students may receive credit for training received in the military based upon their Military Occupational Specialty (MOS) and the American Council on Education (ACE) recommendations for course credit that relates to the field of Business. Requires evaluation by Business Education faculty to determine MOS course relevance and applicability to an area of Business.

Total Credits

27-31

CERTIFICATE PROGRAM

[Click for Program Student Learning Outcomes](#)

BUSINESS ADMINISTRATION - CAREER TRACK — Certificate of Achievement

Required Courses (18 credits)

BUS 245	INTRODUCTION TO BUSINESS	3
BUS 251	ELEMENTS OF ACCOUNTING FOR BUSINESS INCLUDING AGRICULTURAL BUSINESS	4
BUS 218	BUSINESS LAW	4
ECON 201A	PRINCIPLES OF MACROECONOMICS	3
BUS 227	BUSINESS COMMUNICATIONS	4
Total Credits		18

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

DRAMA

ASSOCIATE DEGREE FOR TRANSFER PROGRAM

[Click for Program Student Learning Outcomes](#)

THEATRE ARTS — Associate in Arts for Transfer

Required Courses: (9 credits)

DRA 207	INTRODUCTION TO THEATRE	3
DRA 200	ACTING 1	3
DRA 248	REHEARSAL AND PERFORMANCE IN PRODUCTION	3
or DRA 240	TECHNICAL THEATRE PRACTICUM	(3)

Select at least 9 credits from the following courses:

DRA 201	ACTING II - ACTING FOR THE CAMERA	3
DRA 209	INTRODUCTION TO THEATRE DESIGN	3
DRA 211	STAGECRAFT	3
DRA 214	SCRIPT ANALYSIS	3
DRA 236	INTRODUCTION TO THEATRICAL COSTUME CONSTRUCTION	3
DRA 240	TECHNICAL THEATRE PRACTICUM	3
or DRA 248	REHEARSAL AND PERFORMANCE IN PRODUCTION	(3)

Total Credits **18**

DRA 240 and 248 each may only be used once to meet degree requirements

"P" (Pass) grade is acceptable for major coursework in the Associate Degrees for Transfer.

In addition to major preparation course work listed above, completion of the CSU GE or IGETC pattern is mandatory.

Courses completed for the major can also be double counted towards GE, where appropriate. See a counselor for details.

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

ENGINEERING

ASSOCIATE DEGREE PROGRAM

[Click for Program Student Learning Outcomes](#)

Engineering—A.S. Degree

Completion of this program prepares the students for admission to any college or university in the engineering discipline of their choice. All courses are fully articulated and transferable. All courses listed must be completed with a “C” grade or better.

Required Courses (42 credits)

CHEM 201A	GENERAL COLLEGE CHEMISTRY I	5
ENGR 226	ENGINEERING DRAWING I	4
ENGR 250	ENGINEERING STATICS	3
MATH 265A	CALCULUS I	5
MATH 265B	CALCULUS II	5
MATH 283	CALCULUS III: MULTIVARIABLE CALCULUS	5
MATH 287	ORDINARY DIFFERENTIAL EQUATIONS AND LINEAR ALGEBRA	5
PHYS 208A	PRINCIPLES OF PHYSICS 1	5
PHYS 208B	PRINCIPLES OF PHYSICS 2	5

Plus 13 credits (of which 9 must be earned at Cuesta) from the following, with a minimum of 3 courses from the Engineering discipline:

CIS 217	“C” PROGRAMMING LANGUAGE	3
CIS 231	FUNDAMENTALS OF COMPUTER SCIENCE I	4
CIS 240	MICROCOMPUTER ARCHITECTURE & PROGRAMMING	3
ENGR 210	COMPUTATIONAL METHODS FOR ENGINEERS	3
ENGR 217	CIRCUIT ANALYSIS	4
ENGR 219	DIGITAL DESIGN	4
ENGR 246	MATERIALS ENGINEERING	2
ENGR 246L	ENGINEERING MATERIALS LAB	1
ENGR 248	INTRODUCTION TO ENGINEERING	1
ENGR 251	ENGINEERING DYNAMICS	3
ENGR 252A	STRENGTH OF MATERIALS I	2
and ENGR 252B	STRENGTH OF MATERIALS II	2
GEOL 210	PHYSICAL GEOLOGY	4
PHYS 208C	MODERN PHYSICS	4
WELD 270A	BASIC WELDING	3

