SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BOARD MINUTES
Regular Meeting
September 13, 2012
2:30 p.m.

The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in N2002, Carissa Building, North County Campus, 2800 Buena Vista Drive, Paso Robles, California, and via video conference (polycom – video conference) in The Associate Students Auditorium, Room 5402, San Luis Obispo Campus, San Luis Obispo, California with members and the public having been properly noticed as prescribed by law.

1. Call to Order
Meeting convened at 2:40 p.m.

2. Roll Call - Establish Quorum
   Board Members                    Present   Absent
   Patrick W. Mullen, President     X
   Angela Mitchell, Vice President  X
   Gaye Galvan                      X
   Per Mathiesen                    X
   Charlotte Alexander              X

3. Approval of Agenda
   Motion to approve: Alexander — Passed by majority vote of the Board and unanimously by those members present (6/0) to approve the agenda, as amended.

   Item N.8 of the Business Agenda (Revised Salary Schedule) was removed from the agenda for consideration at the October 2012 regular Board meeting.

4. Public Comment
   None

5. Recess to Closed Session
   The Board recessed to Closed Session at 2:42 p.m.

6. Reconvene in Open Session
   The Board reconvened in open session at 4:30 p.m.

7. Pledge
   Trustee Mitchell
**ADMINISTRATION PRESENT**

Gil Stork, Superintendent/President
Toni Sommer, Asst Supt/VP Administrative Services
Sandee McLaughlin, Interim Asst Supt/VP Student Services
Deb Wulff, Interim Asst Supt/VP Academic Affairs
Gary Rubin, Interim Exec Dean, North County Campus and South County Center
Pamela Ralston, Dean
John Cascamo, Dean
Bret Clark, Interim Dean
Bill Benjamin, Exec Dir, Human Resources
Shannon Hill, Exec Dir, Inst Adv / Foundation

**VISITORS SIGN-IN (Attachment A)**

8. **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** Government Code Section 54957.7

Trustee Mullen announced the following actions taken in closed session.
- The Board unanimously approved all appointments, appointment changes, and resignations, as presented.
- The Board provided direction to the Administration regarding employee negotiations.
- The Board discussed anticipated significant exposure to litigation; one case.
- No further action was taken by the Board in closed session.

**Public Employee Performance Evaluation**

- Agency Negotiator: Patrick Mullen
- General evaluation, Government Code Section 54957(b)(1)

**Public Employee Appointment**

- Motion to approve as presented: Mitchell — Passed by majority vote of the board and unanimously by those members present (5/0), to approve the following public employee appointments, as presented.

**Appointments** Government Code Section 54957(b)(1)

- Short Term Temporary
- Secretary III, Nursing and Allied Health, 100% FTE, 12 months
- Secretary III, Nursing and Allied Health, 25% FTE, 12 months
- Workforce, Economic Development & Community Programs Wellness Arts Coordinator, WED/CP, 50% FTE, 12 months
- Payroll Technician, Human Resources, 100% FTE, 12 months
- Fall 2012 Temporary Faculty and Overload Assignments

**Public Employment**

- Motion to approve as presented: Alexander — Passed by majority vote of the board and unanimously by those members present (5/0), to approve the public employee appointment changes and resignations, as presented.

**Appointment Change** Government Code Section 54957(b)(1)

- Instructional Aide II, WED/CP, 40% FTE, 10 months to Job Developer, WED/CP, 100% FTE, 12 months
- Human Resources Technician, Human Resources, 100% FTE, 12 months to Human Resources Analyst, Human Resources, 100% FTE, 12 months

**Resignation** Government Code Section 54957(b)(1)

- Instructional Aide II, WED/CP, 40% FTE, 12 months
- Human Resources Specialist, Human Resources, 100% FTE, 12 months
- Athletic Trainer II, Athletics, 100% FTE, 10 months

**Retirement** Government Code Section 54957(b)(1)
None

**Public Employee Discipline/Dismissal/Release**  Government Code 54957(b)(1)
None

**Labor Negotiations and Terms and Conditions of Employment for Represented and Unrepresented Employees**  Government Code Section 54957.6(a)

**Motion to approve as presented:**  Mitchell — Passed by majority vote of the board and unanimously by those members present (5/0), to approve the Addendum to Contract for Dean of Academic Affairs, Sciences, Math, Kinesiology, Health Science and Athletics, and the Contract for Executive Dean, North County Campus and South County Center.

a. Human Resources Development Agency Negotiator: Bill Benjamin
b. Agency Negotiator: Bill Benjamin
   Instructions Regarding Classified Employees; Negotiations
   Instructions Regarding Academic Employees; Negotiations
   Instructions Regarding Unrepresented Employees,
   Superintendent/President, Confidential, Managers, Supervisors

**Litigation**  Conference with Legal Council, Litigation, Significant Exposure to Litigation Pursuant to Government Code 54596.9(b);

Discussion took place regarding significant exposure to litigation; one case.

