2024 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

CURRENT YEAR: SPRING 2024   **PROGRAM(S): AUDIO TECHNOLOGY**
CLUSTER: HUMANITIES   **AREA OF STUDY: PERFORMING ARTS**
LAST YEAR CPPR COMPLETED: SPRING 2022   **NEXT SCHEDULED CPPR: SPRING 2026**
CURRENT DATE: 3/7/2024

The Annual Program Planning Worksheet (APPW) is the process for:
- reviewing, analyzing and assessing programs on an annual basis
- documenting relevant program changes, trends, and plans for the upcoming year
- identifying program needs, if any, that will become part of the program's **Resource Plan**, which can be downloaded from this **SharePoint folder**. Please review the **Resource Allocation Rubric** when preparing the resource plan.
- highlighting specific program accomplishments and updates since last year's APPW
- tracking progress on a Program Sustainability Plan if established previously

Note: Degrees and/or certificates for the *same* program *may be consolidated* into one APPW.

This APPW encompasses the following programs of study (degrees and/or certificates):

Audio Technology CS1

General Program Update
Describe changes and improvements to the program, such as changes to the mission, purpose, or direction. In particular, indicate any changes that have been made to address equity gaps.

The Audio technology program remains as a 16.0-unit chancellor approved certificate of specialization. We have successfully moved passed the covid "era" and all classes and production within the audio technology area are up to date and taught face to face. The console and surrounding peripherals remain in place with no changes required.

Program Sustainability Plan Update
Was a Program Sustainability Plan established in your program's most recent Comprehensive Program Plan and Review?

      Yes ☐ If yes, please complete the Program Sustainability Plan Progress Report below.
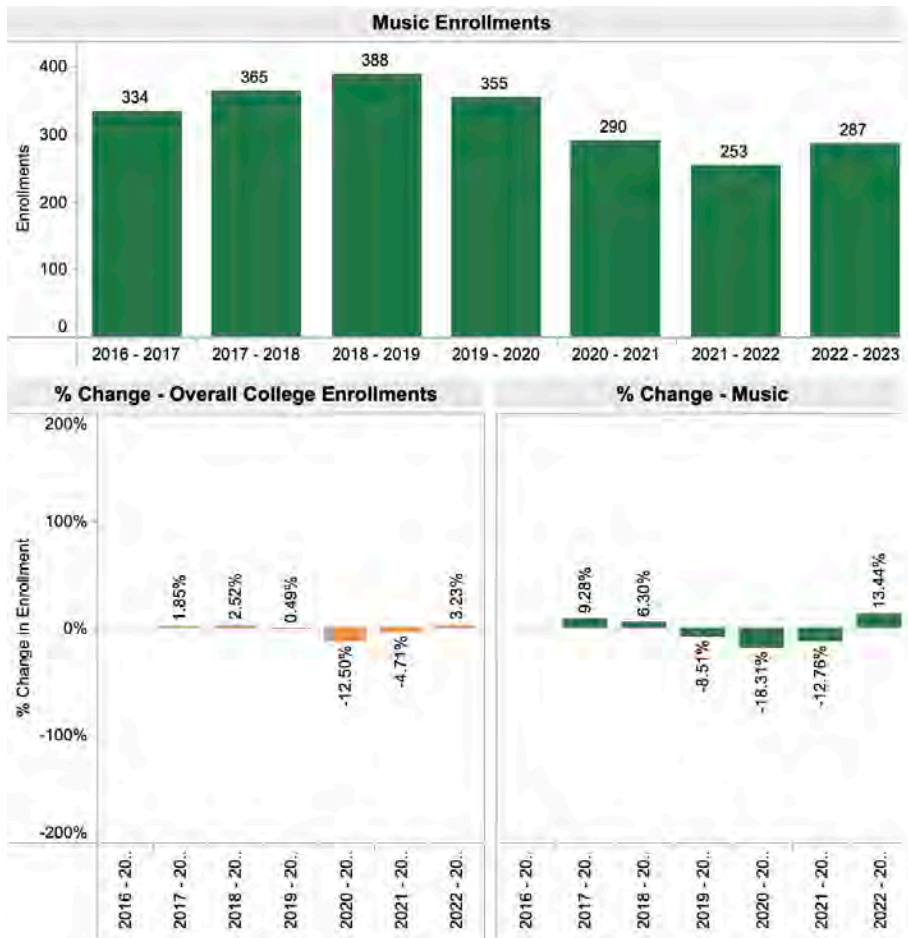   No ☒ If no, you do not need to complete a Progress Report.