Total Credits 55

ENGINEERING— A.S. Degree

Courses in this program closely mirror the lower division major preparation required of 1st and 2nd year students enrolled in baccalaureate level Engineering programs. All courses in this major are transferable and widely articulated among the CSU and UC systems. The “Required for all Tracks” courses are standard major preparation required for their particular area of engineering study.

Required for all Tracks (36 credits)

CHEM 201A	GENERAL COLLEGE CHEMISTRY I	5
MATH 265A	CALCULUS I	5
MATH 265B	CALCULUS II	5
MATH 283	CALCULUS III: MULTIVARIABLE CALCULUS	5
MATH 287	ORDINARY DIFFERENTIAL EQUATIONS AND LINEAR ALGEBRA	5
PHYS 208A	PRINCIPLES OF PHYSICS 1	5
PHYS 208B	PRINCIPLES OF PHYSICS 2	5
ENGR 226	ENGINEERING DRAWING I	4
ENGR 250	ENGINEERING STATICS	3
ENGR 248	INTRODUCTION TO ENGINEERING	1

Continued on page 36

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

ENGINEERING

Complete one of the following 4 tracks:

Civil Engineering Track (20-21 credits)

Required for Civil Track: 13 credits

CTCH 201	PLANE SURVEYING	3
ENGR 210	COMPUTATIONAL METHODS FOR ENGINEERS	3
ENGR 226	ENGINEERING DRAWING I	4
ENGR 246	MATERIALS ENGINEERING	2
ENGR 246L	ENGINEERING MATERIALS LAB	1
ENGR 250	ENGINEERING STATICS	3

Electives for Civil Track: 7-8 credits

ENGR 217	CIRCUIT ANALYSIS	4
ENGR 251	ENGINEERING DYNAMICS	3
ENGR 252A	STRENGTH OF MATERIALS I	2
and		
ENGR 252B	STRENGTH OF MATERIALS II	2
GEOL 210	PHYSICAL GEOLOGY	4

Computer Engineering Track (15 credits)

Required for Computer Engineering Track: 12 credits

CIS 231	FUNDAMENTALS OF COMPUTER SCIENCE I	4
CIS 232	FUNDAMENTALS OF COMPUTER SCIENCE II	2
CIS 233	FUNDAMENTALS OF COMPUTER SCIENCE III	2
ENGR 217	CIRCUIT ANALYSIS	4

Electives for Computer Engineering Track: 3 credits

CIS 214	DISCRETE STRUCTURES	3
ENGR 250	ENGINEERING STATICS	3
ENGR 246	MATERIALS ENGINEERING	2
and		
ENGR 246L	ENGINEERING MATERIALS LAB	1

Electrical Engineering Track (15-16 credits)

Required for Electrical Track: 12 credits

CIS 231	FUNDAMENTALS OF COMPUTER SCIENCE I	4
ENGR 217	CIRCUIT ANALYSIS	4
PHYS 208C	MODERN PHYSICS	4

Electives for Electrical Track: 3-4 credits

ENGR 250	ENGINEERING STATICS	3
ENGR 251	ENGINEERING DYNAMICS	3
CHEM 211	INTRODUCTORY ORGANIC/BIOCHEMISTRY	4
BIO 211	LIFE SCIENCE	3

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Modified program to Engineering: see also (pgs. 145-146) in the 2016-2017 Cuesta Catalog

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

ENGINEERING

Mechanical/Aeronautical Engineering/Manufacturing/Industrial Track (23-24 credits)

Required for ME/AERO/MANUF/INDUST Track: 17 credits

ENGR 210	COMPUTATIONAL METHODS FOR ENGINEERS	3
ENGR 217	CIRCUIT ANALYSIS	4
ENGR 226	ENGINEERING DRAWING I	4
ENGR 246	MATERIALS ENGINEERING	2
ENGR 246L	ENGINEERING MATERIALS LAB	1
ENGR 250	ENGINEERING STATICS	3