9. **REPORTS FROM EMPLOYEE ORGANIZATIONS**

**Academic Senate**  Kevin Bontenbal, Academic Senate President, presented the following to the Board:
- The Senate provided feedback on the Show Cause Report.
- He expressed disappointment in the recent shaming and public scrutiny regarding the completions of student learning outcomes and assessment. He stated there was a lack of support, resources, and direction provided by the administration and the Accrediting Commission.
- He congratulated faculty for the level of work they accomplished in a short period.
- He thanked Greg Baxley and Sally Demarest for providing leadership for student learning outcomes.

**CCFT**  Allison Merzon, CCFT President, presented the following to the Board:
- She thanked the college for supporting lead faculty and agreeing to the terms of the recent memorandums of understanding.
- Both sides are frustrated with regard to negotiations and budget issues, but committed to working it out.
- She introduced Dawn Brown, part-time faculty, as a member of the negotiating team.
- She thanked the Board for the work on the resolutions regarding Proposition 30 and 32.
- She is working with several groups including students on advocacy and the upcoming elections.
Management Senate

Israel Dominguez, Management Senate President, presented the following to the Board:

- He recognized the challenges the college is facing and all the hard work and collaboration that has taken place between faculty, staff, and the administration.

10. REPORTS FROM BOARD MEMBERS

Trustee Mitchell

- No report.

Trustee Mullen

- No report.

Trustee Galvan

Trustee Galvan presented the following:
- She reminded everyone about the faculty music concert on Friday, September 14th.
- She attended the Trustee Candidate Workshop hosted by the County Office of Education.
- She attended the EMT graduation and the Paso City Schools meeting.
- She attended Vision Unida supporting increased Latino participation in local civic affairs.

Trustee Mathiesen

Trustee Mathiesen presented the following:
- He attended the opening of the new Nipomo Technical High School.

Trustee Alexander

- No report.

Trustee Knowles

Trustee Knowles presented the following:
- He presented information to the Board regarding Constitution Day.
- Students held welcome back activities on both campuses.
- He will be attending the Student/Community Liaison Committee meeting on September 20. The meeting involves CalPoly, Cuesta College, and the Community.
- The students will hold club day the last week in September.
- The college recognized the anniversary of 9-11 – moment of silence and flags in front of library.
- Student ID Card sales are up.
- The group has been working on an election event, and is working on filling its executive cabinet.

11. Report from Supt/Pres

Dr. Stork presented the following to the Board:
- He reminded everyone about the Fine and Performing Arts presentations tomorrow.
- He commented on the opinion letter former Cuesta student Jake Odello wrote regarding his experience at Cuesta College.
- The first of five District Dialogues takes place tomorrow for District 1 on the North County Campus in the Learning Resource Center. This is the opportunity for the college to communicate where it is and what is needed to better serve the community.
- He meets with Dr. Crocker and Dr. Armstrong on Monday to develop a joint message on Proposition 30.
• Several students competed in the national Skills USA competition in Kansas City.
• John Cascamo introduced the instructors and students who participated. Simon Rowe took third place in welding. Other students competed in baking and culinary arts.
• Rob Thoreson presented two letters of support from local industry leaders regarding Cuesta’s programs. With regard to student learning outcomes, he suggested surveying the advisory committees to see how they match up the skills the students are requiring and the associated outcomes.
• John Cascamo reported that John Stokes would be presenting at the next CTE Conference regarding the development of the whole person through these types of programs. Sabrina Robertson has also been invited to address the development of CTE grants.

Shannon Hill reported on the cash and non-cash gifts received by the Foundation during the month of July.

12. Communication  NOTE: Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest.

13. General Hearing of Public Comment
None

14. Reports

Cuesta College Foundation Quarterly Report

Shannon Hill, Executive Director of Advancement/Foundation presented the Foundation Quarterly Report. She thanked everyone for continuing to support the Foundation through payroll deduction.

