Projects Completed in 2011-12 that support Technology Plan Initiative #3

Initiative #3: Cuesta College has integrated student support systems to minimize hurdles to matriculation (admissions, orientation, assessment and testing, counseling, and student follow-up), and goal completion (certificate, graduation, transfer).

Initiator: Academic Affairs, A&R
Technology Plan Initiative: 3
Description: Make Enhancements to Find Classes (1324)
Anticipated Outcomes:

- Add additional elements
  - Repeatability of course
  - Grading option (for pass/no pass grading)
- Improve search functionality
  - Simplify the method of selecting a term.
  - Allow all combinations of days, not limited to inputted selection. (ie: if search is entered for MWF, allow combinations of one-day or MW offerings, rather than narrowed to MWF courses only.)
  - Ability to narrow “Less Than Full Term” selection to courses not yet started rather than all short courses for the entire term, which may have ended.
  - Create a global, keyword “Search” capability.
- Improve ability to view required information necessary
  - Access to comments which provide information such as mode of instruction (computer-taught instruction), mandatory meetings, additional material fees, etc
  - Wait list seats
  - Cross-listed class availability and detail
  - Class location
  - Major and Program courses
  - Improve multiple meeting lines view
  - Change the status, i.e “In Progress” coding on the view classes screen to increase search success and understanding
  - Link Class Finder to Curricunet
- Provide the ability to display important announcements related to critical change in a course offering that impacts course enrollment.

Initiator: A&R
Technology Plan Initiative: 3,14
Description: Implement Registration Wait List for Summer 2012 (3279)
Anticipated Outcomes:

- Conduct waitlist training sessions for support staff, students, and faculty to ensure a smooth summer 2012 implementation
- Students will successfully utilize automated waitlist for the summer 2012 registration cycle
- Impacted classes will utilize waitlist seating to impartially enroll students on a first-come, first-serve basis based on waitlist parameters so faculty are not impacted with student contact to request a seat in class before term begins
- Waitlist seat available email notification will be delivered promptly to students to their myCuesta gmail account
- Email notification will clearly advise students their options to enroll within 72 hours or drop from the waitlist for availability to other students
• Faculty will utilize waitlist rosters at the first class meeting as a tool to fairly issue add codes for late adds
• Analyze/review parameters for changes or adjustments after summer 2012 registration implementation
• Obtain feedback from student services staff on waitlist implementation for adjustments or suggestions to documentation created for implementation
• Continually review waitlist processing for modifications/adjustments related to Banner updates