Electives for ME/AERO/MANUF/INDUST Track: 6-7 credits

BIO 211	LIFE SCIENCE	3
ENGR 228	DETAILED DESIGN WITH SOLIDWORKS	3
ENGR 251	ENGINEERING DYNAMICS	3
ENGR 252A	STRENGTH OF MATERIALS I	2
and		
ENGR 252B	STRENGTH OF MATERIALS II	2
WELD 270A	BASIC WELDING	3

Total Credits **51-60**

Programs inactivated and new program added to English as a Second Language: see also (pgs. 149-150) in the 2016-2017 Cuesta Catalog

PROGRAMS INACTIVATED EFFECTIVE FALL 2016

ENGLISH AS A SECOND LANGUAGE

CERTIFICATE PROGRAM — [Click for Program Student Learning Outcomes](#)

ENGLISH AS A SECOND LANGUAGE, INTERMEDIATE — Certificate of Specialization

Required Course (9 credits)

ESL 043	INTERMEDIATE GRAMMAR	3
ESL 053	INTERMEDIATE READING AND WRITING	4-6

Plus 2 credits from the following:

ESL 725	ESL CONVERSATION, INTERMEDIATE	0
ESL 025B	INTERMEDIATE LEVEL CONVERSATION	2-3
ESL 025C	INTERMEDIATE LEVEL CONVERSATION	2-3

Total Credits 9-11

CERTIFICATE PROGRAM — [Click for Program Student Learning Outcomes](#)

ENGLISH AS A SECOND LANGUAGE, ADVANCED — Certificate of Specialization

Required Course (15 credits)

ESL 044	HIGH-INTERMEDIATE GRAMMAR	3
ESL 054	HIGH-INTERMEDIATE READING AND WRITING	4-6
ESL 099E	ADVANCED READING AND WRITING	6

Plus 2 credits from the following:

ESL 735	ESL CONVERSATION, HIGH INTERMEDIATE	0
ESL 035B	ADVANCED LEVEL CONVERSATION	2-3
ESL 035C	ADVANCED LEVEL CONVERSATION	2-3

Total Credits 15-17

NEW PROGRAM APPROVED EFFECTIVE FALL 2016

CERTIFICATE PROGRAM — [Click for Program Student Learning Outcomes](#)

NONCREDIT ESL: LISTENING AND SPEAKING FOR ENGLISH SPEAKERS OF OTHER LANGUAGES — Certificate of Competency

Required Course (0 credits)

ESL 725	ESL CONVERSATION, INTERMEDIATE	0
ESL 735	ESL CONVERSATION, HIGH INTERMEDIATE	0

Total Credits 0

Department name change to Film, Television, and Electronic Media (Previously Broadcast Communications: see also (pgs. 108-109) in the 2016-2017 Cuesta Catalog

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

**BROADCAST COMMUNICATIONS
FILM, TELEVISION, AND
ELECTRONIC MEDIA**

DEGREES, CERTIFICATES & AWARDS

- Associate in Arts (A.A.)

DESCRIPTION

The purpose of the **Broadcasting Film, Television, and Electronic Media** Program is to prepare students for:

1. Entry level positions in television production
2. Entry level positions in motion picture production
3. Entry level positions in radio (both as production crew and talent)

ASSOCIATE DEGREE AND CERTIFICATE PROGRAMS

An **Associate Degree**, depending on the focus of study, is designed to prepare students for transfer into upper division course work in a bachelor's degree program, or, to prepare students to enter the workforce in a particular vocational field. To qualify for an Associate's Degree, a student must: (1) complete each major-specific course required for the degree with at least a "C" grade or better, (2) complete all Cuesta College general education, graduation and residency requirements, (3) achieve an overall grade point average of 2.0 for all courses attempted (major, general education, elective), and (4) submit an Associate's Degree Application to Admissions and Records.