BUSINESS AGENDA

ACTION / DISCUSSION ITEMS

1. Accreditation

Deb Wulff, Interim Assistant Superintendent/Vice President of Academic Affairs and Accreditation Liaison Officer presented the following to the Board:
• She reported on the recent activities associated with accreditation, including workshops, and SLOs and assessment.
• The upcoming site visit will consist of a five-member team over two days.
• The closure report is written to policy.
• She presented draft 6 of the show cause report.
• She reported the college was currently at 96.7 percent proficiency.

Dr. Stork said the Board would be asked to review the final reports at the October 3 regular meeting.

Trustee Mullen requested all comments from the Board to be forwarded to Dr. Stork by September 19. He said there has been incredible progress with regard to student learning outcomes, but there is still some work to be done. Through consensus of the Board, Trustee Mullen directed the administration to develop a
draft of a board policy addressing student learning outcomes, requiring any course or program to have outcomes in place before it is offered to the public, and if that is not completed by spring semester, the District address not offering any courses or programs that do not have proficient learning outcomes in place.

Dr. Stork noted that planning was already taking place for spring. He also addressed the comments presented by Dr. Bontenbal regarding his disappointment in the way faculty had been treated, and that he did not imagine the faculty had been mistreated. Dr. Stork stated that what he heard in Dr. Bontenbal’s remarks was that the faculty did not have much of a role in the reason the college was on sanction, and the college keeps returning to the spinning dialogue about whose fault it was. Dr. Stork said it did not matter, in that many who were involved are gone and many have come on board and picked up the necessary work. Whatever is in front of the college today is everyone’s responsibility, college-wide. He said he hoped the institution could get off that position of people having to go back and defend themselves or point the finger and roll up their sleeves and get it done. It does not serve any good and it will not matter if there is no college. Everyone has a role. He noted Deb Wulff’s comments to the Chamber; that the problems are ours regardless of who or where they came from, and it is our responsibility to fix them. Dr. Stork said the Board is expected to do their part in holding the institution responsible and being knowledgeable with regard to accreditation and ensuring accountability.

2. SLOCCCD 2012-2013 Proposed Final Budget

Motion to approve: Mitchell — Passed by majority vote of the board and unanimously by those members present (6/0), to approve the SLOCCCD 2012-2013 proposed final budget, as presented.

Toni Sommer presented the proposed final budget. She summarized the process followed in developing the budget and thanked the Board for affording the college the extra time to complete the budget closeout for last year.

- The budget is based on the successful passage of Proposition 30.
- She addressed the factors that impact budget development including the elimination of redevelopment agencies. The May revise revealed a state budget gap of over $15 billion. The gap was closed through reductions, funding shifts, and the passage of Proposition 30.
- The last Cost of Living Allowance was funded in 2007-2008, which has resulted in a loss of purchasing power of 18 percent.
- There is an option to waive claims for mandated costs and accept $28.00 per FTE, noting most claims for mandated costs go unfunded. The College has opted in.
- Redevelopment Agencies have been eliminated. Continual costs of existing projects have tied up funding received from these agencies.
- She presented the impacts of Proposition 30 – pass/fail.
3. Quarterly Financial Status Report

Motion to Approve: Galvan — Passed by majority vote of the board and unanimously by those members present (6/0), to accept the quarterly financial status report and approve the transfer financial activity report, as presented.

4. SLOCCCD Resolution 28-12; Opposition to Proposition 32; Prohibition of Political Contributions by Payroll Deduction and on Contributions to Candidates

No Action – Died due to lack of motion.

Dr. Stork presented the resolution for consideration by the Board.

Trustee Alexander questioned why the Board should take a position regarding this proposition.

Public Comment

Allison Merzon stated the union relies on payroll deductions to do the work they do, and that the proposition undermines the work of unions.

Trustee Mitchell said that although she would personally vote no, she is hesitant to weigh in on issues that do not directly impact community colleges, although she understands the personal implications. She is concerned about becoming a blanket voice for issues that should be individual choices.

Ilene French agreed with Ms. Merzon’s comments.