If you selected yes, please complete the Program Sustainability Plan Progress Report below after you complete the Data Analysis section. That data collection and analysis will help you.

Data Analysis and Program-Specific Measurements

Your responses to the prompts for the data elements below should be for the entire program. If this APPW is for multiple degrees and/or certificates, then you MAY want to comment on each degree and/or certificate or discuss them holistically for the entire program being sure to highlight relevant trends for particular degrees and/or certificates if necessary. Responses in this document need only reference the most recent year's available data.

A. **General Enrollment (Insert Aggregated Data Chart)**
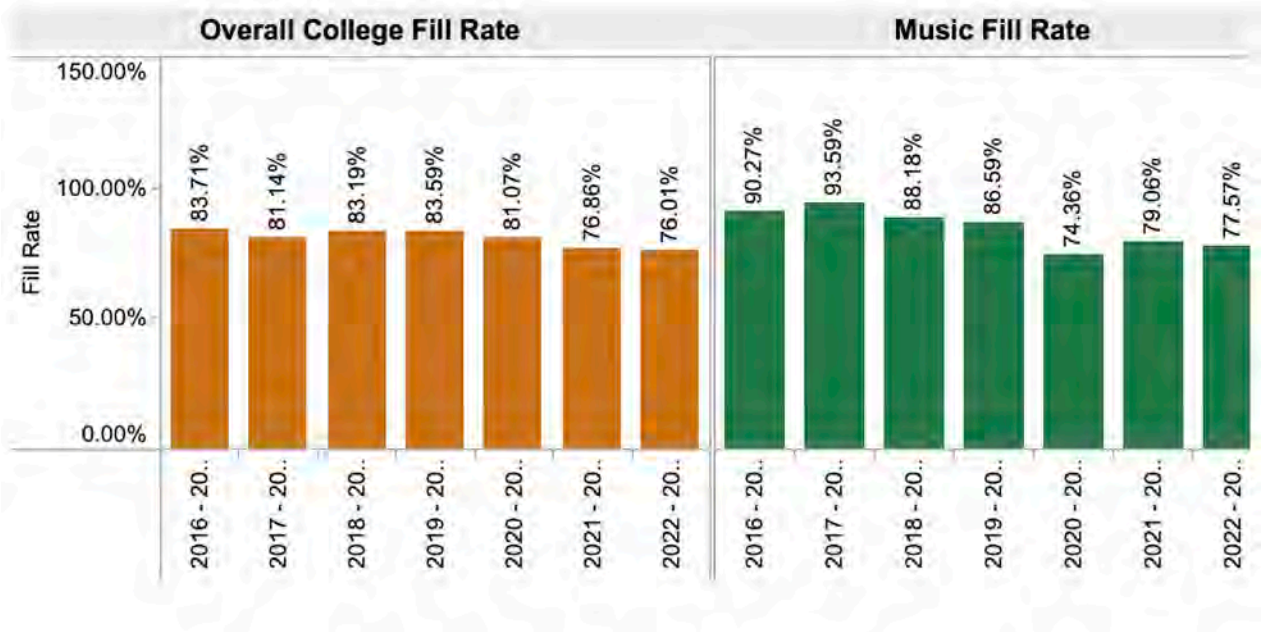
Insert the data chart and explain observed differences between the program and the college.

Coming out of the 2020 Covid pandemic resulted in a considerable decrease in enrollment. However, since re-opening up the classes for face-to-face modality, there has been a significant increase that looks very promising.

