The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in The Associated Students Auditorium, room 5401, San Luis Obispo Campus, San Luis Obispo, California, and North County Campus via video conference (polycom), room N1015, members and the public having been noticed as prescribed by law.

1. Call to Order

   The meeting was called to order by Board President, Patrick Mullen at 2:03 p.m.

2. Roll Call - Establish Quorum

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrick W. Mullen, President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Angela Mitchell, Vice President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Gaye Galvan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Mathiesen</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Charlotte Alexander</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

   Arrived 5:35

3. Approval of Agenda

   Motion to approve: Mitchell — Passed by majority vote of the Board and unanimously by those members present to approve the agenda, as presented.

4. Recess to Closed Session

   The Board recessed to Closed Session at 2:04 p.m.

5. Reconvene in Open Session

   The Board reconvened in regular open session at 3:25 p.m. Student Trustee Kayli Mozingo was absent.

6. Pledge

   Trustee Mitchell

**Administrative Present**

- Gil Stork, Superintendent/President
- Toni Sommer, Asst Supt/VP Administrative Services
- Linda Fontanilla, Asst Supt/VP Student Services
- Sandee McLaughlin, Exec Dean, NCC and SCC
- Pamela Ralston, Dean
- Deborah Wulff, Dean
- John Cascamo, Dean
- Bill Benjamin, Exec Dir, Human Resources
- Barbara George, Exec Dir, Foundation / Inst Adv

**Visitors Sign-In** (Attachment A)
July 6, 2011

7. **BOARD WORKSHOP**

Board Self-Evaluation

The Board conducted its annual self-evaluation (Attachment B)

Board Goals

The Board conducted a review of the proposed Board Goals for 2011-2012. Recommendations were made and those changes will be incorporated and the item placed on the August 3rd agenda for final review and approval.

The meeting recessed at 4:09 p.m.

The meeting reconvened at 4:17 p.m.

8. **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** Government Code Section 54957.7(b)

Board President Patrick Mullen announced the following actions taken in closed session.
- The Board finalized its formal evaluation of the Superintendent/President.
- The Board approved all employee appointments and public employment actions as presented, unanimous vote.
- The Board provided guidance to the Administration regarding employee negotiations, and approved the contracts listed in item 4.c.
- The Board provided guidance regarding anticipated litigation; two cases.

Public Employee Performance Evaluation

<table>
<thead>
<tr>
<th>Public Employee Performance Evaluation</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Agency Negotiator: Patrick Mullen</td>
<td>General evaluation, Government Code Section 54957(b)(2)</td>
</tr>
<tr>
<td>b. Superintendent/President</td>
<td>Superintendent/President</td>
</tr>
</tbody>
</table>

Public Employee Appointment

Motion to approve: Alexander — Passed by majority vote of those members present, to approve the following public employee appointments: Yes – 3, No – 0, Absent – 2 (Galvan/Mathiesen) unanimous vote of those members present to

<table>
<thead>
<tr>
<th>Appointments</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Short Term Temporary</td>
<td>Workforce, Economic Development and Community Programs to Workforce and Economic Development Coordinator</td>
</tr>
<tr>
<td>b. Division/Department Assistant, Business Education</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
<tr>
<td>c. Mail Clerk/Messenger, General Services</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
<tr>
<td>d. Full-Time RN Faculty, Nursing</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
</tbody>
</table>

Public Employment Appointment

Motion to approve: Alexander — Passed by majority vote of those members present, to approve the following public employment:

Yes – 3, No – 0, Absent – 2 (Galvan/Mathiesen)

<table>
<thead>
<tr>
<th>Appointment Change</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Workforce, Economic Development and Community Programs to Workforce and Economic Development Coordinator</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
<tr>
<td>b. Clerical Assistant III to Student Support Site Assistant</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
<tr>
<td>c. Clerical Assistant III to Student Support Site Assistant</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
<tr>
<td>d. Program Services Specialist – Pre-retirement Reduced Workload</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
</tbody>
</table>