5. SLOCCCD Resolution 29-12; Support of Community College System Budget Priorities and The Governor’s November Ballot Initiative, Proposition 30

Motion to approve: Alexander — Passed by majority vote of the board and unanimously by roll call vote of those members present, to approve SLOCCCD Resolution 29-12, supporting community college system budget priorities and the Governor’s November ballot initiative, Proposition 30, as presented.

Yes – 6, No - 0

Dr. Stork presented the resolution for consideration.

Trustee Knowles said he has been in contact with several other colleges that have passed resolutions in support of Proposition 30. He urges support.

Allison Merzon commented on her support for the resolution, and not to just support, but to rally behind Proposition 30.

Dr. Stork said the SLO Chamber Legislative Committee was meeting today regarding a position. In October, the first meeting of the Chamber Advisory Committee meets. This will be another opportunity to speak to the other Chambers regarding this issue.

The meeting recessed at 6:20 p.m.

The meeting reconvened at 6:30 p.m.

Trustee Mullen noted Trustee Alexander’s departure.

6. New Job Description, Classified

Motion to Approve: Mitchell — Passed by majority vote of the board and unanimously by those members present (5/0), to approve the new job description for Admissions and Records Evaluations Analyst, as presented.

7. Constitution Day and Citizenship Day

Motion to approve: Knowles — Passed by majority vote of the board and unanimously by roll call vote of those members present, to approve SLOCCCD Resolution 30-12, recognizing September 17th as Constitution Day and Citizenship Day, as
presented.
Yes – 5, No – 0, Absent – 1 (Alexander)
Sandee McLaughlin presented the resolution.
Trustee Knowles read the resolution.

8. Revised Salary Schedule
   No Action – Pulled from the agenda.

9. Public Employee Appointments
   Motion to approve as presented: Mitchell — Passed by majority vote of the board and unanimously by those members present (5/0), to approve the salary/wage for unrepresented short-term temporary and management employees, as presented.

10. Agenda
    A preliminary list of proposed agenda items for the October 3, 2012 Regular Board meeting was presented for review. The Board agreed through consensus to the proposed agenda.

**CONSENT AGENDA**

NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.

1. Consent Agenda
   Motion to approve as presented with the exception of minutes for May 22, 2012: Galvan — Passed by majority vote of the board and unanimously by those members present (5/0), to approve the consent agenda, as amended.

2. Board Minutes
   Approve the Draft minutes of the SLOCCCD May 22, 2012, April 18, 2012, and June 26, 2012 special Board meetings and the August 1, 2012, regular Board meeting, as presented.
   Motion to approve as presented: Mitchell — Passed by majority vote of the board and unanimously by those members present (4/0/1-abstain (Galvan)), to approve the draft minutes of the SLOCCCD May 22, 2012 special Board meeting, as presented.

3. Approval of Warrant Listings
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4. Approval of Payroll Orders
   Approve Payroll Orders for August 2012, as presented.
Q. DISCUSSION

1. What practices are working well during Board meetings and what can be improved, and does the board have an ongoing program to address board development?

Trustee Mitchell – She said the meeting went very well, and thanked Gary Rubin for hosting at the North County Campus. The Board does have a plan and refers to it on a regular basis.

Trustee Mathiesen – Agreed with Trustee Mitchell.

Trustee Galvan – Agreed with Trustee Mitchell and Trustee Mathiesen.

Trustee Knowles – He likes the regular updates on accreditation and the reports from employee organizations. Trustee Mullen noted some districts are surprised that the Board allows that for employee groups.

Trustee Mullen – Try not to change the schedule for Board meetings, but appreciates everyone’s cooperation in accommodating the change.

Dr. Stork – Commented on Trustee Knowles’ comments. He stated that at some colleges he has visited the board or the administration appears to want to control the voice of the employee groups. It works well here.

Trustee Mullen noted the absence of the Board Goals and the Development Plan in the packet.

Dr. Stork said the college is working towards having the meeting in Dallons Hall. It is currently not ready to accommodate the meeting.

ADJOURNMENT

Adjournment The meeting was adjourned at 7:30 p.m. Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, October 3, 2012 at 2:30 p.m., in the Associate Students Auditorium, Room 5401, San Luis Obispo Campus, San Luis Obispo, California, and via polycom (video conference) N1015, Nacimiento/Wolf Building, North County Campus, Paso Robles, California

Minutes Prepared By:

Todd Frederick  Executive Assistant to the Board
Gilbert H. Stork, Ed.D.  Secretary to the Board