TRANSFER PREPARATION

Courses that fulfill major requirements for an associate degree may differ from those needed to prepare to transfer. Students who plan to transfer to a four-year college or university should schedule an appointment with a Cuesta College counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:

www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine

www.CSUMentor.org – CSU System Information

FINANCIAL AID

Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that Cuesta College offers a full array of financial aid programs – grants, work study, scholarships, federal loan programs, and fee waivers. These programs are available to both full- and part-time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.cuesta.edu/student/aboutmoney/finaid

CAREER OPPORTUNITIES

- | | |
|---|---|
| ■ Camera Operator | ■ Production Technician Creative Services (Commercials) |
| ■ Documentary Filmmaker | ■ Production Technician Newsroom |
| ■ Independent Video Producer | ■ Radio DJ |
| ■ Production Assistant (radio, TV, and Motion Pictures) | ■ Radio Technician |
| | ■ Video Editor |

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at Cuesta College. Information for each certificate program can be found by following this link: <http://www.cuesta.edu/student/aboutmoney/finaid/gainfulemployment/index.html>

Continued from page 38 of 2016-2017 Catalog Addendum

Program name change to *Film, Television, and Electronic Media* (Previously *Broadcast Communications*: see also (pgs. 108-109) in the 2016-2017 Cuesta Catalog

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

BROADCAST COMMUNICATIONS **FILM, TELEVISION, AND ELECTRONIC MEDIA**

ASSOCIATE DEGREE PROGRAM

[Click for Program Student Learning Outcomes](#)

BROADCAST COMMUNICATIONS

FILM, TELEVISION, AND ELECTRONIC MEDIA — Associate in Arts

Required Courses (15 credits)

FTVE 221	INTRODUCTION TO ELECTRONIC MEDIA	3
FTVE 223	VIDEO OPERATIONS	3
FTVE 224A	AUDIO PRODUCTION	3
FTVE 225A	VIDEO STUDIO PRODUCTION	3
FTVE 226	WRITING FOR ELECTRONIC MEDIA	3

Plus 3 credits from the following:

FTVE 225B	SINGLE CAMERA TV PRODUCTION AND EDITING	3
FTVE 230A	AUDIO/VIDEO INTERNSHIP	3
Total Credits		18

MODIFIED PROGRAM APPROVED EFFECTIVE FALL 2016

LIBRARY AND INFORMATION TECHNOLOGY

CERTIFICATE PROGRAM [Click for Program Student Learning Outcomes](#)

LIBRARY/INFORMATION TECHNOLOGY — Certificate of Achievement

All courses required for the certificate must be completed with a grade of "C" or better.

Required Courses (20.5 credits)

LIBT 201	INTRODUCTION TO LIBRARY SERVICES	3
LIBT 204	ORGANIZING INFORMATION	3
LIBT 205	LIBRARY/INFORMATION CENTER COLLECTIONS	3
LIBT 208	LIBRARY TEAMWORK AND SUPERVISORY SKILLS	1
LIBT 209	LIBRARY PUBLIC SERVICES	3
LIBT 213	ADVANCED INTERNET SEARCHING	1
LIBT 214	INFORMATION TECHNOLOGY INTERNSHIP	2
LIBT 215	TECHNOLOGY IN THE WORKPLACE	3
LIBT 217	ETHICS IN THE INFORMATION AGE	1
DIST 101	INTRODUCTION TO ONLINE COURSES	0.5

Plus 9 credits from the following:

BUS 131	E-COMMERCE: SOCIAL MEDIA MARKETING	3
CIS 210	INTRODUCTION TO COMPUTER APPLICATIONS	4
CIS 215	ADVANCED BUSINESS APPLICATIONS	4
ECE 234	CHILDREN'S LITERATURE	3
LIBT 207	WEB PAGE DEVELOPMENT WITH XHTML	3
LIBT 210	SCHOOL LIBRARY/MEDIA CENTER SERVICES	3
LIBT 212	RESEARCH SKILLS FOR INFORMATION AGE	1
LIBT 218	CONNECTING ADOLESCENTS WITH LITERATURE AND LIBRARIES	3
LIBT 247	INDEPENDENT STUDIES: LIBRARY/INFORMATION TECHNOLOGY	0.5 - 2

