The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California, and via video conference (polycom) (video conference) N1015, Nacimiento/Wolf Building, North County Campus, 2300 Buena Vista Drive, Paso Robles, California; members and the public having been noticed as prescribed by law.

1. Call to Order
   Meeting convened at 2:40 p.m.

2. Roll Call - Establish Quorum
   Board Members
   Present           Absent
   Patrick W. Mullen, President  X
   Angela Mitchell, Vice President X
   Gaye Galvan          X
   Per Mathiesen        X
   Charlotte Alexander  X

3. Approval of Agenda
   Motion to approve: Galvan — Passed by majority vote of the Board and unanimosly by those members present to approve the agenda, as amended.
   Dr. Stork corrected administrative error on page N.13; the date of the next board meeting is June 6, 2012, not June 2, 2012.

4. Public Comment
   None

5. Recess to Closed Session
   The Board recessed to Closed Session at 2:43 p.m.

6. Reconvene in Open Session
   The Board reconvened in open session at 4:08 p.m.
   Student Trustee Kayli Mozingo was present.

7. Pledge
   Trustee Mathiesen
8. **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**  
Government Code Section 54957.7

Board President Patrick Mullen announced the following actions taken in closed session.

- The Board postponed the review of public employee performance evaluation, as presented.
- The Board unanimously approved all appointments and appointment changes, resignations, and retirements as presented. There was no public employee discipline/dismissal/release.
- The Board provided direction to the Administration regarding employee negotiations.

**Public Employee Performance Evaluation**
- Motion to approve as presented: Alexander — **Passed** by majority vote of the board and unanimously by those members present, to approve the following public employee appointments, as presented.

**Appointments** Government Code Section 54957(b)(1)
- a. Short Term Temporary

**Public Employee Appointment**
- Motion to approve as presented: Galvan — **Passed** by majority vote of the board and unanimously by those members present, to approve the public employee appointment changes, resignations, and retirements, as presented.

**Appointment Change** Government Code Section 54957(b)(1)
- a. Accounting Technician 1 to Accounting Technician II
- b. Library Media Technician II to Library Media Technician III
- c. Groundskeeper .75 FTE to 1.0 FTE
- d. Financial Aid Technician .5 FTE to 1.0 FTE

**Resignation** Government Code Section 54957(b)(1)
- a. Human Resources Analyst

**Retirement** Government Code Section 54957(b)(1)
- a. Instructor, Nursing

**Public Employee Discipline/Dismissal/Release** Government Code 54957(b)(1)
None

**Labor Negotiations and Terms and Conditions of Employment for Represented and Unrepresented Employees** Government Code Section 54957.6(a)
- a. Human Resources Development Agency Negotiator: Bill Benjamin
- Instructions Regarding Classified Employees; Negotiations
b. Agency Negotiator: Bill Benjamin
Instructions Regarding Academic Employees; Negotiations

c. Agency Negotiator: Patrick Mullen
Instructions Regarding Unrepresented Employees,
Superintendent/President, Confidential, Managers, Supervisors:

9. REPORTS FROM EMPLOYEE ORGANIZATIONS

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**Academic Senate**

Kevin Bontenbal, Academic Senate President, presented the following to the Board:

- He gave an update to the Board with regard to what the Senate had been addressing regarding accreditation and associated plans.
- The Senate approved adding a prompt to faculty self-evaluations in response to accreditation standard 3.A.1.c; requiring faculty to establish outcomes and for students to gauge the effectiveness of the faculty providing that success.
- He thanked Greg Baxley, Sally Demerest, and Allison Merzon for their focused work over the past few months.
- He addressed the CalPoly Academic Senate over spring break, providing an update with regard to accreditation, specifically the progress made and established timelines.

**CCFT**

Allison Merzon, CCFT President, presented the following to the Board:

- She thanked the Board for inviting Henry Ramos to speak about the Student Success Task Force and some of the associated legislation. She noted how lucky Cuesta was to have someone of his caliber as a resource for the District. She said it had opened a dialogue that otherwise may not have happened. It was important to hear his perspective.
- She attended political training in Sacramento based on Paul Welstone’s political career. It focused mostly on political organizing; working with people on issues that really matter.
- A survey went out to the membership today regarding the feasibility of a bond measure and the increasing SISC coverage rates. SISC rates have increased steadily with no increased benefits from the District.
- She commented on student learning outcomes and the issues perceived by faculty with regard on how they are reported.
- She recognized the leadership of Deb Wulff and her ability to pull people together and motivate them. She commended Lisa Gray, an unsung hero at Cuesta who is a true gem for Cuesta; Greg Baxley and Sally Demarest for their steady hand and Kevin Bontenbal.