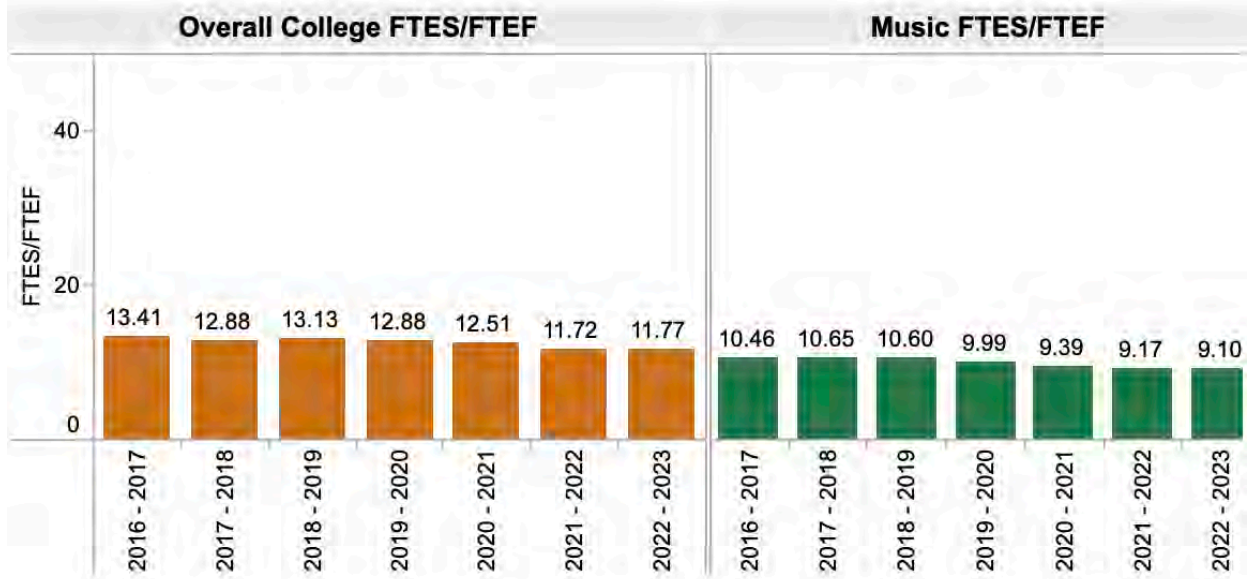B. **General Student Demand (Fill Rate) (Insert Aggregated Data Chart)**

Insert the data chart and explain observed differences between the program and the college.

The overall General Student Demand fill rate shows a slight decrease of 1.49% within the Audio Technology area compared to the last report in 2021. However, the fill rate stays at or above the overall college number by about the same margin.