Total Credits **29.5**

New program added to Nursing, Licenced Vocational Nurse: see also (pgs. 189-191) in the 2016-2017 Cuesta Catalog

NEW PROGRAM APPROVED EFFECTIVE FALL 2016

NURSING, LICENSED VOCATIONAL NURSE

ASSOCIATE DEGREE FOR TRANSFER PROGRAM [Click for Program Student Learning Outcomes](#)

LICENSED VOCATIONAL NURSING — Associate in Science

Required Courses (50 credits)

LVN 101	THEORY I: FUNDAMENTALS, MOTHER/BABY AND ACUTE ADULT	7
LVN 101A	SKILLS THEORY I: ADULT, MOTHER/BABY, and MEDICATION ADMINISTRATION	7
LVN 101AL	SKILLS LAB I: BASIC CARE, ADULT, MOTHER/BABY, MEDICATION ADMINISTRATION	2.5
LVN 101B	CLINICAL I: MEDICATION ADMINISTRATION, BASIC CARE	5
LVN 102	THEORY II: PERIOPERATIVE, PEDIATRICS, CHRONIC DISEASE	7
LVN 102A	SKILLS THEORY II: PERIOPERATIVE, PEDIATRICS, CHRONIC DISEASE	7
LVN 102AL	SKILLS LAB II: PERIOPERATIVE, PEDIATRICS, CHRONIC DISEASE	2.5
LVN 102B	CLINICAL II: ADULT ACUTE, MOTHER/BABY, PEDIATRIC CARE	5
LVN 103	THEORY III: COMMUNITY AND MENTAL HEALTH NURSING	2
LVN 103A	SKILLS THEORY III: COMMUNITY AND MENTAL HEALTH NURSING	2
LVN 103B	CLINICAL III: MENTAL HEALTH, TEAM LEADING, PRECEPTORSHIP	3
Total Credits		50

NEW COURSES APPROVED EFFECTIVE FALL 2016

EMERITUS COLLEGE

ECOL 470 ADAPTED EXERCISE FOR FRAIL OLDER ADULTS 0

2.00 hours per week: (0.00 lecture hours/2.00 lab hours)

Noncredit

Non-credit Course

Designed for the maintenance of the physical and mental well-being of the frail older adult, this course is geared to increasing strength, range of motion/flexibility, balance, agility, eye/hand and foot coordination, enhancing the circulatory system and increasing mental alertness of the older adult. Techniques are adapted to meet the needs of older adults at their various fitness levels and functional capacities.

Repeatable.

[Click for Course Student Learning Outcomes](#)

ECOL 471 MUSIC ARTS FOR FRAIL OLDER ADULTS 0

2.00 hours per week: (0.00 lecture hours/2.00 lab hours)

Noncredit

Non-credit Course

Designed for the frail older adult, this course encourages appreciation of music from different time periods and genres. Through active participation in discussions, musical reminiscence, sing-along and rhythmic activities the older adult student will be exposed to a variety of music.

Repeatable.

[Click for Course Student Learning Outcomes](#)

ECOL 472 CREATIVE ARTS FOR FRAIL OLDER ADULTS 0

2.00 hours per week: (0.00 lecture hours/2.00 lab hours)

Noncredit

Non-credit Course

Designed for the frail older adult, this course provides physical and mental stimulation through a variety of art media. Projects encourage art expression and appreciation through art in artistic design, artistic methods, techniques, tools and materials. Eye-hand (fine motor) coordination will be utilized to develop, stimulate and enhance psycho-motor, perceptual, and cognitive skills.

Repeatable.

[Click for Course Student Learning Outcomes](#)

ECOL 473 FUN WITH FOOD FOR FRAIL OLDER ADULTS 0

2.00 hours per week: (0.00 lecture hours/2.00 lab hours)

Noncredit

Non-credit Course

Designed for the frail older adult, this course offers a large variety of food preparation topics related to the health and well being of the older adult. Diverse topics of interest such as nutrition, consumerism, cultural traditions, entertaining, health and safety will be discussed.