**CCCUE**

John Fetcho, CCCUE President, presented the following to the Board:

- He said this would be the last Board meeting he addresses as CCCUE President. Elections are underway, and he is not running.
- He commented on the success of the polycom connection, facilitating participation in Board meetings by employees and the public in North County.
- The unit’s annual BBQ was moved from May 24 to May 22 so as not to compete with the dedication of the Dale and Mary Schwartz
Learning Resource Center, and allow employees to attend and participate in that event.

Trustee Mullen thanked Mr. Fetcho for his service as union president.

10. REPORTS FROM BOARD MEMBERS

Trustee Mitchell reported the following:
- She commented on the impact the Paso Robles School District teacher furloughs were having on her family. She stated the faculty and administration waited until the last minute to negotiate furloughs; and faculty will now take two days a week for the entire month of May, significantly reducing instruction for her daughter to two and one-half days per week.

Trustee Mullen reported the following:
- He met with Dr. Eva Conrad, Dr. Stork, and Deb Wulff regarding accreditation requirements. It helped him better understand the issues the college is facing.
- He participated in staffing the Cuesta booth at Farmer’s Market on the 26th.
- He attended a welding competition hosted by Allan Hancock College. On Saturday, Cuesta will be hosting the FFA welding competition on the SLO campus.

Trustee Galvan reported the following:
- She stated she had reported at the last County Schools Board meeting that it was unfortunate that good people, who have worked hard and done their job and who love their job, are receiving lay-offs because of the decisions being made in Sacramento. But as trustees, they have no choice.

Trustee Mathiesen reported the following:
- He attended Monday Rotary which was held at Cuesta College; and included lunch and a tour of the CPAC.

Trustee Alexander reported the following:
- She attended a luncheon at the Nipomo Chamber where Dr. Stork was a guest speaker. She thanked Dr. Stork for accepting the invitation.

Student Trustee Mozingo reported the following:
- Today and tomorrow ASCC is sponsoring a summer school registration rally on the SLO and North County campuses.
- She and three other students attended the Student Senate for California Community Colleges spring general assembly in Southern California.
- The Executive Cabinet is making the transition and getting ready for next year.

11. Report from Supt/Pres

Dr. Stork presented the following in addition to his written report:
- He recognized volume of work being accomplished during spring semester.
- He announced the invitation to commencement to Board members. Trustee Mozingo is the student speaker and Greg Baxley is the faculty speaker.
- He summarized the American Milestones project being filmed this
spring at Cuesta. The project will focus on the Allied Health Program, CTE, and Entrepreneurship Program.

- He is working on a proposal led by John Cascamo to develop a chamber advisory committee which will facilitate a connection between the college and local chambers and provide a direct line of communication.
- Linda Fontanilla provided an update on the status of summer school and explained the process used to develop targets.
- Dr. Stork thanked Shannon Hill for following up with Aaron Steed’s offer to help Cuesta. The “New Times” offered $7500.00 in ad space in the paper, which completes $50,000.00 worth of free advertisement space throughout much of the media outlets in the area.
- He recognized the Foundation monthly gift report.

12. Communication  
**NOTE:** Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest.

13. General Hearing of Public Comment

Cheri Moore and Bailey Drechsler presented a written statement in support of Don Norton, who is the target of a lawsuit involving Cuesta faculty.

We write in response to the recent Tribune article covering the complaint filed against Cuesta College that includes allegations regarding the Chair of Cuesta College's Human Development Division, Don Norton. We would like your readers to know that faculty and staff within this Division fully and unequivocally support and endorse Don Norton. Many of us have worked with Mr. Norton for over 15 years and have come to know him as a man of utmost integrity. Mr. Norton was elected by an overwhelming majority of his peers to assume the position of Division Chair; and four years later was re-elected, again by an overwhelming majority. It is through Mr. Norton's guidance as a colleague and Chair that the Departments within our Division have maintained professional integrity as well as academic excellence.

We also are troubled by the Tribune's casual and uncritical reporting on the complaint, which has not been evaluated by any court, and which contains nothing more than untested allegations against the College and Mr. Norton. Had the Tribune simply talked to the signatories on this letter, we would have been able to inform your readers of our years of knowledge regarding Mr. Norton's character.

Sincerely,
Ginger Behnke, Michele Gordon, Judy Berk, Tricia Bramsen, Betty Boster, Denise Braun, Pat Brown, Lisa Campbell, Caryn Coffman, Bailey Drechsler, Jennifer Frere, Melinda Jones (Retired), Nancy Hurd, Linda Mintz, Cherie Moore, Phillip Riccomini, Virginia Roof, Louise Spadia-Beckham, Vicki Schemmer, Judy Walters, Anne Wolf, and Sherilyn Young

Lisa Curtis submitted a written statement as a follow up to her previous remarks regarding DSPS.