Resignation

<table>
<thead>
<tr>
<th>Resignation</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Admissions/Records Assistant</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
<tr>
<td>b. Human Resources Analyst</td>
<td>Workforce and Economic Development Coordinator</td>
</tr>
</tbody>
</table>
Retirement Government Code Section 54957(b)(2)
None

Public Employee Discipline/Dismissal/Release Government Code Section 54957(b)(2)
a. Employee position #CL0095

Labor Negotiations/ Terms & Conditions Labor Negotiations and Terms and Conditions of Employment for Represented and Unrepresented Employees Government Code Section 54957.6(a)
a. Human Resources Development Agency Negotiator: Bill Benjamin
Instructions Regarding Classified Employees; Negotiations
b. Agency Negotiator: Bill Benjamin
Instructions Regarding Academic Employees; Negotiations
c. Agency Negotiator: Patrick Mullen / Gil Stork
Instructions Regarding Unrepresented Employees, Superintendent/President, Confidential, Managers, Supervisors: Executive Recruitment; Contracts for Executive Dean, North County Campus and South County Centers, Dean of Academic Affairs, Workforce and Economic Development; Dean of Academic Affairs, Humanities; Dean of Academic Affairs, Science, Mathematics, Nursing, and Physical Education; Executive Director, Human Resources and Labor Relations, and Interim Contracts for the Executive Director, Institutional Advancement and Director, Student Support Services.

9. REPORTS FROM EMPLOYEE ORGANIZATIONS

CCFT Allison Merzon, CCFT President, presented the following to the Board:
• She commented on the need to stay focused on the road ahead, and being diligent and persistent.
• The union contract is in the board packet. She thanked everyone who was involved in the negotiations process.
• She summarized some highlights of the contract.
• She shared statewide self-reported information regarding growth and hiring.
• The unit is involved in negotiations.
• The asked the Board to consider taking action on two assembly bills that have been stayed until next year; the Brownley-AB515 and Fong-AB852.

CCCUE John Fetcho, CCCUE President, presented the following to the Board:
• The ratification vote for the 2010-2011 contract will take place later this month.
• Concerned about Classified employee morale due to potential additional layoffs and reductions in September. Confidence in college governance is diminishing. He suggested the possibility of developing a personnel commission.

Management Senate Mark Stengel, Management Senate President, presented the following to the Board:
• He is working on completing committee assignments as they pertain to Management Senate appointments.
• The board policy on evaluation of academic and classified managers is currently under review.

**Academic Senate**

Kevin Bontenbal, Academic Senate President, presented the following written summary to the Board:

• First appearance as Academic Senate President.
• Last month, he and Julie Hoffman (VP) attended the Statewide Academic Senate Leadership Institute in Berkeley. He conducted breakout sessions on program discontinuance and accreditation.
• Later this month, incoming curriculum chair, Cherie Moore will be attending the Curriculum Institute in San Diego, which is also put on by the Statewide Academic Senate.
• Looking forward to the challenges of serving as Academic Senate President, and working unite and strengthen faculty with the ultimate goal of improving student success at Cuesta. Dr. Bontenbal stated he will do so with integrity, openness and honesty.

10. **REPORTS FROM BOARD MEMBERS**

**Trustee Mitchell**

No report.

**Trustee Mullen**

Trustee Mullen reported the following:

• He attended the Ford Motor Company AAA Insurance student automotive troubleshooting contest in Detroit, and one of the key people in running the event was Cuesta’s own Gary Villa. Senior members of the Ford organization were present, as well as visitors and participants from across the nation.

**Trustee Galvan**

Absent

**Trustee Mathiesen**

Absent

**Trustee Alexander**

No report.

**Student Trustee Mozingo**

Absent

11. **Report from Supt/Pres**

Dr. Stork presented the following in addition to his written report:

• Dr. Stork acknowledged Cuesta’s involvement in Skills USA and recognized John Stokes for bringing new emphasis and regeneration to Cuesta College.
• He also recognized Ron McDonald, Cuesta Automotive Program.
• Mr. Stokes and McDonald summarized the highlights of this year’s program. Ten students and seven advisors attended the competition. Winners from the recent Skills USA competition will be introduced at the August board meeting. The competition puts students in touch with the top leaders of industry. Many are offered jobs at the competition. Cuesta student Daniel Lemkuhl is the Nation’s representative in this year’s world skills competition being
held in London. Fourteen medals were awarded, six from the local region, five of the six were from San Luis Obispo County.