Repeatable.

[Click for Course Student Learning Outcomes](#)

ECOL 474 REMINISCING FOR FRAIL OLDER ADULTS 0

2.00 hours per week: (0.00 lecture hours/2.00 lab hours)

Noncredit

Non-credit Course

Presents to frail older adults various topics as a basis for reminiscing about their life experiences and for recalling cultural and historical events that marked their lives.

Repeatable.

[Click for Course Student Learning Outcomes](#)

NONCREDIT CAREER TECHNICAL EDUCATION

NCTE 701 ACADEMIC FUNDAMENTALS 0.00

1.50 - 3.00 hours per week: (0.00 lecture hours/1.50 - 3.00 lab hours)

Noncredit

Non-credit Course

Provides adults with basic academic skills to enhance employability and job success, while increasing independence in daily life. Students work at their own pace with faculty guidance and support. Pre-testing to determine baseline skills, ongoing monitoring, and post-testing to measure competencies for every student are components of the course. This is a noncredit course designed to support the educational program for persons seeking employment.

Repeatable.

[Click for Course Student Learning Outcomes](#)

NCTE 705 TRANSITION READINESS PREPARATION 0.00

1.5 - 3.00 hours per week: (0.00 lecture hours/1.50 - 3.00 lab hours)

Noncredit

Non-credit Course

Provides students with programs designed to improve basic skills in reading, vocabulary, spelling, grammar, writing, mathematics, study skills, and English as a Second Language. Students work independently and at their own pace with faculty guidance and support using computers, audio-tutorial tapes, books and supplemental materials. This is a noncredit course designed to support the educational program for persons seeking employment and or to transition to other academic programs.

Repeatable.

[Click for Course Student Learning Outcomes](#)

NCTE 710 EMPLOYABILITY SKILLS 0.00

3.00 - 6.00 hours per week: (0.00 lecture hours/3.00 - 6.00 lab hours)

Noncredit

Non-credit Course

Provides students with fundamental job exploration and workplace readiness skills. This course prepares students for successful employment by engaging them in job exploration and job-seeking, workplace, and life skills. This is a noncredit course designed to support the educational

program for persons seeking employment.

Repeatable.

[Click for Course Student Learning Outcomes](#)

NCTE 730 WELLNESS ARTS FOR WORK AND COLLEGE SUCCESS 0.00

3.00 hours per week: (1.50 lecture hours/1.50 lab hours)

Noncredit

Non-credit Course

Presents art as a tool for processing, expressing, and managing emotional health as a component of success in the college environment or workplace. Integrates art and the fundamentals of wellness to mitigate disability-related environmental, emotional, and sensory stressors, along with the anxiety, frustration, and self-doubt commonly experienced in college and work environments. This is a noncredit course designed to support the educational program for persons seeking employment or transitioning into other college programs.

Repeatable.

[Click for Course Student Learning Outcomes](#)

NCTE 740 WORK SKILLS 0.00

3.00 - 6.00 hours per week: (0.00 lecture hours/3.00 - 6.00 lab hours)

Noncredit

Non-credit Course

Introduces technical, safety and workplace skills through work experience in a work environment in diverse areas of vocational activity aligned with local employment opportunities. This is a non-credit course designed to support the educational program for persons seeking employment.

Repeatable.

[Click for Course Student Learning Outcomes](#)

PERSONAL DEVELOPMENT STUDIES

PEDS 120 WORKPLACE READINESS FUNDAMENTALS 3.00

3.00 hours per week: (3.00 lecture hours/0.00 lab hours)

Credit - Not Degree Applicable

Letter Grade Only

Introduces fundamentals of workplace readiness, job search and job retention. Students will gain an understanding of the role and value of working; identify and implement steps involved in obtaining employment; identify and demonstrate the employability skills associated with maintaining employment; and describe and apply basic employee money management skills.