3 S a n   L u i s   O b i s p o   C o u n t y   C o m m u n i t y   C o l l e g e   D i s t r i c t
I n s t r u c t i o n a l   A n n u a l   P r o g r a m   P l a n n i n g   W o r k s h e e t
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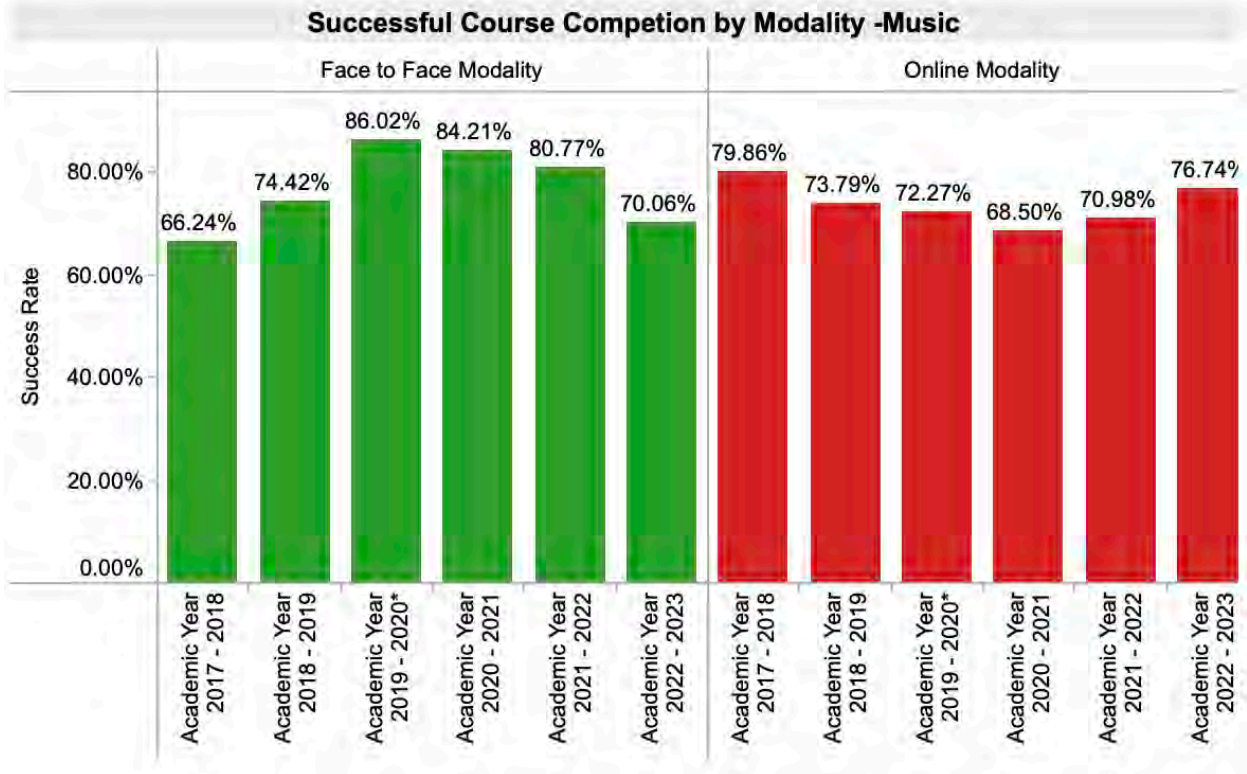C. **General Efficiency (FTES/FTEF) (Insert Aggregated Data Chart)**