Update on DSPS field trip to VA Clinic: Lisa Curtis. Disability Specialist

Robin Powers and I (Lisa Curtis) spent a day at the 510 - VA Clinic over Spring Break. We met with staff, toured the clinic, and discussed mutual concerns for the students/patients we share in common. The staff at the clinic are wonderful people, with the same goal we have: to help veterans in need of care. They were great to us — very helpful in answering our questions. We came away understanding that they, like us, work with one hand tied behind their backs due to budgetary constraints. They are also limited by the fact that they are a satellite clinic.
Robin and I left feeling more struck by what the local VA can't do than by what they can do, in spite of their best efforts, fine skills, and desire to help vets. Two examples will illustrate:

1) There is a "presumptive conditions list" which states that a vet does not have to prove connection to service in order to receive care for certain conditions. Examples include Diabetes, heart disease, asthma, & cancer. Given specific service in designated combat theaters, these conditions can be assumed to be connected and can be immediately treated by the VA.

2) The conditions I have told you about that we see most commonly in vets returning from Iraq & Afghanistan (Traumatic Brain Injury & Post Traumatic Stress Disorder) are NOT on the presumptive fist — So, vets must PROVE connection to combat service before they can receive proper treatment, and that can take up to a year. Imagine navigating this bureaucracy with TBI or PTSD — perhaps part of the reason it can take so long! Students I have spoken to more often than not have given up and are not getting the medical care they need.

3) Once determined to qualify for VA care, students with either of these conditions must travel to West L.A. for medical rehabilitative treatment (Cognitive Rehab Therapy, Speech Therapy, Psychiatric care, counseling). We asked the question, "What if a student has no car or no money for gas?" Answer: there is a bus that travels daily. Question, "If a student is required by the GI Bill to carry a course load minimum of 12.0 units, how can s/he simultaneously spend 1-3 days per week traveling back and forth on the bus to L.A.?" Answer, "They can't. They might have to move closer to the treatment facility." We know that returning vets locate near family - whether they return to spouses, children, parents, or just friends who can support them — they are living here and attending Cuesta for a reason. The trauma and cost of moving generally rules it out as an option.

4) The hands of the local VA clinic workers are tied by lack of funding. Our hands in DSPS are tied in similar fashion at this point. Returning veterans need us more than ever if they are EVER to return to normal, productive lives. Since 2009 DSPS has lost crucial faculty, staff and management. Our list of cuts includes: 3 retired faculty who have not been replaced, 2 full-time classified workers who provided the first contact and support for our students, 1 full-time clerical support person, 2 full-time tenured faculty who were laid off, our Director who retired and will not be replaced, and most recently, our Division Assistant. The outlook for our ability to properly serve all of our students with disabilities, in particular our returning vets, as the law requires, is increasingly dismal. Our future is in your hands. The final responsibility for our student outcomes rests with the Board of Trustees.

14. Reports

Cuesta College Foundation Quarterly Report

Executive Director, Advancement/Foundation, Shannon Hill presented the Cuesta College Foundation Quarterly Report. She noted the $50,000.00 the Foundation had provided to start work on summer as well as the work the graphics/arts department was doing to support it as well. So far, the Foundation has received $1800.00 in gifts to the Mitchell family scholarships in honor of Grace Mitchell. The dedication of the Dale and Mary Schwartz Learning Resource Center will take place on May 24. Cuesta College will have a booth at SLO Farmer's Market through June 7.

Trustee Mullen thanked all donors.
1. 2012-2013 Budget Development Plan

Information Only

Toni Sommer presented the budget assumptions as they are currently presented from the Planning and Budget Committee, noting they could change based on updates from the State. These assumptions will be used to develop the tentative and final budgets. The budget criteria include integrated planning processes as related to resource allocation.

2. Accreditation Progress Update

Information Only.

Dr. Stork commended the work of the Accreditation Steering Committee and the leadership of Deb Wulff and Kevin Bontenbal.

Deb Wulff, Dean of Academic Affairs and Accreditation Liaison Officer provided the following information to the Board:

- She indicated the labor involved in the accreditation project had touched every committee on campus and said it could not have been accomplished without the support of Kevin Bontenbal.
- Dr. Conrad was on campus April 20 to facilitate the second round on strategic planning. This work was completed in one day.
- She stated the progress report was brilliant and showed the work the college has done.