- Toni Sommer recognized Joe Arteaga, Director of Police and College Safety Services, for the impressive work he has done since his arrival at the college. He has made significant progress on the emergency response plan and signage on campus.
- Dr. Stork acknowledged the Foundation gift report.

12. Communication NOTE: Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest.

13. General Hearing of Public Comment

Peter Dill commented on enrollment and the lack of statistics regarding summer.

Dr. Stork reported the summer session target was 530 ftes with a headcount target of 3200. The college currently stands at 560 ftes and a headcount of slightly over 3300. The goal has been met. It should be known next week, how much of the 560 is needed for 2010-2011.

14. Reports

None

<table>
<thead>
<tr>
<th>BUSINESS AGENDA</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTION / DISCUSSION ITEMS</td>
</tr>
</tbody>
</table>

1. San Luis Obispo County Community College District and Cuesta College Federation of Teachers 2008-2011 Tentative Bargaining Agreement

**Motion to approve:** Mitchell — **Passed** by majority vote of the board and unanimously by those members present, to approve the curriculum recommendations for degree certificates, as presented. Yes – 3, No – 0, Absent – 3 (Galvan, Mathiesen, Mozingo)

2. SLOCCCD Resolution 13-11, Rescind Action on Classified Layoff Resolution No 10-11

**Motion to approve:** Mitchell — Passed by roll call majority vote of the board and unanimously by those members present, to approve SLOCCCD Resolution 13-11, as presented.

Yes – 3, No – 0, Absent – 3 (Galvan, Mathiesen, Mozingo)

Bill Benjamin presented the following to the Board:

- During review, one of the positions included in the last layoff action did not provide any salary savings, as the position is primarily funded by categorical funds.

3. Revised Salary Schedules

**Motion to approve:** Mitchell — Passed by majority vote of the board and unanimously by those members present, to approve the revised salary schedule for Classified substitute short-term and student employees, as presented.

Yes – 3, No – 0, Absent – 3 (Galvan, Mathiesen, Mozingo)

Bill Benjamin presented the following to the Board:

- Over the years the development of the salary schedule for student and short-term employees has been haphazard. There has never been a classification system developed.
July 6, 2011

4. Salary Reduction for the Superintendent/President and Assistant Superintendent/Vice Presidents

- All active positions were reviewed and a list assembled to check for duplication, and to ensure there was no conflict with regular classified positions.
- The list was then reviewed by directors and management.
- The intent is to pick an appropriate position for this class of employees. Some duplication may appear, but the positions are included in two separate areas, instructional or non-instructional.
- Motion to approve: Alexander — Passed by majority vote of the board and unanimously by those members present, to postpone the implementation of the salary reduction for the Superintendent/President and Assistant Superintendent/ Vice Presidents, as presented.

Yes – 3, No – 0, Absent – 3 (Galvan, Mathiesen, Mozingo)

- Dr. Stork reported that the new budget signed by the Governor had reduced the severity of the remaining budget gap in the District’s tentative budget for 2011-2012, based on scenario A. There still remains an approximate $1.2 million shortfall in funding that will be mitigated by using contingency funds. The final amount of the gap is not known, but will be closer to zero than $1.1 million.
- If scenario B is put in play as a result of the state not receiving projected revenue, increased fees for students may be implemented and possible reductions in workload. That gap is estimated at $600,000.00. At that point a ready plan would be needed to implement a reduction program either through furloughs, reductions, etc.
- Dr. Stork said he was not asking the Board to rescind, but to delay the implementation of the proposed voluntary reductions until such time all groups are participating in whatever gap resolution is being pursued.
- Trustee Mullen asked if there was a timeline attached to this action. Dr. Stork said it would depend on the state. Toni Sommer said the state said it would notify the Districts in December, after the tax revenues are received.
- Dr. Stork stated that it looks as though the existing plan to reduce the inflationary deficit and $4.3 million reduction will be adequate to meet scenario A. If it is determined that scenario B must be implemented, that would be in spring 2012.