Insert the data chart and explain observed differences between the program and the college.

This is an ongoing issue due to one full time staff member teaching most of the load of the program. Due to the special needs of the class participants and the environment in which these classes are taught, it is not practical to offer classes with more than 20 students at one time. Instructors have occasionally provided this flexibility where needed to not exclude those on track to complete the CS. But the data will always show a lower percentage than the overall campus data shows.

D. **Student Success—Course Completion by Modality (Insert Data Chart)**

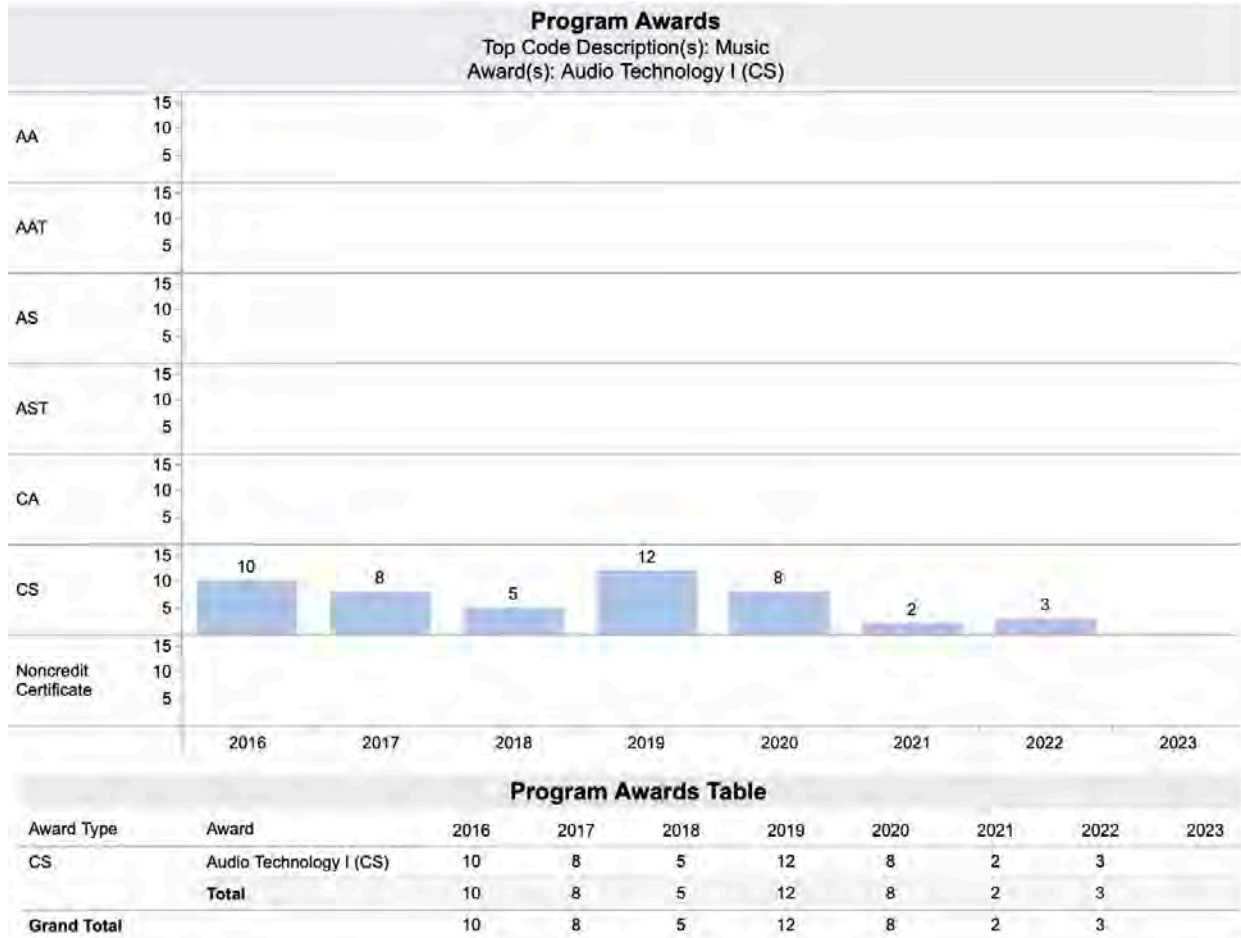Insert the data chart and explain observed differences between the program and the college.