Trustee Mitchell said she would like to see the budget performance modeling tool presented to the Board as a report on a regular basis.

Motion to approve the Addendum to the Educational Master Plan – Draft 8: Mathiesen — Passed by majority vote of the board and unanimously by those members present to approve the Addendum Draft 8 to the Educational Master Plan, as presented.

3. College Planning and Budget Development

Toni Sommer presented the following to Board:

- The Planning and Budget Committee has been working on a planning and budget handbook for use during orientation for the committee, the budget assumptions and criteria presented this evening, and budget prioritization.
- She thanked Jake Odello, ASCC Financial Officer, for his service on the Planning and Budget Committee – he has been remarkable.
- She briefly described the easement proposal for North County presented by Ayers Hotel. It will be a joint use easement for utility access. Terry Reece has negotiated control of the engineering for the project and all costs will be incurred by the hotel.
4. Elections for District Board Members

**Motion to approve:** Mitchell — Passed by the majority of the Board by roll call vote of those members present, to approve SLOCCCD Resolution 16-12, to adopt line drawing criteria for adjusting trustee area boundaries, as presented.

Yes – 6, No - 0

**Motion to approve as amended:** Galvan – Passed by the majority of the Board by roll call vote of those members present, to approve SLOCCCD Resolution 17-12, initiating a proposal to adopt by-trustee area elections for district board members, as presented.

Yes – 6, No - 0

Dr. Stork reviewed the previous meetings during which the representatives from Lozano Smith briefed the Board on the conditions and process for changing the method by which trustees are elected. Responding to Trustee Galvan, Dr. Stork stated the District could not change, or realign to the supervisorial districts prior to completing the action currently proposed to the Board.

Discussion took place regarding the purpose of the proposed resolutions and the next steps in adopting by-trustee area elections and adjusting trustee area boundaries.

5. Curriculum

**Motion to approve:** Mozingo — Passed by majority vote of the board and unanimously by those members present to approve the curriculum recommendations, as presented.

Cheri Moore presented the following to the Board:

- During the March committee meeting, members were encouraged to start working on eliminating courses that were no longer offered and to use student learning outcomes (SLOs). This activity helped improve the completion rates for SLOs.

6. Affirmation of the Role of the Student Board Member

**Motion to approve:** Mozingo — Passed by majority vote of the board and unanimously by those members present to reaffirm the role of the student board member, as presented.

Dr. Stork reviewed this annual activity of the Board and provided a brief history and purpose, highlighting the importance of the role of the student trustee.

Dr. Stork recommended swearing-in both the ASCC President and Vice President, to enable the Vice President to attend the board meetings in the stead of the President (Student Trustee), as provided for in board policy. The Board agreed through consensus to take this action in June.

7. SLOCCCD Resolution 18-12; Recognition of Kayli Mozingo, Student Trustee to the San Luis

**Motion to approve as presented:** Galvan — Passed by the majority of the Board by roll call vote of those members present, to approve SLOCCCD Resolution 18-12, as presented.

Yes – 6, No – 0

Dr. Fontanilla read the resolution recognizing Trustee Mozingo.
Obispo County Community College District Board of Trustees

Trustee Mozingo submitted and read the following letter to the Board:

Dear Board Members:

I’d like to start by saying thank you for this wonderful opportunity and work experience of serving as the Student Trustee on the Cuesta College Board of Trustees. I never thought one year could fly by so quickly.

From my very first meeting eleven months ago to now, my leadership abilities have grown tremendously. Being the rookie in the group of prestigious veterans, I thought it would be intimidating. However, it was quite the contrary. All members of the Board accepted and welcomed me with open arms. In no time, with the subtle and encouraging gestures from Dr. Stork, I was making motions and fully engaging myself in the discussions.

Cuesta College is a wonderful place. With a beautiful campus, gorgeous weather, and great people, who wouldn't want to consider this their home? You, members of the Board of Trustees, set the tone that makes Cuesta so inviting. I am proud to have been part of such an amazing team. I urge you to continue the tradition of having a Student Trustee sit on the Board with you. The Student Trustee plays such a vital role; and after all, we are all here for the students.

I have truly enjoyed and embraced my entire tenure here at Cuesta. It is now time for me to move on and obtain my bachelors degree in Agricultural Business from Cal Poly San Luis Obispo. I look forward to seeing you all again — whether that be downtown SLO at Farmer's Market or at another Cuesta College event.

Again, thank you for this opportunity. It has been a pleasure to serve with all of you.

Sincerely,

Kayli Mozingo Student Trustee

Dr. Stork presented Trustee Mozingo with an acrylic plaque recognizing her service to the Board.

