

**Citizens’ Bond Oversight Committee**

**MINUTES**

**May 12, 2016**

**3:00 pm – 4:30 p.m.**

**Building 7500, Room 7506**

|  |  |  |  |  |  |  |  |  |
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| **COMMITTEE MEMBERS:** | | | | **DISTRICT STAFF:** | | | |  |
| **X** | **Scott Lathrop (Chair)** |  | **Mark Johnson** | **X** | **Gil Stork** | **X** | **Merlynn Foppiano** |  |
|  | **Daniel Cadwell (Vice-chair)** | **x** | **Patrick O’Hara** | **X** | **Dan Troy** | **X** | **Diane Bergantz** |  |
|  | **Pamela Avila** |  |  | **X** | **Chris Green** | **X** | **Patrice Eley** |  |
|  | **Gayla Chapman** |  |  | **X** | **Terry Reece** | **X** | **Nikki Rocha** |  |
| **x** | **Susan Dressler** |  |  | **X** | **Brian McAlister** |  |  |  |

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| **AGENDA ITEMS - DOCUMENTS** | **WHO** | **TIME** | **INTENT** | **NOTES** |
| **1. Approval of Agenda** | All | 3 min | A | Dr. Stork introduced Dan Troy, the new Vice President of Administrative Services. Vice President Troy started on April 25, 2016. The committee introduced themselves. |
| **2. Approval of** [**Minutes of February 11, 2016**](http://www.cuesta.edu/aboutcc/documents/citizensoversightdocs/2015agendasminutes/COC_021116.pdf) | All | 2 min | A | **The Minutes of February 11, 2016 were reviewed by the committee but not approved due to lack of quorum.** |
| **3. Public Comment** | All | 5 min | I, D | There was no public comment. |
| **4. Update and Analysis of the Citizens’ Oversight Committee Website** | Troy | 5 min | I, D, A | D. Troy explained that since the launch of the Bond Oversight website, it has attracted 4,200 visits to the site and over 18,000 page views. He added that 63% of these are new visitors and 37% are returning visitors. |
| **5. Feedback on the Annual Report to the Community** | Troy | 10 min | I, D | [**2015 Citizens’ Bond Oversight Committee Annual Report**](http://www.cuesta.edu/aboutcc/documents/citizensoversightdocs/annualreport/2015_Cuesta_CBOC_Annual_Report.pdf)  D. Troy reported that a press release went out in March. Dr. Stork also included this Press Release in his newsletter. Views to the web page, however, were low. |
| **6. Financial Report Update** | Troy/Green | 15 min | I, D | **Quarterly Financial Reports**  [**March 31, 2016**](http://www.cuesta.edu/aboutcc/documents/citizensoversightdocs/financials/CBOC_Quarterly_Report_033116.pdf)  C. Green went over the Financial Quarterly Report for the quarter ending March 31, 2016. |
| **7. Construction Project Update and Tour of Instructional Building on the SLO campus** | Troy/Reece | 45 min | I, D | T. Reece gave an update on the status of the Instruction Building construction project on the SLO campus and the Campus Center on the North County Campus. |
| **8. Future Agenda Items** | All | 5 min | I, D | The committee was informed that Timothy Roche submitted his resignation due to health reasons. He will be replaced by Susan Dressler as the Senior Citizen representative.  Daniel Cadwell, Vice Chair and Student Trustee, will be graduating in the Spring which will result in a vacancy for a Student Trustee. This vacancy will be discussed at the next meeting. |
| **9. Adjournment** | Chair |  |  | The meeting convened at 3:35 p.m. The committee attended a brief tour of the Instructional Building on the SLO campus. |

**\*A Action Item D Discussion I Information H Handout**