Successful Course Competion by Modality -Music

Successful Course Competion by Modality Table - Music

		Academic Year 2017 – 2018	Academic Year 2018 – 2019	Academic Year 2019 – 2020*	Academic Year 2020 – 2021	Academic Year 2021 – 2022	Academi Year 202 – 202
Face to Face Modality	Department Success Rate	80.03%	80.95%	88.27%	93.09%	83.73%	80.24%
	Total Department Enrollm..	1,577	1,470	1,351	248	500	83
Online Modality	Department Success Rate	77.98%	82.19%	85.65%	80.04%	78.59%	79.06%
	Total Department Enrollm..	713	904	998	1,987	1,440	1,36

Audio Technology has been most successful because it centers around activity-based, hands-on learning pedagogy since its inception in 2001. Because of this, it is clear by the measurable and observable data that the face-to-face modality is the only successful approach administering these courses. Students are motivated by using the industry standard equipment and by participating in professional application of their acquired skills.

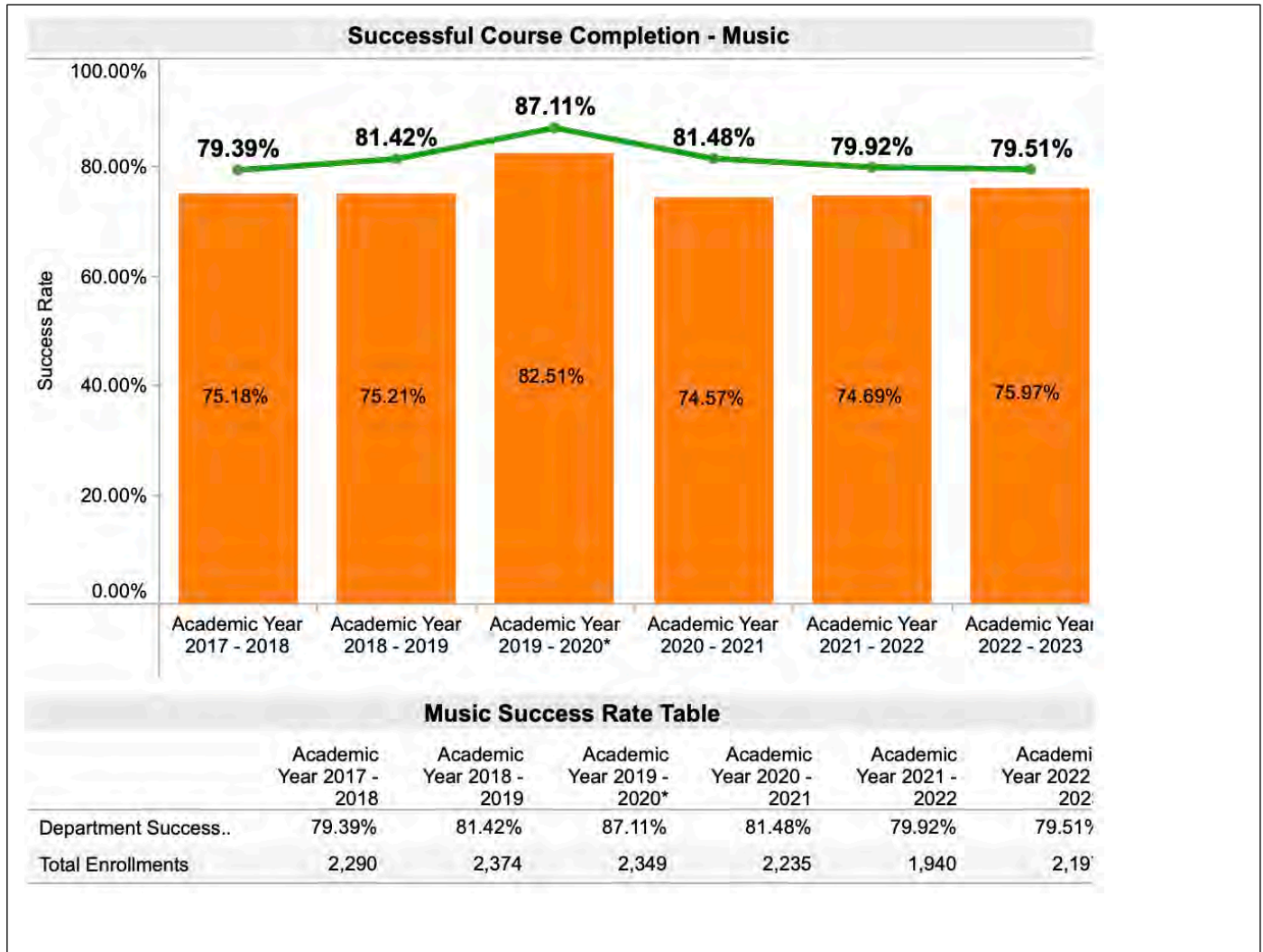E. **Degrees and Certificates Awarded (Insert Data Chart)**
Insert the data chart and explain observed differences between the program and the college.

Program Awards
Top Code Description(s): Music
Award(s): Audio Technology I (CS)

Award Type	Award	2016	2017	2018	2019	2020	2021	2022	2023
CS	Audio Technology I (CS)	10	8	5	12	8	2	3	
	Total	10	8	5	12	8	2	3	
Grand Total		10	8	5	12	8	2	3	