[Click for Course Student Learning Outcomes](#)

COURSE REVISIONS EFFECTIVE FALL 2016

AUTOMOTIVE TECHNOLOGY

ATCH 101 SURVEY OF AUTOMOTIVE MECHANICS 1.00
(Formerly WEXP1930, WEXP140)
 2.00 hours per week: (0.50 lecture hours/1.50 lab hours)
 Credit - Not Degree Applicable
 P/NP Only

Presents a basic overview of the automotive mechanics industry in a hands-on learning environment, with an emphasis on the foundational knowledge and skills required for a basic entry level position.

[Click for Course Student Learning Outcomes](#)

ATCH 102 SURVEY OF AUTOMOTIVE BODY REPAIR 1.00
(Formerly WEXP193P, WEXP141)
 2.00 hours per week: (0.50 lecture hours/1.50 lab hours)
 Credit - Not Degree Applicable
 P/NP Only

Presents a basic overview of the auto body repair industry in a hands-on learning environment, with an emphasis on the foundational knowledge and skills required for a basic entry level position.

[Click for Course Student Learning Outcomes](#)

COMPUTER INFORMATION SYSTEMS

CIS 101 SURVEY OF WEB DESIGN 1.00
(Formerly WEXP146)
 2.00 hours per week: (0.50 lecture hours/1.50 lab hours)
 Credit - Not Degree Applicable
 P/NP Only

Presents a basic overview of web design in a hands-on environment, with an introduction to the knowledge and skills needed for positions in web design.

[Click for Course Student Learning Outcomes](#)

DRAMA

DRA 236 INTRODUCTION TO THEATRICAL COSTUME CONSTRUCTION 3.00
 5.00 hours per week: (2.00 lecture hours/3.00 lab hours)
 Credit - Degree Applicable
 Letter Grade or P/NP

Explores the basic areas of costume construction. Topics include fabrics, color, patterns, sewing techniques, costume pieces, and accessories. Period styles, costume analysis, and basic design are also covered. It offers experience in constructing costumes for theatrical productions. Field trips may be required.

Transfer: CSU

C-ID THTR 174

[Click for Course Student Learning Outcomes](#)

ENGINEERING

ENGR 252B STRENGTH OF MATERIALS II 2.00
 2.00 hours per week: (2.00 lecture hours/0.00 lab hours)
 Credit - Degree Applicable
 Letter Grade Only
 Prerequisites: ENGR 252A

Study of stress and strain transformations, analysis of beam deflection and rotation, indeterminate beams, and column buckling. Prerequisite: ENGR 252A.

Transfer: CSU; UC (For UC, both ENGR 252A and 252B must be completed in order to receive transfer units).

[Click for Course Student Learning Outcomes](#)

ENGLISH

ENGL 217 WOMEN AND GENDER IN LITERATURE 3.00
 3.00 hours per week: (3.00 lecture hours/0.00 lab hours)
 Credit - Degree Applicable
 Letter Grade or P/NP
 Prerequisites: ENGL 201A with a grade of C or better

Presents a survey of literature by women of English-speaking countries from the Middle Ages to the 21st century, with an emphasis on comparing historically oppressed women writers (including African-American and lesbian writers) to those in the mainstream. Writers covered may include Phillis Wheatley, Anne Bradstreet, Mary Wollstonecraft, Charlotte Bronte, Harriet Beecher Stowe, Kate Chopin, Willa Cather, Gertrude Stein, Virginia Woolf, Zora Neale Hurston, Anne Sexton, Maya Angelou, Doris Lessing, Adrienne Rich, Maxine Hong Kingston, Sylvia Plath, Audre Lorde, Alice Walker, Louise Erdrich, and Gloria Anzaldua.

Transfer: CSU; UC

[Click for Course Student Learning Outcomes](#)

ENGLISH AS A SECOND LANGUAGE

ESL 705 INTERMEDIATE INTEGRATED SKILLS 0 to 0
 4.50 - 6.00 hours per week: (4.50 - 6.00 lecture hours/0.00 - 0.00 lab hours)
 Noncredit
 Non-credit Course
 P/NP Only

Advisories: ESL 704 with a minimum grade of P or better ESL placement test

Develops reading, writing, listening and speaking skills at the intermediate level.