Public Comment
Peter Dill commented on the language contained in the item referring to all employee groups, saying it took away from the leadership roll taken by this action in the first place; to set the example. He suggested it just indicate “required from employee groups.”

Dr. Stork agreed with the intent was to set an example. He stated the use of the language “all groups, or contingent upon”, is that it can hold everyone else hostage. One group can hold out
against another. Two groups require negotiations. The managers are not represented and could have action imposed as a result of not reaching an agreement with the other represented groups. It does not remove the leadership role. If it is determined that the District needs to move forward regarding furloughs or salary reduction, the President and Vice Presidents will take that lead role. The outcome of negotiations will determine the level of participation by other groups.

Trustee Mullen noted the recommended action for the Board did not contain the same language as described in the “current considerations” section of the board item cover.

5. 2013-2017 Five-Year Capital Outlay Plan/District’s Order of Priority and Initial Project Proposals (IPP)

Motion to publish: Mitchell — Passed by majority vote of the board and unanimously by those members present, to approve the 2013-2017 Five Year Capital Outlay Plan/District’s Order of Priority and Initial Project Proposals.

Yes – 3, No – 0, Absent – 3 (Galvan, Mathiesen, Mozingo)

- Toni Sommer stated the 2013-2017 Five-year Capital Outlay Plan was based on the existing Facilities Master Plan.
- Responding to Trustee Alexander regarding how the list was prioritized, Mr. Reece said it was an ongoing list that was eight years old. Discussion did take place in Planning and Budget with regard to how the list will fit into the new Facilities Master Plan. Mr. Reece stated he had contacted the Chancellor’s office to ensure none of the projects on the list would come into play before the plan was completed.
- Mr. Reece acknowledged an error in the spreadsheet located on page O.5.3. Item 5. Early Childhood Education, (P)(W) for $544,000.00 should be under the 2014/2015 column.
- Trustee Alexander asked if there was any guarantee funds would be available in the years indicated. Mr. Reece responded, saying “no”.

6. Board Development Plan

Discussion took place regarding the effectiveness of the plan and whether additional training should be added.

Dr. Greiner suggested reviewing the new manual (June 2011) from the ACCJC regarding institutional self-evaluation.

Trustee Mullen suggested adding Brown Act training, and said the plan was useful and effective.

Trustee Mitchell suggested adding diversity training.

Trustee Alexander suggested adding training on the research being done by Ryan Carriuca’s office. Dr. Stork recommended scheduling training on what is available through the research office and follow up with Board reports.

Dr. Greiner conducted a review of Standard III with the Board.

Trustee Mathiesen arrived at 5:35 p.m.
7. **Change Order for the Sewer Main Replacement Project**

**Motion to Approve:** Mitchell — **Passed** by majority vote of the board and unanimously by those members present, to approve the change order for the sewer main replacement project, as presented.

Yes – 4, No – 0, Absent – 2 (Galvan, Mozingo)

Terry Reece presented the following to the Board:
- This is a joint project with the Dairy Creek Golf Course and the County Office of Education, in response to a violation notice.
- The bridge at the golf course is compromised.
- The city has asked Cuesta College to help on this project and increase the capacity of the bridge being installed.
- The District made it clear that any increase could not compromise the project. The County provided an additional $100,000.00 sole liability for the golf course in trade for the increase in scope. There is a limit, not to exceed $75,000.00. The liability is being borne by the golf course. There is no net increase. Reimbursement will include engineering and construction management costs.

8. **Contract for Construction Administration Services for the Sewer Main Replacement Project**

**Motion to approve:** Mitchell — **Passed** by majority vote of the board and unanimously by those members present, to approve the contract for construction administration services for the sewer main replacement project, as presented.