That the data shows no awards given in 2023 is confusing. There were 12 students who successfully passed the capstone course and three have gone on to pursuing further studies in Los Angeles at LARS. All were strong students with great potential. Every opportunity was utilized to make sure they applied for their certificates. They were motivated and excited. There is no adequate reason why the data for 2023 would show no completions, except that the data was not updated to reflect those changes, and/or the data is corrupt.
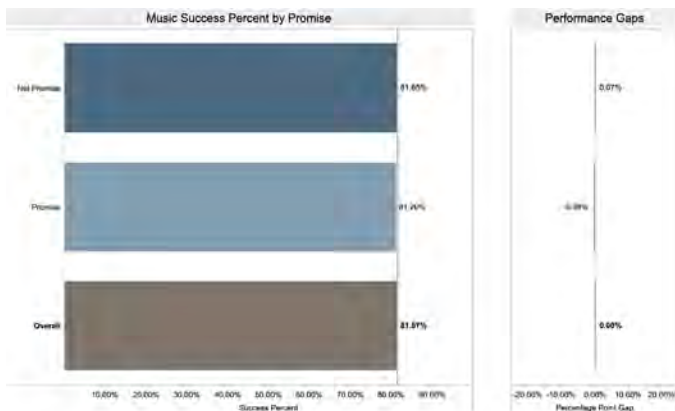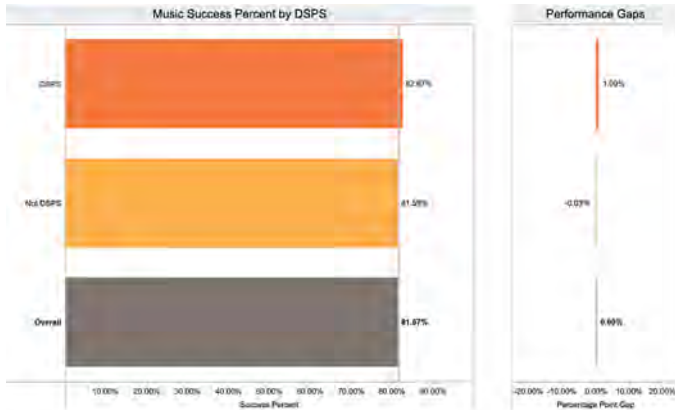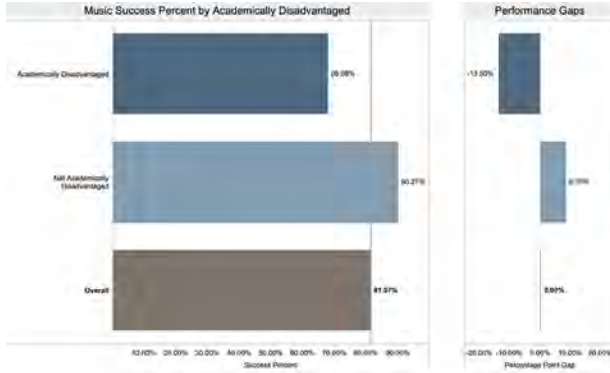
F. **General Student Success – Course Completion (Insert Aggregated Data Chart)**

Insert the data chart and explain observed differences between the program and the college.

Successful Course Completion - Music

	Academic Year 2017 - 2018	Academic Year 2018 - 2019	Academic Year 2019 - 2020*	Academic Year 2020 - 2021	Academic Year 2021 - 2022	Academic Year 2022 - 2023
Green line (Department)	79.39%	81.42%	87.11%	81.48%	79.92%	79.51%
Orange bar	75.18%	75.21%	82.51%	74.57%	74.69%	75.97%

Music Success Rate Table

	Academic Year 2017 - 2018	Academic Year 2018 - 2019	Academic Year 2019 - 2020*	Academic Year 2020 - 2021	Academic Year 2021 - 2022	Academic Year 2022 202
Department Success..	79.39%	81.42%	87.11%	81.48%	79.92%	79.51%
Total Enrollments	2,290	2,374	2,349	2,235	1,940	2,19

The music department success rate has stayed very consistent. The Audio Technology Program managed to grow slightly in Fall 2023, but then took backwards steps in Spring 2024. This past year has been difficult to predict, and some instability left over from the pandemic was to be expected.

G. Review the **Disaggregated Student Success** charts; include any charts that you will reference. Describe any departmental or pedagogical outcomes that have occurred as a result of programmatic discussion regarding the data presented.

8 S a n   L u i s   O b i s p o   C o u n t y   C o m m u n i t y   C o l l e g e   D i s t r i c t
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The following are some questions you might want to consider:

- What specific groups are experiencing inequities? What patterns do you notice in the data? How have the equity gaps changed since the previous academic year?
- What professional opportunities are your program faculty participating in to address closing equity gaps?
- What strategies, policies and/or practices in your program have you implemented or what could be improved to better support students who experience equity gaps?

The attempt at addressing the specialized needs of those students who are challenged in economic areas remains paramount for the college, music department and the Audio Tech program. Every attempt has been made to create an environment that is a current, relevant, and rewarding experience for all levels of learning. We were able to implement greater detail in our presentation for those assessed with patterned disabilities. We have worked with DSPS services to provide alterations and/or adjustments of class materials to promote better academic performance. The positive news is that the performance gaps have leveled out in the areas of Academically Disadvantaged, DSPS and Promise, thereby demonstrating positive results from these actions.

Programs and Curriculum Review PROGRESS

For the following questions, please refer to the 5-year update calendar in the **Curriculum Review Worksheet** (or classic template if your last CPPR was conducted before 2023) from your most recent CPPR.