The meeting recessed at 6:07 p.m.

The meeting reconvened at 6:18 p.m.

8. SLOCCCD Resolution 19-12; Classified School Employees Week

**Motion to approve:** Galvan — Passed by the majority of the Board by roll call vote of those members present, to approve SLOCCCD Resolution 19-12, as presented.

Yes – 6, No – 0

Dr. Stork commented on the significance of the role classified employees play in the success of students in higher education, and the importance of recognizing their contributions despite the difficulties of current economic actions.

Dr. Stork read the resolution.

Motion to approve: Galvan — Passed by majority vote of the board and unanimously by those members present to approve board policy BP 4240, as presented.

Kristin Pimentel, Director of Admissions and Records, presented the item for approval.


Motion to approve: Galvan — Passed by majority vote of the board and unanimously by those members present to approve board policy BP 4225, as presented.

Kristin Pimentel, Director of Admissions and Records, presented the item for approval.

11. Public Employee Appointments

Motion to approve: Mitchell — Passed by majority vote of the board and unanimously by those members present to approve the wage/salary for short-term temporary and unrepresented employees, as presented.

12. New Job Description

Motion to approve: Mozingo — Passed by the majority of the Board by roll call vote of those members present, to approve the new job description for Workforce, Economic Development, and Community Programs, Wellness Arts Coordinator, as presented.

Dr. Stork reported that this was a grant funded position through December 2015.

13. Agenda

A preliminary list of proposed agenda items for the June 6, 2012 Regular Board meeting was presented for review. The Board agreed through consensus to the agenda, as presented; with consideration for a special meeting in May as needed.

### CONSENT AGENDA

**NOTE:** The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.

1. Consent Agenda Motion to approve, as presented: Galvan — Passed by majority vote of the board and unanimously by those members present, to approve the consent agenda as presented.

2. Board Minutes

Approve the draft minutes of the SLOCCCD April 4, 2012, regular Board meeting, as presented.

3. Approval of Warrant Listings

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4. Approval of Payroll Orders

Approve Payroll Orders for April 2012, as presented.

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5. Gifts to the College

Approve gifts to the college as presented on the regular agenda.

Q. DISCUSSION

1. What went well and; Does the Board have any set strategies for involving the community in discussion of issues that impact the community?

   Trustee Mitchell – They are handling the board meetings well and the work on accreditation is moving well. The transparency in conducting business over the past two years is paving the way.

   Trustee Mathiesen – Stated he has difficulty hearing speakers at the podium. Remind speakers to face microphone and speak slowly. He is most pleased with the willingness of employees to follow up on things. The college is hiring quality people.

   Trustee Galvan – Board practices are working well. She is most pleased about the level of student participation in all aspects of the college. The majority of employees have come together to work towards solutions regarding accreditation. She stated it was unfortunate that employees had taken a blow. She thanked the Foundation for all their contributions to the college.

   Trustee Alexander – Said stated she was most pleased with regard to the level and volume of work being accomplished by everyone. Despite the dwindling budget and other adversities, the college still offers great opportunities to students. She noted the student art exhibit currently on display in the gallery.

   Trustee Mozingo – She is most pleased with the District’s view of the role of the student trustee. All student opinions are important to the college. The thanked the Board for reaffirming that role and for recognizing her.

   Trustee Mullen – Concurs. Despite of all the difficulties the college is experiencing, everyone continues to work well as a team and remained focused on the students.

   Dr. Stork – He stated the Board is working well under the leadership of Trustee Mullen. He is pleased with the Board’s work and dedication to thoroughly reviewing all the information being presented to them. He requested Dean Wulff to highlight what changes had been made in recurring reviews of documents to help the Board. He is proud of the staff and students. He said he stated in 2010 that the college would be different, and it is, in a sophisticated way. Continued erosion of funding is having an impact on people in the workplace. He said the college would rise from the ashes and be something better. He stated the community has great respect for the institution and does not want to see it in trouble. He feels it will offer great support to the college when asked. The college has great momentum. The role students have played this year is nothing short of phenomenal.
ADJOURNMENT

Adjournment  The meeting was adjourned at 7:00 p.m. Unless otherwise announced, the next meeting of the Board of Trustees (Special) will be held on Wednesday, May 22, 2012 at 4:00 p.m., The Associate Students Auditorium, Room 5401, San Luis Obispo Campus, San Luis Obispo, California, and via polycom (video conference) N1015, Nacimiento/Wolf Building, North County Campus, Paso Robles, California

Minutes Prepared By:

Todd Frederick  
Executive Assistant to the Board

Gilbert H. Stork, Ed.D.  
Secretary to the Board