Yes – 4, No – 0, Absent – 2 (Galvan, Mozingo)

Discussion took place regarding the credentials and qualifications of The Wallace Group the recommended contract for services.

9. **Change Orders for the North County Campus Learning Resource Center**

**Motion to approve:** Mitchell — **Passed** by majority vote of the board and unanimously by those members present, to approve the change orders for the change orders for the North County Campus Learning Resource Center, as presented.

Yes – 4, No – 0, Absent – 2 (Galvan, Mozingo)

10. **Revised Job Description (Classified Manager)**

**Motion to approve:** Alexander — **Passed** by majority vote of the board and unanimously by those members present, to approve the revised job description (Classified Manager) Director of Admissions and Records, as presented.

Yes – 4, No – 0, Absent – 2 (Galvan, Mozingo)

Dr. Fontanilla explained the purpose in reviewing and rewriting this position, and summarized the changes.

11. **Proposal for Additional Architectural Services for NCC Learning Resource Center**

**Motion to approve:** Mathiesen — **Passed** by majority vote of the board and unanimously by those members present, to approve the proposal for additional architectural services for the North County Campus Learning Resource Center for $52,500.00, as presented.

Yes – 4, No – 0, Absent – 2 (Galvan, Mozingo)

Terry Reece reported that the response time for the architect must be shortened from 15 days to 3-5 days to facilitate
completion of the project as planned. Terry Reece said covers the costs for the architect to accelerate, and is a preventive measure to avoid construction delays.

12. Public Employee Appointments

**Motion to Approve**: Galvan — Passed by majority vote of the board by those members present, to approve the proposed salary/wage for non-represented employees, as presented.

Yes – 3, No – 0, Abstain – 1 (Mathiesen) Absent – 2 (Galvan, Mozingo)

Public Comment

Allison Merzon, commented on the need for the public to see the interim contracts addressed in closed session that coincide with the salary action, and be part of the agenda.

13. Agenda

A preliminary list of proposed agenda items for the August 3, 2011 Regular Board meeting was presented for review. The Board agreed through consensus to the following:

Add:
- CCCUE contract (tentative)
- Board Goals
- 320 FTES report

<table>
<thead>
<tr>
<th>BUSINESS AGENDA</th>
</tr>
</thead>
<tbody>
<tr>
<td>INFORMATION ITEMS</td>
</tr>
</tbody>
</table>

14. College Planning and Budget Development

Toni Sommer summarized the budget activities of the state (Attachment C).

15. Accreditation

Dr. Greiner presented an update to the Board regarding the process and timeline for the accreditation follow-up and mid-term reports.

16. Strategic Plan

Dr. Stork presented an update to the Board regarding the strategic plan status reports.

<table>
<thead>
<tr>
<th>CONSENT AGENDA</th>
</tr>
</thead>
</table>

**NOTE**: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member **may vote** on any of the items listed under Consent Agenda.

1. Consent Agenda

**Motion to approve**: — Passed by majority vote of the board and unanimously by those members present, to approve the consent agenda, as presented.

Yes – 4, No – 0, Absent – 2 (Galvan, Mozingo)

2. Approval of Minutes

Approve the draft minutes of the SLOCCCD June 8, 2011, regular Board meeting.

3. Approval of Warrant Listings

<table>
<thead>
<tr>
<th>Check Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/01/11</td>
<td>$421,354.66</td>
</tr>
<tr>
<td>06/06/11</td>
<td>$227,170.69</td>
</tr>
</tbody>
</table>
06/08/11 $506,742.31
06/13/11 $301,119.51
06/15/11 $315,670.65
06/20/11 $241,900.98
06/22/11 $182,253.30
Total $2,196,212.10

4. Approval of Payroll Orders
Approve Payroll Orders, as presented.

<table>
<thead>
<tr>
<th>Academic/Classified</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$126,877.13</td>
</tr>
<tr>
<td>Academic/Classified</td>
<td>$1,899,520.51</td>
</tr>
<tr>
<td></td>
<td>$2,026,397.64</td>
</tr>
</tbody>
</table>

5. Gifts to the College
Approve gifts to the college as presented on the regular agenda.

Q. DISCUSSION

1. What went well and; Are board meetings conducted in an orderly sufficient manner that allows for sufficient discussion?