1. List those programs of study (degrees and/or certificates) and courses that were scheduled for major or minor modification during the ___ year in the 5-year calendar of the Curriculum Review Worksheet.

2. From the list generated in #1, identify those programs of study and courses that underwent the scheduled modifications during the ___ year. Complete the table below for those items only.

Program of Study OR Prefix and Course #	Major/Minor Modification (select one)	Date completed (semester and year)

3. From the list generated in #1, identify those programs of study and courses that did **not** undergo the modifications for which they were scheduled during the ___ year. Complete the table below for those items only.

Program of Study OR Prefix and Course #	Past Due Date for Modification	Briefly state why modification was not completed on schedule	Re-scheduled date for modification (must be within 1 year)
MUS 201	5/28/23	Triage decisions pushed this lower in our Division priorities.	May 2024

For the following questions, please refer to Part A, #3 of the previous year's APPW (please also refer to any APPW completed since your most recent CPPR which have incomplete curriculum updates that aren't already referenced in the previous year's APPW).

List those programs of study and courses that are listed in previous APPW that were listed under #3. Complete the table below for those items only. If there were no courses included under #3 of previous APPW, please type "N/A" in the first row of the table.

Program of Study OR Prefix and Course #	Past Due Date for Modification	Re-scheduled date for modification	Completed (yes or no)

From the list generated in #1, identify those programs of study and courses that did **not** undergo the modifications for which they were scheduled during the ___ year. Complete the table below for those items only. You may leave this table blank if you wrote "N/A" for the previous table.

Program of Study OR Prefix and Course #	Past Re-scheduled Due Date for Modification	Briefly state why modification was not completed as rescheduled	Second re-scheduled date for modification (must be within 6 months)

Other Relevant Program Data (optional)

Provide and comment on any other data that is relevant to your program such as state or national certification/licensure exam results, employment data, etc. If necessary, describe origin and/or data collection methods used.

There are several former students who have continued their skills within both live and recorded sound, actively working as interns for local venues, FOH positions, tech work, live touring and starting their own recording studio business. The Audio Tech program stays in touch with these students and as such can comply data on their status and well-being.

Program Outcomes Assessment Checklist and Narrative

Checklist

☒ SLO assessment cycle calendar is up to date.
☒ All courses scheduled for assessment have been assessed in eLumen.
☐ Program Sustainability Plan progress report completed (if applicable).

Narrative

Briefly describe program changes, if any, which have been implemented in the previous year as a direct result of the Program or Student Services Learning Outcomes Assessment. *If no program changes have been made as results of Program or Student Services Learning Outcomes Assessment, indicate: NONE.*

NONE

Program Planning / Forecasting for the Next Academic Year

Briefly describe any program plans for the upcoming academic year. These may include but are not limited to the following: *(Note: you do not need to respond to each of the items below). If there are no forecasted plans for the program, for the upcoming year, indicate: NONE.*

A.   New or modified plans for achieving program-learning outcomes and addressing equity gaps

NONE

B.   Anticipated changes in curriculum, scheduling or delivery modality

NONE

C.   Levels, delivery or types of services

NONE

D.   Facilities changes

NONE

E.   Staffing projections

Fulltime replacement position remains a priority requirement due to the impending retirement of the Fulltime Director of the Program in 2026

F.   Other

NONE

13 S a n L u i s O b i s p o C o u n t y C o m m u n i t y C o l l e g e D i s t r i c t
I n s t r u c t i o n a l A n n u a l P r o g r a m P l a n n i n g W o r k s h e e t
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Program Sustainability Plan Progress Report

This section only needs to be completed if a program has an existing Program Sustainability Plan. Indicate whether objectives established in your Program Sustainability Plan have been addressed or not, and if improvement targets have been met.

Area of Decline or Challenge	Identified Objective (Paste from PSP)	Planning Steps (Check all that apply)	Has the Improvement Target Been Met?
Enrollment		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Student Demand (Fill Rate)		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Efficiency (FTES/FTEF)		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Student Success – Course Completion		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Student Success — Course Modality		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Degrees and Certificates Awarded		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one

If Program Sustainability Plan is still necessary, provide a brief description of how you plan to continue your PSP and update your PSP to remove any objectives that have been addressed and include any new objectives that are needed.