Repeatable.

[Click for Course Student Learning Outcomes](#)

ESL 706 HIGH-INTERMEDIATE INTEGRATED SKILLS 0 to 0
4.50 - 6.00 hours per week: (4.50 - 6.00 lecture hours/0.00 - 0.00 lab hours)
Noncredit
P/NP Only,
Non-credit Course
Advisories: ESL 705 with a minimum grade of P or better ESL Placement Test

Develops English reading, writing, listening and speaking skills at the high-intermediate level.
Repeatable.
[Click for Course Student Learning Outcomes](#)

FILM TELEVISION AND ELECTRONIC MEDIA

FTVE 101 SURVEY OF MOTION PICTURE AND TELEVISION PRODUCTION 1.00
(Formerly WEXP193Q, WEXP142)
2.00 hours per week: (0.50 lecture hours/1.50 lab hours)
Credit - Not Degree Applicable
P/NP Only

Presents a basic overview of electronic filmmaking and television production in a hands-on environment, with an emphasis on the foundational knowledge and skills required for a basic entry level position.
[Click for Course Student Learning Outcomes](#)

JOURNALISM

JOUR 201B INTRODUCTION TO MASS COMMUNICATION 3.00
3.00 hours per week: (3.00 lecture hours/0.00 lab hours)
Credit - Degree Applicable
Letter Grade or P/NP
Advisories: ENGL 156

Presents a survey of mass communication and the interrelationships of media with society including history, structure and trends in a digital age. Discusses theories and effects, economics, technology, law and ethics, global media, media literacy, and social issues, including gender and cultural diversity.
Transfer: CSU; UC
C-ID JOUR 100
[Click for Course Student Learning Outcomes](#)

MATHEMATICS

MATH 231 TRIGONOMETRY WITH GEOMETRIC FOUNDATIONS 5.00
5.00 hours per week: (5.00 lecture hours/0.00 lab hours)
Credit - Degree Applicable
Letter Grade Only
Prerequisites: MATH 127, MATH 126B or equivalent with a grade of C or better.

Presents the entire content of MATH 229 Trigonometry with additional geometry concepts. Topics include trigonometric functions, equations, graphs, identities, and solution of triangles. Also includes geometric congruence, properties of polygons, parallel lines, similarity, areas, and volumes.
Transfer: CSU
C-ID MATH 851. MATH 231+242 = C-ID MATH 955
[Click for Course Student Learning Outcomes](#)

NUTRITION

NUTR 213 FOOD SAFETY AND SANITATION 0.50
(Formerly CULART13, CUL213)
0.50 hours per week: (0.50 lecture hours/0.00 lab hours)
Credit - Degree Applicable
Letter Grade or P/NP

Examines the principles of hygiene and sanitation and their application to food service operations. Emphasis is placed on the implementation of proper methods and procedures and the food handlers responsibility in maintaining high sanitation and safety standards.
Transfer: CSU
[Click for Course Student Learning Outcomes](#)

VOCATIONAL ENGLISH AS A SECOND LANG

VESL 711 WORK-RELATED COMMUNICATION AND COMPUTER LITERACY, LEVEL 1 0 to 0
(Formerly VESL701)
2.00 - 3.00 hours per week: (2.00 - 3.00 lecture hours/0.00 - 0.00 lab hours)
Noncredit
P/NP Only
Advisories: placement into ESL 701, 702, 703

Develops basic computer skills and communication strategies for successful interaction in the workplace for beginning level ESL learners.
Repeatable.
[Click for Course Student Learning Outcomes](#)

VESL 712 WORK-RELATED COMMUNICATION AND COMPUTER LITERACY, LEVEL 2 0 to 0
(Formerly VESL702)
2.00 - 3.00 hours per week: (2.00 - 3.00 lecture hours/0.00 - 0.00 lab hours)
Noncredit
P/NP Only
Advisories: placement into ESL 704, 705, 706

Develops computer skills and communication strategies for successful interaction in the workplace for intermediate level ESL learners.
Repeatable.
[Click for Course Student Learning Outcomes](#)