- Trustee Alexander – The meeting went well. She wished Trustee Galvan could have participated in the self-evaluation. She feels the Board does a good job conducting the meetings. She asked if there was any particular reason the action items are placed on the agenda after reports. Trustee Mullen said some reports or presentations are conducted in the beginning so participants do not have to wait through the business portion of the agenda.
- Galvan – Absent.
- Trustee Mathiesen – The meeting went well. He does not see how the meeting could be improved. The Board accommodates those who have a stake in the topics of interest.
- Trustee Mitchell – The meeting went well. She said Trustee Mullen does a good job in conducting the meetings.
- Trustee Mullen – As a Board and College, we strive to make people comfortable to facilitate participation and comments. The Board’s ability to disagree and not be disagreeable, to respect other’s opinions keeps the college’s best interests in mind.
- Dr. Stork – The meeting went well. He said the Board did a good job conducting the self-evaluation. He has observed many dynamics of many boards. These are the Board’s meetings with the purpose of doing business and making decisions and giving direction. It is not a rubber-stamp group and everyone fully participates. That is healthy for the college. Disagreements are presented in a respectful manner. There is also a responsive respect of the Board.

ADJOURNMENT

Adjournment The meeting was adjourned at 6:45 p.m. Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, August 3, 2010, at 2:00 p.m., in The Associated Students Auditorium, room 5401, San Luis Obispo Campus, San Luis Obispo, California.
### 1. District Priority: Budget Development; Crisis Management

<table>
<thead>
<tr>
<th>Board Role/Goal</th>
<th>Action Plan</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Closely monitor progress on state budget. | Staff will present regular reports on the state budget and its impact on College operations and plans. | Mullen – 5  
Mitchell – 5  
Mathiesen – absent  
Alexander – 4  
Galvan (written submission) – 5; Gil, Toni and the rest of the staff keep the Board informed as much as possible on the budget and its impact on the college operations and plans. We get email as well as updates at every meeting. |

The Board was well informed and provided with appropriate planning measures from the Superintendent/President and college staff.

<table>
<thead>
<tr>
<th>1 - Not Observed</th>
<th>2 - Strongly Disagree</th>
<th>3 - Disagree</th>
<th>4 - Agree</th>
<th>5 - Strongly Agree</th>
</tr>
</thead>
</table>

| Expect substantial budget cuts but maintain a quality institution which serves the community and its students. | The Board will work with the Superintendent/President to adopt adjustments to the College budget as needed to respond to funding reductions while maintaining institutional continuity. | Mullen – 5; the Board has come a long way in its efforts to manage fiscal impacts, particularly personnel impacts.  
Mitchell – 4  
Mathiesen – absent  
Alexander – 4  
Galvan (written submission) – 5; A lot of thought and planning goes into what we can offer and where cuts must be made. Every efforts is made to meet the most possible needs of the students and the District |

The Board worked effectively with the Superintendent/President to adopt adjustments to the College budget in response to funding reductions.

<table>
<thead>
<tr>
<th>1 - Not Observed</th>
<th>2 - Strongly Disagree</th>
<th>3 - Disagree</th>
<th>4 - Agree</th>
<th>5 - Strongly Agree</th>
</tr>
</thead>
</table>

### 2. District Priority: Accreditation

<table>
<thead>
<tr>
<th>Board Role/Goal</th>
<th>Action Plan</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Monitor the progress of action determined appropriate to implement the approved 2010-2013 Strategic Plan and respond to the ACCJC. | Appropriate staff and faculty will make periodic reports to the Board regarding the mitigation of recommendations and/or findings as a result of the ACCJC’s actions in January 2011. | Mullen – 4  
Mitchell – 4  
Mathiesen – absent  
Alexander – 4  
Galvan (written submission) – 5; The Board receives updates at every meeting and all Board questions are answered adequately. |

<table>
<thead>
<tr>
<th>1 - Not Observed</th>
<th>2 - Strongly Disagree</th>
<th>3 - Disagree</th>
<th>4 - Agree</th>
<th>5 - Strongly Agree</th>
</tr>
</thead>
</table>
### 3. District Priority: Strategic Planning

<table>
<thead>
<tr>
<th>Board Role/Goal</th>
<th>Action Plan</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete the realignment of the annual college planning process according to the approved 2010-2013 Strategic Plan.</td>
<td>The Board will review regular monthly progress reports on the completion of the Strategic Plan Action Steps.</td>
<td>Mullen – 4 Mitchell – 4 Mathiesen – absent Alexander – 4 Galvan (written submission) – 5; The Board gets reports and updates on Cuesta’s strategic plan and action steps taken. Board questions are answered at every meeting.</td>
</tr>
</tbody>
</table>

The Board is adequately informed of the status of the college’s successful completion of the Strategic Plan goals and timelines.

<table>
<thead>
<tr>
<th>1 - Not Observed</th>
<th>2 - Strongly Disagree</th>
<th>3 - Disagree</th>
<th>4 - Agree</th>
<th>5 - Strongly Agree</th>
</tr>
</thead>
</table>

### 4. District Priority: Board Function

<table>
<thead>
<tr>
<th>Board Role/Goal</th>
<th>Action Plan</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sustain a strong Board and Superintendent/President partnership.</td>
<td>The Board will provide ongoing support and direction for the Superintendent/President to foster a strong partnership.</td>
<td>Mullen – 5 Mitchell – 5 Mathiesen – absent Alexander – 5 Galvan (written submission) – 5; The Board keeps the Superintendent/President informed by meeting with him in closed session before every board meeting. The Superintendent/President gives the Board monthly reports on his activities.</td>
</tr>
</tbody>
</table>

The Board maintains a strong, productive partnership with the Superintendent / President.
## SLOCCCD Board Self-Evaluation Instrument 2010-2011

### b. Complete the Superintendent/President evaluation process and use the results to strengthen the Superintendent/President’s performance and relationships.

<table>
<thead>
<tr>
<th>1 - Not Observed</th>
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</table>

The Superintendent/President evaluation process will be completed annually using appropriate communication protocols. Mullen – 5 Mitchell – 5 Mathiesen – absent Alexander – 5 Galvan (written submission) – 5; The Board meets with the Superintendent/President regularly to discuss both the positives and negatives. The evaluation is an ongoing process. Formal evaluation occurs annually in June.

The Board has completed the Superintendent/President's evaluation, following all communication protocols.

### c. Conduct a Board self-evaluation process and use the results for Board improvement.

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<tr>
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Create a self-evaluation instrument and successfully conduct a self-evaluation. Mullen – 5 Mitchell – 5 Mathiesen – absent Alexander – 5 Galvan (written submission) – 5; the Board conducts a self-evaluation at the end of every meeting and uses that as a part of the Board’s self-evaluation.

The Board has completed an annual self-evaluation and will conduct subsequent evaluations on an annual basis per the approved Board Development Plan.

### d. Evaluate the structure of the Board to assure that it effectively supports decision-making.

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The Board will assess the need for committees to assist its functioning process. Mullen – 4 Mitchell – 5 Mathiesen – absent Alexander – 5 Galvan (written submission) – 5; The Board President appoints ad-hoc committees as needed. Board members are elected/appointed to committees as appropriate during the annual organizational meeting.

The Board reviews and revises, as necessary, its structure during the annual organizational meeting.
|   | Assure that Board members have the knowledge and skills needed to perform their roles effectively. | Develop a strong orientation program for new trustees and attend conferences, symposiums, and seminars as deemed appropriate to stay abreast of District and statewide issues and processes. | Mullen – 5
Mitchell – 5
Mathiesen – absent
Alexander – 5
Galvan – 4 |

The Board has developed an orientation program for new trustees, including the student trustee.

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|   | Mullen – 4; Electronic informational and legal updates are received from the Community College League.
Mitchell – 4; Trustees do not attend as many conferences due to budgetary considerations.
Mathiesen – absent
Alexander – 4; As a new Trustee, it has been helpful to attend two conferences this year.
Galvan – 4; Board members are encouraged to attend conferences, seminars, etc. to gain necessary needed knowledge and skills. Cuesta is a member of the San Luis Obispo County School Boards Association that offers training on various subjects such as the Brown Act and training for new board members. Due to budget constraints board members do not attend as many conferences as they would like.
Dr. Stork; The Board could consider collaborating with Allan Hancock. |

Trustees attend conferences, receive electronic updates and notices from the Community College League of California ListServ, and participate in joint district meetings to stay current on issues and processes.

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## 5. District Priority: Campus Community

<table>
<thead>
<tr>
<th>Board Role/Goal</th>
<th>Action Plan</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Affirm support of cultural competence on campus.</td>
<td>Encourage campus to continue dialogue, and share and affirm the definition of cultural competence as defined in BP 7100.</td>
<td>Mullen – 4; Could do more / increase Board participation. Mitchell – 4 Mathiesen – absent Alexander – 4 Galvan – 5</td>
</tr>
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<td>The reaffirms its commitment to cultural diversity annually and supports activities and events that promote cultural competence on campus per BP 7100.</td>
<td></td>
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<td>b. Create an atmosphere that fosters employee commitment to institutional excellence.</td>
<td>Encourage the Superintendent/President to work with employees to develop a collaborative, healthy, rewarding culture that results in improved decision making, shared governance, employee satisfaction, and institutional effectiveness.</td>
<td>Mullen – 4 Mitchell – 4 Mathiesen – absent Alexander – 4 Galvan – 4</td>
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<tr>
<td>The Board has effectively created an environment which fosters employee job satisfaction and commitment to excellence.</td>
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<tr>
<td>c. Promote institutional effectiveness and maintain accountability with new state measures.</td>
<td>Conduct an annual review of institutional effectiveness outcomes (IEOs), which focuses on student retention and achievement. Work with the Superintendent/President to ensure that a timeline for the implementation and evaluation of strategies is developed that will result in ACCJC compliance with each program defining and publishing its expected student learning outcomes.</td>
<td>Mullen – 4 Mitchell – 4 Mathiesen – absent Alexander – 4 Galvan – 4</td>
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<tr>
<td>The Board has reviewed, discussed, and given direction to the Superintendent/President regarding IEOs.</td>
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</table>
### d. Ensure compliance with the ACCJC 2012 mandate for programs and student learning outcomes (SLOs).

Work with the Superintendent/President to ensure that the implementation and evaluation of strategies is completed, that will result in ACCJC compliance with each program defining and publishing its expected student learning outcomes and assessment.

<table>
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<tr>
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The Board monitors the timeline with the Superintendent/President for the completion of SLOs.

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### e. Obtain feedback from campus constituencies and the community regarding relevant issues and interests.

The Board will encourage public comment and receive constituent reports monthly, and focus on and promote North County and South County meetings.

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The Board has established a method for obtaining feedback from campus constituencies and the community regarding relevant issues and interests.

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### 6. District Priority: Campus Safety

#### Board Role/Goal

Provide a safe environment for students, faculty and staff at all college facilities and centers.

Encourage campus dialogue with students, faculty and staff to address areas of concern and foster sound relationships with public safety officers/personnel.

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<tr>
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The Board supports the work of the Public Safety Department and encourages the development of good rapport with students, faculty, and staff.

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#### b. Provide for the review and update, and implementation of training for the comprehensive Emergency Response Plan (ERP).

Work with the Superintendent/President to ensure that a comprehensive update is completed on the ERP, and that appropriate implementation and training is successfully conducted.

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The Board regards the safety of all employees and students as paramount and takes appropriate action regarding these issues.

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This document was reviewed and completed on July 6, 2011 by the SLOCCCD Board of Trustees.